



MAIN OFFICE
 P.O. Box 179
 341 South Jefferson
 Mason, MI 48854
 Phone: (517) 676-7201
 Fax: (517) 676-7254

BRANCH OFFICE
 Veterans Memorial Courthouse
 Lansing, MI 48933
 inghamclerk@ingham.org
 www.ingham.org

Barb Byrum
 INGHAM COUNTY CLERK

Death Certificate Request Form

Please complete the form below and fax, mail or email it to my office. Please include all requested information and documentation listed below. Any missing information/documentation will likely delay the processing of your request. *Note: If your request is urgent, please indicate as such and it will be processed the day it is received and sent via USPS Express mail for an additional charge of \$25.*

INFORMATION AS IT APPEARS ON DEATH RECORD:

Decedent's Name on Record:

(First)

(Middle)

(Last)

Date of Death:

County of Death:

REQUESTOR'S INFORMATION

Name:

Daytime Phone Number:

Mailing Address:

Signature (required):

PAYMENT INFORMATION

Cost: \$20.00

Each Additional Copy x \$10

Expedite Mail * \$25.00 (optional)

Total

Type of Payment: Check/Money Order Visa MasterCard Discover

Credit Card Number:

Expiration Date: ___/___ Security Code: _____

Cardholder Name (PRINT)

Cardholder Signature

Please make checks payable to Ingham County Clerk. We do not accept out-of-state checks

***PENALTIES:** Anyone who obtains or attempts to obtain a vital record of another person with the intent to commit identity theft or commit another crime is guilty of a felony punishable by imprisonment for up to five years and/or a fine of up to \$25,000.

