

MAY 14, 2019 REGULAR MEETING

Board of Commissioners Room – Courthouse
Mason, Michigan – 6:30 p.m.
May 14, 2019

CALL TO ORDER

Chairperson Crenshaw called the May 14, 2019 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Crenshaw, Celentino, Grebner, Koenig, Maiville, Morgan, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Tennis and Trubac

Members Absent: None.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Crenshaw asked Caroline Cooper, 2019 Ingham County Heritage Award Winner, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Grebner moved to approve the minutes of the April 30, 2019 meeting. Commissioner Slaughter supported the motion.

The motion to approve the minutes carried unanimously.

ADDITIONS TO THE AGENDA

None.

PETITIONS AND COMMUNICATIONS

AN EMAIL FROM RYAN EARL RESIGNING FROM THE INGHAM COUNTY PARKS AND RECREATION COMMISSION. Chairperson Crenshaw accepted the resignation and placed the email on file.

A LETTER FROM THE LANSING BRANCH NAACP REGARDING THE CONSOLIDATION OF ALL INGHAM COUNTY DISTRICT COURTS. Chairperson Crenshaw referred the letter to the Law & Courts Committee.

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LIMITED PUBLIC COMMENT

Joseph C. Groff, Board of Canvassers Member, stated that the Board of Canvassers was a volunteer board that worked very well together to get their job done. He further stated that the Board of Canvassers performed a vital service to the County that was an integral part of the election process.

Mr. Groff stated that the Board of Canvassers made sure every ballot was included in election totals. He further stated that the Board of Canvassers made the official determination of the outcome of all County election events.

Mr. Groff stated that that task was sometimes tedious but that the Board of Canvassers performed their duties because they were community-oriented, service-minded and asked to serve. He further stated that he was coming before the Board of Commissioners to ask them to reconsider Resolution 19-176, which changed Canvasser pay from a daily rate to an hourly rate.

Mr. Groff stated that the same day Resolution 19-176 was adopted, Resolution 19-175 was also adopted, establishing an increased per diem of \$75 for the six other boards. He further stated that those Board meetings were mostly only one to two hours long.

Mr. Groff stated that for the Board of Canvassers members to earn \$75, they would have to work 5 hours.

Mr. Groff stated that many of the Board of Canvassers' days are over 5 hours, but not always. He further stated that, for example, the December 5th recount of East Lansing School District lasted an hour, which under the new program would have paid Canvassers \$15.

Mr. Groff stated that the Board of Canvassers completed most of their work on the May 7th school referendum on the first day, in three and three quarters hours, for which they will receive \$56.25. He further stated that the Board of Canvassers returned for a second day for a half hour to complete paperwork, for which each Canvasser will receive \$7.50.

Mr. Groff stated that, under the new compensation plan, for the three days, the Canvassers would have received \$78.75, while members of the six Boards, under Resolution 19-175, would have received \$225.

Mr. Groff stated that if the idea of the new hourly rate was to better compensate the Board of Canvassers for their hard work, it does not always work. He asked the Board of Commissioners to reconsider resolution 19-176.

Chairperson Crenshaw thanked Mr. Groff for his comments.

Jacob McCormick, Ingham County Historical Commission Chairperson, presented the 2019 Ingham County Heritage Award to Caroline Cooper in recognition of Blue Stars in Every Window, her 564 page book on the history of Mason and World War II.

Caroline Cooper accepted the 2019 Ingham County Heritage Award. She thanked the veterans and their families for allowing her to preserve their stories and the Mason Area Historical Society for their support and funding of the project.

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Chairperson Crenshaw thanked and congratulated Ms. Cooper.

Barb Byrum, County Clerk, made the following statement, in response to Mr. Groff:

“Thank you for the opportunity to speak during Public Comment in regards to complaints you have received about the Ingham County Canvasser Pay and other policy changes.

On December 28, 2018, then Governor Rick Snyder signed Public Act 614 of 2018. The legislation requires that the Board of Commissioners consult with the County Clerk to determine compensation for the Board of County Canvassers and any assistants needed.

In response, I as Clerk, worked with Ingham County Board Director Bennett to propose to you a compensation plan, which you adopted with Resolution 19-176.

The rate was based on my desire to respect the value canvassers provide to the public. Personally, I preferred the hourly rate as during a canvass, canvassers work many hours at a time. Previously, a canvasser would only earn \$60 for an entire day’s worth of work.

This resolution also offered a perfect opportunity to correct some past practices that I know to be in direct conflict with County Policy.

In fact, in August 2017, I let the Canvassers know that I would no longer authorize mileage reimbursement for them to attend regular meetings, which was a past practice but in direct conflict with County Policy. I received quite a bit of pushback from the Republican members, one of whom is also pushing back about this hourly pay rate, today.

To recap, under Resolution 19-176, no longer will Canvassers be provided food at County expense, which is in accordance with County Policy of not feeding County employees. If I am prohibited by County Policy to feed my staff, many of whom work from 6 a.m. on Election Day until 3 or 4 a.m. the following Wednesday, then the Canvassers certainly should not be fed either.

The hourly pay will also assist the canvassers and my Office to complete the canvass as soon as possible rather than coming back the next day.

For comparison purposes, I would like to identify the current fees for Michigan’s largest counties:

Wayne County	\$25 set fee
Oakland County	\$15/hour canvassers and \$13/hour assistant canvassers Same as Ingham County
Macomb County	Very generous at \$185/day or \$75 if less than 2 hours
Kent County	\$50/4 hours or less and \$100/full-day An 8-hour full-day would be \$12.50
Genesee County	\$35/half-day and \$70/full-day

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An 8-hour full-day at \$70 would amount to approximately \$8.75/hour

Washtenaw County \$25 set fee

Ingham County \$15/hour canvassers and \$13/hour assistant canvassers

Ottawa County \$40/half-day and \$70/full-day
An 8-hour full-day at \$70 would amount to \$8.75/hour

Kalamazoo County \$50/half-day and \$100/full-day
An 8-hour full-day at \$100 would amount to \$12.50/hour

Saginaw County \$50/half-day and \$100/full-day
An 8-hour full-day at \$100 would amount to \$12.50/hour

Livingston County \$40/4 hours or less and \$75 for over 4 hours
An 8-hour full day at \$75 would amount to \$9.37/hour

So Ingham County Canvasser pay is actually on the higher side amongst the counties of similar size. In fact, I have added approximately \$18,000 to my Elections Budget request for this purpose, as 2020 will be a much busier election year.

In my opinion, the previous speaker opposes me just for the sport of opposing me.

Serving as a Canvasser is just that, serving. Public service should not be about the income received but rather the service offered.”

Chairperson Crenshaw thanked Clerk Byrum for her comments.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

Commissioner Grebner asked if the matter of Canvasser pay could be referred to the County Services Committee.

Discussion.

Chairperson Crenshaw stated that it would be up to the Chairperson of the County Services Committee to bring the matter back before that Committee.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items. Commissioner Schafer supported the motion.

The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote.

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**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 3**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE EQUAL OPPORTUNITY COMMITTEE

RESOLUTION # 19 – 202

WHEREAS, a vacancy exists on the Equal Opportunity Committee; and

WHEREAS, the County Services Committee interviewed applicants interested in serving on this Committee.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Jordan Evans, 824 Riverview, Lansing, 48915

to the Equal Opportunity Committee to a term expiring September 30, 2019.

COUNTY SERVICES: Yeas: Celentino, Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Koenig **Approved 05/07/2019**

Adopted as part of a consent agenda.

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**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 4**

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT**

RESOLUTION # 19 – 203

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of the their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated April 23, 2019 as submitted.

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

Adopted as part of a consent agenda.

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INGHAM COUNTY ROAD DEPARTMENT

DATE April 23, 2019

LIST OF CURRENT PERMITS ISSUED

<u>R/W PERMIT#</u>	<u>R/W APPLICANT /CONTRACTOR</u>	<u>R/W WORK</u>	<u>R/W LOCATION</u>	<u>R/W CITY/TWP.</u>	<u>R/W SECTION</u>
2019-138	COMCAST	CABLE / UG	AURELIUS RD & DAVLIND DR	DELHI	23
2019-139	MERIDIAN TOWNSHIP – WATER	MISCELLANEOUS	HATCH RD & GREENWOOD AVE	MERIDIAN	26
2019-143	ACD.NET	ANNUAL PERMIT	VARIOUS	VARIOUS	
2019-144	ACD.NET	CABLE / UG	COLUMBIA ST & BLISS ST	MERIDIAN	3
2019-147	CONSUMERS ENERGY	ELECTRIC / OH	SANDHILL RD & DOBIE RD	ALAIEDON	10
2019-149	CHATTAWAY EXCAVATING	MISCELLANEOUS	AURELIUS RD & FERRIS RD	ONONDAGA	3
2019-150	COMCAST	CABLE / OH	VAN ATTA RD & PIPER RD	MERIDIAN	13
2019-154	DELHI TOWNSHIP	SANITARY	VARIOUS	DELHI	
2019-156	CONSUMERS ENERGY	GAS	LAKE LANSING & MARSH RD	MERIDIAN	10
2019-166	G.A. HUNT	SANITARY	RIDGELINE DR & HAYFORD AVE	LANSING	11
2019-168	MERIDIAN TOWNSHIP – WATER	MISCELLANEOUS	BIRCH ROW & HARDY AVE	MERIDIAN	6
2019-169	MERIDIAN TOWNSHIP – WATER	WATERMAIN	BIRCH ROW & POLLARD AVE	MERIDIAN	6
2019-171	CONSUMERS ENERGY	GAS	TOWNER RD & MARSH RD	MERIDIAN	3

MANAGING DIRECTOR: _____

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**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 5**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO REPLACE THE
DOMESTIC HOT WATER STORAGE TANK AT THE INGHAM COUNTY JAIL**

RESOLUTION # 19 – 204

WHEREAS, the domestic hot water storage tank has failed and is in need of replacement; and

WHEREAS, it is the recommendation of both the Purchasing and Facilities Departments to enter into an agreement with John E. Green Co., a registered local vendor who submitted the lowest proposal of \$9,800.00, to replace the domestic hot water storage tank; and

WHEREAS, the Facilities Department would like to ask for a \$150.00 contingency for any uncovered conditions that may arise; and

WHEREAS, funds for this project are available within the approved CIP Line Item 245-31199-818000-7FC11 which has an available balance of \$23,240.41.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes issuing a purchase order to John E. Green Co., 345 W. Lake Lansing Road, East Lansing, Michigan, 48823, for the replacement domestic hot water storage tank at the Ingham County Jail for an amount not to exceed \$9,950.00, which includes a \$150.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

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**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 6**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO REPLACE THE
SEWAGE EJECTOR PUMP AT THE GRADY PORTER BUILDING**

RESOLUTION # 19 – 205

WHEREAS, the sewage ejector pump at the Grady Porter Building is in need of replacement; and

WHEREAS, it is the recommendation of both the Facilities and Purchasing Departments to enter into an agreement with John E. Green Co. a registered local vendor who submitted the lowest proposal of \$8,150.00, to replace the sewage ejector pump; and

WHEREAS, the Facilities Department would like to ask for a \$1,800.00 contingency for any unforeseen circumstances that may arise with this type of project; and

WHEREAS, funds for this project are available within the approved CIP Line Item 245-26710-978000-9F28, which has an available balance of \$12,000.00 for the replacement of the sewage ejector pump at the Grady Porter Building.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes issuing a purchase order to John E. Green Co., 345 W. Lake Lansing Road, East Lansing, Michigan, 48823, for the replacement of the sewage ejector pump at the Grady Porter Building for an amount not to exceed \$9,950.00 which includes a \$1,800.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

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**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 7**

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT WITH MICHIGAN STATE UNIVERSITY
REMOTE SENSING AND GEOSPATIAL INFORMATION SYSTEMS TO CONDUCT
MAPPING SERVICES FOR THE FARMLAND AND OPEN SPACE SELECTION CRITERIA
OF THE FOSP BOARD**

RESOLUTION # 19 – 206

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, the Ingham County Farmland Purchase of Development Rights Ordinance authorized the establishment of the Ingham County Farmland and Open Space Preservation Board (FOSP) to oversee the Farmland Preservation Program; and

WHEREAS, the voters of Ingham County approved a millage for Farmland and Open Space Preservation in August 2008 and renewed the millage for another ten years in 2018; and

WHEREAS, the Selection Criteria approved for ranking farmland and open space applications to the FOSP Program requires numerous data sets, such as soils, parcel size, geographic location, proximity to other protected properties, and to calculate an objective score; and

WHEREAS, the FOSP Board contracted with Michigan State University Remote Sensing and Geospatial Information Systems (MSU RS & GIS) to complete Farmland and Open Space Modeling on applications in 2013 and has continued to use their services to score and rank farmland and open space applications; and

WHEREAS, the cost of this service is a not to exceed amount of \$60,000.00 for a term of 3 years (\$20,000.00 /year) and the contractor will only bill for hours worked on the project; and

WHEREAS, the FOSP Board has money in the budget to cover this expense.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes a three year contract with Michigan State University Remote Sensing and Geospatial Information Systems in an amount not to exceed \$60,000.00 for the purpose of data collection and preparation, geospatial modeling, and the development of land use cover maps for farmland applications.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

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COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

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**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 8**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT
WITH LANSING TOWNSHIP**

RESOLUTION # 19 – 207

WHEREAS, Lansing Township and the Ingham County Road Department agree that existing pavement removal, asphalt resurfacing and related repairs are needed on the following streets in Lansing Township, due to normal deterioration over time:

Kerry Street, Township/City of Lansing line to Lake Lansing Road
Hopkins Avenue, Downer to Chester Streets
Fitting Street, Saginaw Highway (M-43) to Macon Street

to include removal of the existing asphalt pavement, asphalt resurfacing with curb and gutter repair, sidewalk ramp upgrades, and manhole adjustment where necessary at a total bid cost of \$412,382.00 per bids received per RFP #37-19, Item III, previously submitted to the Board of Commissioners for bid approval and authorization to enter into a contract with the low bidder; and

WHEREAS, with the normal 10% contingency requested in the previous bid submission, the total estimated cost of the above project is \$453,620.20; and

WHEREAS, the above project is proposed to be funded by the Local Road Program wherein the Township and Road Department split the cost of the project at \$226,810.10 apiece; and

WHEREAS, the Road Department's current local road match for Lansing Township includes the normal annual local road program allocation for Lansing Township of \$60,000, plus \$136,518.73 in prior remaining local road match for Lansing Township, for a total available in 2019 of \$196,518.73, which is included in the adopted 2019 road fund budget, and

WHEREAS, Lansing Township and the Road Department request that the remaining \$30,291.37 of the Road Department match be pulled forward from the Road Department's 2020 local road match allocation for Lansing Township, which would be added to the 2019 local road program in a future 2019 budget adjustment to be submitted later in 2019 for Board of Commissioners approval; and

WHEREAS, the Road Department recommends the above described project to be undertaken per bids recently let and to be approved in a separate resolution by the Board of Commissioners previously submitted, and to pay half of the cost of said improvements from the County Road Fund; and

WHEREAS, the Township is willing to pay the remaining half of the cost of said project; and

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THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed under a contract per bids recently let and to be approved in a separate resolution by the Board of Commissioners during the construction season of the 2019 calendar year.

BE IT FURTHER RESOLVED, that for 2019, the Road Department has allocated to Lansing Township's local roads, a maximum sum of \$196,518.73 from the County Road Fund, including \$136,518.73 left from prior years and \$60,000 for the 2019 allocation, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the remaining \$30,291.37 of the Road Department match necessary for the above said project be pulled forward from the Road Department's 2020 local road match allocation for Lansing Township, which shall be added to the 2019 local road program in a future 2019 budget adjustment to be submitted later in 2019 for Board of Commissioners approval.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute half of the final cost of the project up to \$226,810.10 from the County Road Fund toward the cost of said improvement.

BE IT FURTHER RESOLVED, that in the event the final cost of the subject improvements is less than the estimate provided above, the savings shall be split evenly between the Township and the Road Department.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Lansing Township to affect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

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**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 9**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE CONTRACTS WITH
MICHIGAN PAVING & MATERIALS COMPANY
FOR ITEM V OF BID PACKET #72-19
AND
RIETH-RILEY CONSTRUCTION COMPANY, INC.
FOR ITEM VI OF BID PACKET #72-19
AND
DEFER ACTION ON ALL BIDS RECEIVED
FOR ITEM IV OF BID PACKET #72-19
RECYCLING & RESURFACING OF VARIOUS COUNTY PRIMARY ROADS**

RESOLUTION # 19 – 208

WHEREAS, the Road Department has determined that pavement recycling, asphalt resurfacing, and repairs are needed on the various county primary roads listed below, due to normal deterioration over time; and

WHEREAS, the cost for the primary road projects listed below is/will be budgeted in the 2019 Road Fund Budget, which will be supplemented per a separate future resolution to adjust the 2019 Road Fund Budget to recognize approximately \$2.9 million in additional state revenue provided per Michigan Public Acts 207 and 618, both of 2018, and an additional estimated \$1.3 million Road Fund balance available for additional 2019 primary road resurfacing; and

WHEREAS, the Ingham County Purchasing Department solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet #72-19, Items IV, V, and VI; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidders' proposals met all necessary qualifications, specifications and requirements; and

WHEREAS, Michigan Paving & Materials Company, of Lansing, MI, submitted the lowest responsive and responsible bid for Item V and Rieth-Riley Construction Company, Inc. of Lansing, MI, submitted the lowest responsive and responsible bids for Items IV & VI as follows:

Item IV: Low Bid--\$ 1,351,352.08
Recycling and resurfacing of:
Howell Road, Williamston Road to Dietz Road

Item V: Low Bid--\$ 1,049,134.47
Recycling and resurfacing of:

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Okemos Road, Central Park Drive to Lake Lansing Road

Item VI: Low Bid--\$ 1,299,963.71

Recycling and resurfacing of:

Eden Road, Kinneville Road to Barnes Road

and;

WHEREAS, due to increased demand for road construction, contractors currently have very full road work schedules and prices have risen dramatically this spring; so as a result, the low bid received for Item IV is higher than the funding available, such that it is recommended to reject all bids received for Item IV of Bid Packet #72-19; and

WHEREAS, a contingency is being requested in the amount of 10% of the low bid costs for Items V and VI in Bid Packet #72-19, totaling \$104,913.45 for Item V and \$129,996.37 for Item VI, as may be needed for any additional work deemed necessary by Road Department staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Michigan Paving & Materials Company for Item V with the low bid cost shown above plus a 10% requested contingency for a contract total of \$1,154,047.92 and entering into a contract with Rieth-Riley Construction Company, Inc. for Item VI with the low bid cost shown above plus a 10% requested contingency for a contract total of \$1,429,960.08, all of which include the recycling, resurfacing and related work as specified in the Ingham County Road Department's Bid Packet #72-19.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves deferring action on all bids received for Item IV of Bid Packet #72-19.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 10**

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO REPLACE ROOF AT THE ROAD DEPARTMENT
EASTERN DISTRICT GARAGE**

RESOLUTION # 19 – 209

WHEREAS, the Ingham County Road Department (ICRD) Eastern District Garage has a 40 year old roof in need of replacement with many temporary repairs and has exceeded its life expectancy; and

WHEREAS, the ICRD's 2018-2019 carry over budget adjustment will have funds available for this roof project and other ICRD projects; and

WHEREAS, the Purchasing Department recently released bid packet #12-19 and received competitive bid proposals for the purpose of the removal and replacement of ICRD Eastern Garage roof, with all required upgraded to meet Local, State and Federal building code standards; and

WHEREAS, bids were solicited and evaluated by the Ingham County Road and Purchasing Departments and the architectural consultant hired for the project, Roger L. Donaldson AIA, P.L.C., per RFP #12-19, recommends to award the roof project to the lowest qualified bidder, Quality Roofing Inc., Whitmore Lake, Michigan.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accepts the lowest qualified bid of \$159,400, plus the cost of any additional required metal decking replacement at \$7.50 per square foot, and authorizes an agreement with Quality Roofing Inc., Whitmore Lake, Michigan, to remove the existing roof and install a new roof to be compliant with current building codes at the ICRD Eastern District Garage.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution on behalf of the County after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

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**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 11**

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION UPDATING VARIOUS FEES FOR COUNTY SERVICES

RESOLUTION # 19 – 210

WHEREAS, the Board of Commissioners set various fees for county services in Resolution #02-155 based on information and recommendations of the *Maximus Cost of Services Analysis* completed in 2002; and

WHEREAS, the Board of Commissioners also established the percent of the cost of providing the services which should be recovered by such fees, referred to in this process as a “target percent”; and

WHEREAS, the Board of Commissioners has directed the Controller’s Office to establish a process for the annual review of these fees and target percents; and

WHEREAS, the annual average United States’ consumer price index was used as the cost increase factor; and

WHEREAS, this cost increase factor is applied to the previous year’s calculated cost and multiplied by the target percent and in most cases rounded to the lower full dollar amount in order to arrive at a preliminary recommended fee for the upcoming year; and

WHEREAS, in cases where the calculated cost multiplied by target percent is much higher than the current fee, the fee will be recommended to increase gradually each year until the full cost multiplied by target percent is reached, in order to avoid any drastic increases in fees; and

WHEREAS, in cases where the calculated cost multiplied by target percent is lower than the current fee, no fee increase will be recommended for that year; and

WHEREAS, after initial recommendations are made by the Controller, these recommendations are distributed to the affected offices and departments, in order to receive their input; and

WHEREAS, after reviewing the input from the affected offices and departments, the Controller makes final recommendations to the Board of Commissioners; and

WHEREAS, the Controller’s Office has finished its annual review of these fees and recommended increases where appropriate based on increased costs of providing services supported by these fees and the percent of the cost of providing the services which should be covered by such fees as established by the Board of Commissioners; and

WHEREAS, the Board of Commissioners has reviewed the Controller’s recommendations including the target percentages, along with recommendations of the various county offices, departments, and staff.

MAY 14, 2019 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes or encourages the following fee increases in the Attachments at the rates established effective January 1, 2020 with the exception of the Health Department and Friend of the Court, where new rates will be effective October 1, 2019, the Park and Zoo winter seasonal fees and the Park Annual Passes which will be effective starting November 1, 2019.

BE IT FURTHER RESOLVED, that the fees within major Health Department services are not included on the attachments and were not set by the policy above, but rather through policy established in Resolutions #05-166 and #05-242.

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

DRAFT

MAY 14, 2019 REGULAR MEETING

2020 County Fees Analysis
Law and Courts Committee

ATTACHMENT A

Location of Service	Fee Description	Target Percent	2019 Fee	Department Recommend.
Animal Control	Animal Redemption - 1st offense	60.0%	\$25.00	\$26.00
Animal Control	Animal Redemption - 2nd offense	100.0%	\$51.00	\$52.00
Animal Control	Animal Redemption - after 3rd offense	100.0%	\$155.00	\$160.00
Animal Control	Over Ten Dog Kennel Inspection Fee	100.0%	\$180.00	\$190.00
Animal Control	Owner Pick-up Fee	100.0%	\$46.00	\$47.00
Animal Control	Tranq. At-Large Fee	100.0%	\$46.00	\$47.00
Animal Control	Rabies vaccination on redeemed dogs	100.0%	\$21.00	\$22.00
Animal Control	Bordatella Vaccination-redeemed dogs	100.0%	\$19.00	\$20.00
Animal Control	Spay/neuter deposit-Owners redeeming pet	100.0%	\$81.00	\$82.00
Pros Atty	Diversion - Initial Interview	50.0%	\$36.00	\$37.00
Pros Atty	Diversion - Misdemeanor Offender	50.0%	\$470.00	\$480.00
Pros Atty	Diversion - Felony Offender	50.0%	\$820.00	\$830.00
Pros Atty	Costs-eligible convictions - Guilty Plea	75.0%	\$110.00	\$115.00
Pros Atty	Costs for eligible convictions - Trial	10.0%	\$240.00	\$245.00
Jail	Day Rate	100.0%	\$56.00	\$8.00
Sheriff	Costs for Command per hour	100.0%	\$66.98	\$68.58
Sheriff	Costs for Deputy per hour	100.0%	\$60.07	\$61.51
Sheriff	False Alarm Fee- third offense	100.0%	\$44.00	\$45.00

MAY 14, 2019 REGULAR MEETING

Attachment B - Fees Which Adjustment is Recommended Law and Courts Committee

Location of Service	Fee Description	Target Percent	2019 Fee	Department Recommend.
Circuit Court	Show Cause - Probation	100.0%	\$190.00	\$200.00
Circuit Court	GTD Bench Warrants	100.0%	\$150.00	\$155.00
Family Division	Delinquency Court Costs	100.0%	\$290.00	\$300.00
Family Division	Traffic - Fail to Appear	25.0%	\$27.00	\$28.00

MAY 14, 2019 REGULAR MEETING

2020 County Fees Analysis
Human Services Committee

Location of Service	Fee Description	Target Percent	2019 Fee	2020 Fee
Comm. Health	MIHP Tran. Bus/Van	100%	\$36.78	\$21.20
Comm. Health	MIHP - Trans Taxi	100%	\$33.64	\$21.31
Comm. Health	MIHP Trans. Volunteer	100%	\$0.36	\$0.20
Comm. Health	Compreh Envir Investigation	100%	\$310.00	\$315.00
Imm. Clinic	Internat'l Travel Consult	100%	\$64.00	\$65.00
Env. Health	Category 1 (see definition below) - License Fee	80%	\$475.00	\$480.00
Env. Health	Category 1 (see definition below) - Full Plan Review	80%	\$980.00	\$985.00
Env. Health	Category 1 (see definition below) - New Owner/Eval	80%	\$525.00	\$530.00
Env. Health	Category 1 (see definition below) - New Owner w/minimal plan review	80%	\$630.00	\$635.00
Env. Health	Category 2 (see definition below) - License Fee	80%	\$655.00	\$660.00
Env. Health	Category 2 (see definition below) - Full Plan Review	80%	\$1,360.00	\$1,370.00
Env. Health	Category 2 (see definition below) - New Owner/Eval	80%	\$735.00	\$740.00
Env. Health	Category 2 (see definition below) - New Owner w/minimal plan review	80%	\$770.00	\$775.00
Env. Health	Category 3 (see definition below) - License Fee	80%	\$925.00	\$935.00
Env. Health	Category 3 (see definition below) - Full Plan Review	80%	\$1,955.00	\$1,965.00
Env. Health	Category 3 (see definition below) - New Owner/Eval	80%	\$1,065.00	\$1,075.00
Env. Health	Category 3 (see definition below) - New Owner w/minimal plan review	80%	\$1,180.00	\$1,190.00
Env. Health	Mobile - License Fee	80%	\$370.00	\$375.00
Env. Health	Mobile - Full Plan Review	80%	\$505.00	\$510.00
Env. Health	Mobile - New Owner/Eval.	80%	\$420.00	\$425.00
Env. Health	STFU - Full Plan Review	80%	\$505.00	\$510.00
Env. Health	STFU - New Owner/Eval	80%	\$455.00	\$460.00
Env. Health	Seasonal Facilities - License Fee	50%	\$280.00	\$285.00
Env. Health	Late Fee for Temporary Food License application less than 5 days prior to event (in addition to the \$195 license)	100%	\$195.00	\$200.00
Env. Health	Inspection fee for STFU	24%	\$90.00	\$90.00
Env. Health	Contstruction/Remodeling that begins without approved plans	80%	\$800.00	\$805.00
Env. Health	Food Service plan review re-evaluation or re-submission	100%	\$505.00	\$515.00
	Enforcement Food Service Program Fees			
Env. Health	Informal Hearing Fee	100%	\$1,200.00	\$1,210.00
Env. Health	Formal Hearing Fee	100%	\$1,200.00	\$1,210.00
Env. Health	Follow Up inspection to assess compliance for critical violations	100%	\$150.00	\$155.00
Env. Health	Fee for new owner operating without new license	80%	\$660.00	\$665.00
Env. Health	Well - permit to construct or alter a private residential , type II, or type III well	90%	\$390.00	\$395.00
Env. Health	Septic - new or repair permit for residential or commercial	90%	\$860.00	\$870.00
Env. Health	Combined - well & septic	90%	\$1,060.00	\$1,070.00
Env. Health	Well - Sanitary survey, public non community Type II - transient well	90%	\$435.00	\$440.00
Env. Health	Well - Sanitary survey, public non community Type II non - transient Well	90%	\$505.00	\$510.00
Env. Health	Septic Evaluation - application for residential or commercial lot & soil evaluation	90%	\$395.00	\$400.00
Env. Health	Septic Evaluation - plan review for engineered system	90%	\$315.00	\$320.00
Env. Health	NEW - Township Requested Evaluation	100%	\$0.00	\$100.00
Env. Health	Full plan review	80%	\$440.00	\$445.00
Env. Health	Permanent Campground	100%	\$425.00	\$430.00
Env. Health	Point of Sale - On-site evaluation of well & septic	75%	\$455.00	\$460.00
Env. Health	Point of Sale - Waste treatment evaluation	100%	\$355.00	\$360.00
Env. Health	Point of Sale - 1 Year Extension NEW	100%	\$0.00	\$100.00

MAY 14, 2019 REGULAR MEETING

Location of Service	Fee Description	Target Percent	2019 Fee	2020 Fee
Env. Health	Additional pool at the same location	100%	\$105.00	\$110.00
Env. Health	Re-inspection fee after violation	100%	\$180.00	\$185.00
Env. Health	Tobacco & E- cigarette Change of Ownership Fee - East Lansing	100%	\$122.00	\$125.00
Env. Health	Tobacco & E - cigarette sales license vending machine	100%	\$345.00	\$350.00
Env. Health	Category 1: 56 - 499 Gallons (450 - 4,499 pounds) - Reporting Fee	50%	\$72.00	\$73.00
Env. Health	Category 3: 5,000 or more Gallons (more than 45,000 pounds) - Inspection Fee	50%	\$360.00	\$365.00
Parks	Administrative -Returned Check Fee	100.0%	\$33.00	\$34.00
Parks	Cancellation Fee (for all park reservations)	100.0%	\$21.00	\$22.00
Parks	Winter Sports Building (100 Person Capacity)	100.0%	\$96.00	\$97.00
Parks	Winter Sports Building - reservation fee/non operational hrs	100.0%	\$30.00	\$31.00
Parks	Lake Lansing South Lakeview	100.0%	\$80.00	\$81.00
Parks	Lake Lansing North Oak Knoll	100.0%	\$80.00	\$81.00
Parks	Lake Lansing North Sandhill	100.0%	\$80.00	\$81.00
Parks	Hawk Island Kestrel	100.0%	\$80.00	\$81.00
Parks	Burchfield Deer Run	100.0%	\$80.00	\$81.00
Parks	Burchfield Pine Knoll	100.0%	\$80.00	\$81.00
Parks	Burchfield Southridge	100.0%	\$80.00	\$81.00
Parks	Lake Lansing - North - 1/2 of Main	100.0%	\$105.00	\$110.00
Parks	Burchfield 1/2 of North Bluff	100.0%	\$105.00	\$110.00
Parks	Burchfield 1/2 of Woodsong	100.0%	\$105.00	\$110.00
Parks	Lake Lansing - South - 1/2 of Main	100.0%	\$105.00	\$110.00
Parks	Lake Lansing - North - Main	100.0%	\$190.00	\$195.00
Parks	Burchfield - North Bluff	100.0%	\$190.00	\$195.00
Parks	Burchfield - Woodsong	100.0%	\$190.00	\$195.00
Parks	Lake Lansing - South - Main	100.0%	\$190.00	\$195.00
Parks	Burchfield - Overlook	100.0%	\$190.00	\$195.00
Parks	Hawk Island - Red Tail	100.0%	\$265.00	\$275.00
Parks	Hawk Island	100.0%	\$80.00	\$81.00
Parks	Lake Lansing South	100.0%	\$80.00	\$81.00
Parks	Abandonment Recovery Fee	100.0%	\$42.00	\$43.00
Parks	Canoe/Kayak Trips - Eaton Rapids	100.0%	\$30.00	\$31.00
Parks	Boat Launch - Annual	100.0%	\$50.00	\$55.00
Parks	Resident Monday-Friday 9am-4pm	100.0%	\$97.00	\$100.00
Parks	Resident Mon-Fri 7:30am-5:30pm	100.0%	\$130.00	\$135.00
Parks	Moonwalk	100.0%	\$290.00	\$300.00
Parks	Dunk Tank	100.0%	\$240.00	\$250.00
Parks	Giant Slide	100.0%	\$420.00	\$430.00
Parks	Band Shell Rental	100.0%	\$100.00	\$105.00
Parks	Snow Shoe Rental Adult	100.0%	\$7.00	\$5.00
Fair	PER DAY, includes janitorial fees and facility fee	100%	\$600.00	610.00
Fair	PER Water Dump	100%	\$60.00	61.00
Fair	Main Arena Full Day Use - Shooting Sports No charge for 3 hours or less Mon-Thurs ONLY as long as it isn't rented	100%	\$600.00	610.00
Fair	Monday-Thursday if there is food (no food is free) 4H	100%	\$90.00	91.00
Fair	Saturday 4H	100%	\$900.00	920.00
Fair	Sunday-Friday All others (Deposit Required)	100%	\$425.00	450.00
Fair	Saturday All others (Deposit Required)	100%	\$925.00	950.00
Fair	Main Arena - Single Day Rental	100%	\$2,000.00	2,040.00
Fair	Main Arena - Weekend Rental	100%	\$4,500.00	4,600.00
Fair	Facility Fee - for organizations that hold 1-3 shows per yr	100%	\$300.00	305.00
Fair	Facility Fee - for organizations that hold >4 shower per yr	100%	\$400.00	405.00
Fair	North End w/ Main Arena Bldg. (min for 2 or 3 day show)	100%	\$4,500.00	4,600.00

MAY 14, 2019 REGULAR MEETING

Location of Service	Fee Description	Target Percent	2019 Fee	2020 Fee
Fair	w/ extra barn fees Comm. South, Barn A or Barn B	100%	\$300.00	305.00
Fair	w/ extra barn fees All other North End Barns	100%	\$250.00	255.00
Fair	South End with Outside Arena (min for 2 or 3 day show)	100%	\$2,750.00	2,800.00
Fair	w/ extra barn fees UU or VV Barns	100%	\$300.00	305.00
Fair	w/ extra barn fees All other South End Barns	100%	\$250.00	255.00
Fair	Covered Practice Arena Per Show	100%	\$500.00	510.00
Fair	Covered Practice Arena Per Dump for Watering Arena and Drag	100%	\$60.00	61.00
Fair	Infield Arena Per Day	100%	\$450.00	460.00
Fair	Infield Arena Per Day Per Dump for Watering Arena	100%	\$60.00	61.00
Fair	Entire Grounds minimum for 2 to 3 day show	100%	\$6,750.00	6,900.00
Fair	w/ extra barn fees Comm South, Barn A & Barn B, VV or UU	100%	\$300.00	305.00
Fair	w/ extra barn fees All other Barns	100%	\$250.00	255.00
Fair	Dumps/Drags North End w/ Main Arena and Entire Grounds 2 or 3 Day cost will be incurred after 2 times	100%	\$60.00	61.00
Fair	Brick Building Rental Fee	100%	\$250.00	255.00
Fair	Concessions & Blacksmiths - per day for 2 or 3 day shows	100%	\$75.00	76.00

MAY 14, 2019 REGULAR MEETING

2020 County Fees Analysis
County Services Committee

Location of Service	Fee Description	Target Percent	2019 Fee	2020 Fee
Clerk	Certified Copy - 1st Copy	100.0%	\$20.00	\$30.00
Clerk	Expedited Svc - copies of Vital Records	100.0%	\$30.00	\$40.00
Clerk	Copy of CPL Application (MCL 28.425b(17)) NEW	100.0%	\$0.00	\$1.00
Drain Comm.	Photography	100.0%	\$290.00	\$300.00
Drain Comm.	Topography	100.0%	\$575.00	\$585.00
Drain Comm.	Floodplain/wetland	100.0%	\$115.00	\$120.00
Drain Comm.	Preliminary Comm. Site Plan Review	75.0%	\$705.00	\$715.00
Drain Comm.	Preliminary Plat Review	75.0%	\$705.00	\$715.00
Drain Comm.	Plat and Commercial Drainage Review - First acre	100.0%	\$705.00	\$715.00
Drain Comm.	Additional acre	100.0%	\$80.00	\$81.00
Drain Comm.	Re-submission Admin fee	100.0%	\$230.00	\$235.00
Drain Comm.	Plat Drain Administration Fee	75.0%	\$2,520.00	\$2,530.00
Drain Comm.	Drain Crossing Permits, Review (Commercial)	100.0%	\$505.00	\$515.00
Drain Comm.	Tap in Permit - Residential	75.0%	\$105.00	\$110.00
Drain Comm.	Tap-in Permit - Commercial	75.0%	\$420.00	\$430.00
Drain Comm.	Soil Erosion Permit - Commercial-12 mo. Duration - 1/2 acre or less	100.0%	\$620.00	\$630.00
Drain Comm.	Soil Erosion (12 mo.) - Commercial- each additional acre	100.0%	\$62.00	\$63.00
Drain Comm.	Soil Erosion Permit - Commercial -9 mo. Duration - 1/2 acre or less	100.0%	\$540.00	\$550.00
Drain Comm.	Soil Erosion (9 mo.) - Commercial- each add'l acre	100.0%	\$54.00	\$55.00
Drain Comm.	Soil Erosion Permit - Commercial - 6 mo. Duration - 1/2 acre or less	100.0%	\$460.00	\$470.00
Drain Comm.	Soil Erosion (6 mo.) - Commercial- each add'l acre	100.0%	\$46.00	\$47.00
Drain Comm.	Soil Erosion Permit Transfer	100.0%	\$98.00	\$100.00
Drain Comm.	Escrow account-1/2 acre or less	100.0%	\$575.00	\$585.00
Drain Comm.	Escrow account - 1/2 to 1 acre	100.0%	\$1,720.00	\$1,730.00
Drain Comm.	Escrow account - 1 to 5 acres	100.0%	\$3,420.00	\$3,430.00
Drain Comm.	Escrow account - 5 to 10 acres	100.0%	\$5,645.00	\$5,655.00
Drain Comm.	Escrow account - each add'l 10 acres	100.0%	\$2,845.00	\$2,855.00
Drain Comm.	Soil Erosion Permit-Residential-12 mo.	100.0%	\$265.00	\$275.00
Drain Comm.	Soil Erosion Permit - 9 month duration	75.0%	\$260.00	\$265.00
Drain Comm.	Commercial Minor Disturbance Soil Erosion - Permit/Review/Inspection	75.0%	\$335.00	\$340.00
Drain Comm.	Residential Minor Disturbance Soil Erosion - Permit/Review/Inspection	75.0%	\$49.00	\$50.00
Drain Comm.	Violation and Cease&Desist Order	100.0%	\$305.00	\$315.00
Econ. Devel.	Application Fee - Brownfield	100.0%	\$1,520.00	\$1,530.00
Equalization	Custom Maps	100.0%	\$0.00	Varies
Equalization	BS&A Export	100.0%	\$0.00	\$500.00
Equalization	Ingham County Plat Book	100.0%	\$0.00	\$10.00
Equalization	Alaiedon Twp	100.0%	\$0.00	\$165.00
Equalization	Aurelius Twp	100.0%	\$0.00	\$205.00
Equalization	Bunker Hill Twp	100.0%	\$0.00	\$150.00
Equalization	Delhi Twp	100.0%	\$0.00	\$1,013.00
Equalization	Ingham Twp	100.0%	\$0.00	\$150.00
Equalization	Lansing Twp	100.0%	\$0.00	\$313.00
Equalization	Leroy Twp	100.0%	\$0.00	\$158.00
Equalization	Leslie Twp	100.0%	\$0.00	\$150.00
Equalization	Locke Twp	100.0%	\$0.00	\$150.00

MAY 14, 2019 REGULAR MEETING

Location of Service	Fee Description	Target Percent	2019 Fee	2020 Fee
Equalization	Meridian Twp	100.0%	\$0.00	\$1,388.00
Equalization	Onondaga Twp	100.0%	\$0.00	\$150.00
Equalization	Stockbridge Twp	100.0%	\$0.00	\$197.00
Equalization	Vevay Twp	100.0%	\$0.00	\$158.00
Equalization	Wheatfield Twp	100.0%	\$0.00	\$150.00
Equalization	White Oak Twp	100.0%	\$0.00	\$150.00
Equalization	Williamstown Twp	100.0%	\$0.00	\$225.00
Equalization	C-East Lansing	100.0%	\$0.00	\$708.00
Equalization	C-Lansing	100.0%	\$0.00	\$3,996.00
Equalization	C-Leslie	100.0%	\$0.00	\$150.00
Equalization	C-Mason	100.0%	\$0.00	\$321.00
Equalization	C-Williamston	100.0%	\$0.00	\$150.00
Equalization	Digital Photo all local units	100.0%	\$0.00	\$850.00
Zoo	Resident Adult (April - October)	55.0%	\$6.00	\$7.00
Zoo	Non-Resident Adult (April - October)	100.0%	\$12.00	\$13.00
Zoo	All Adults(November-March): Res, Non-Res, or Senior	35.0%	\$3.00	\$4.00
Zoo	Children (age 3-12) (November - March)	35.0%	\$2.00	\$3.00
Zoo	Potter Park Penguin Cove	100.0%	\$115.00	\$120.00
Zoo	Potter Park Eagle Landing	100.0%	\$140.00	\$145.00
Zoo	Potter Park - Tiger Den	100.0%	\$210.00	\$215.00
Treasurer	NSF Checks	100.0%	\$33.00	\$34.00

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 12**

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPOINTING A
FAIRGROUNDS EVENTS DIRECTOR SELECTION COMMITTEE**

RESOLUTION # 19 – 211

WHEREAS, the Ingham County Fairgrounds Events Director position is vacant; and

WHEREAS, it is necessary to appoint a committee to begin the selection process for a new Director.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints a Fairgrounds Events Director Selection Committee consisting of the following members:

Commissioner Randy Maiville
Commissioner Thomas Morgan
Commissioner Robin Naeyaert
Commissioner Randy Schafer
Commissioner Ryan Sebolt
Commissioner Derrell Slaughter
Commissioner Todd Tennis

BE IT FURTHER RESOLVED, that Commissioner Robin Naeyaert will serve as Chairperson of the Fairgrounds Events Director Selection Committee and Commissioner Ryan Sebolt will serve as Vice-Chairperson.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners shall appoint the Fairgrounds Events Director and this resolution shall supersede all other resolutions and Fair Board By-Laws, including but not limited to Article VI, Section VI, that pertain to the hiring of this position (f/k/a Executive Director).

BE IT FURTHER RESOLVED, that the Fair Board By-Laws shall be amended to change the title of the Executive Director (f/k/a Fair Manager) to Fairgrounds Events Director.

BE IT FURTHER RESOLVED, that the Fair Board shall designate three (3) members to serve on Fairgrounds Events Director Selection Committee as non-voting members.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 05/06/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 13**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT A GRANT FROM THE MICHIGAN DEPARTMENT OF
AGRICULTURE AND RURAL DEVELOPMENT**

RESOLUTION # 19 – 212

WHEREAS, the Ingham County Fair Board wishes to accept a grant in the amount of \$40,000 for assistance in upgrading the four (4) newest Horse Barns on the fairgrounds; and

WHEREAS, a significant portion of the Fair's off-season revenue comes from horse shows; and

WHEREAS, enhanced facilities will attract bigger and more prestigious shows; and

WHEREAS, an RFP has been published with an estimated cost of \$190,000; and

WHEREAS, the Grant will help offset the cost of the project.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize the acceptance of the \$40,000 grant from the Michigan Department of Agriculture and Rural Development for the *Horse Complex Improvement Project*.

BE IT FURTHER RESOLVED, that the term for the grant is May 1, 2019 thru February 29, 2020.

BE IT FURTHER RESOLVED, that the County Controller/Administrator is authorized to make any necessary budget amendments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert

Nays: None **Absent:** None **Approved 05/06/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville

Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 14**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AMEND THE MOTHER AND INFANT ORAL HEALTH
PILOT PROJECT GRANT**

RESOLUTION # 19 – 213

WHEREAS, Ingham County Health Department (ICHD) wishes to amend the agreement with University of Detroit (U of D) to extend participation and grant reporting through the Mother and Infant Oral Health (MIOH) Project Grant effective October 1, 2018 through September 30, 2019; and

WHEREAS, through an approval of a no-cost one-year extension granted by the State of Michigan, this extension will allow \$13,850 of unspent funds from the initially awarded \$83,080 (through Resolution #17-461), to be available through the duration of the extended grant period; and

WHEREAS, there is no cost to ICHD; and

WHEREAS, this resolution supports the overarching long-term objective of promoting accessible healthcare, specifically section A.1(e) of the Action Plan – Expand access to healthcare for county residents, with an emphasis on the uninsured and underinsured; and

WHEREAS, the Ingham Community Health Center Board of Directors supports extending the MIOH Project Grant with the U of D allowing \$13,850 of unspent funds from the initially awarded \$83,080 to be available for continued grant reporting effective October 1, 2018 through September 30, 2019; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize extending the Mother and Infant Oral Health (MIOH) Project Grant with the University of Detroit (U of D) allowing \$13,850 of unspent funds from the initially awarded \$83,080 to be available for continued grant reporting effective October 1, 2018 through September 30, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize an extension to the Mother and Infant Oral Health (MIOH) Project Grant with the University of Detroit (U of D), allowing \$13,850 of unspent funds from the initially awarded \$83,080 to be available for continued grant reporting effective October 1, 2018 through September 30, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any contract documents on behalf of the county after approval as to form by the County Attorney.

MAY 14, 2019 REGULAR MEETING

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 05/06/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 15**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT FUNDING FROM MICHIGAN STATE UNIVERSITY'S
COLLEGE OF HUMAN MEDICINE**

RESOLUTION # 19 – 214

WHEREAS, Ingham County Health Department (ICHD) wishes to accept funding from Michigan State University's College of Human Medicine (CHM) for clinical teaching effective December 1, 2018 through February 28, 2019; and

WHEREAS, as part of a new Early Clinical Experience Curriculum (ECE) project, first year CHM students need to complete and present scholarly projects; and

WHEREAS, ICHD has been identified as a teaching site that will allow for ECE to occur; and

WHEREAS, this agreement is for the current academic year and will be terminated February 28, 2019; and

WHEREAS, MSU's CHM will pay \$500 per CHM student which will allow for teaching and project implementation; and

WHEREAS, ICHD will have 12 students on site which will total \$6,000 paid by MSU CHM to ICHD; and

WHEREAS, the Health Officer recommends approval accept funding from Michigan State University's College of Human Medicine (CHM) for clinical teaching effective December 1, 2018 through February 28, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners accept funding of \$6,000 from Michigan State University's College of Human Medicine (CHM) for clinical teaching effective December 1, 2018 through February 28, 2019.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

MAY 14, 2019 REGULAR MEETING

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 05/06/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 16**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO MERIDIAN TOWNSHIP'S
TRAILS AND PARKS MILLAGE AGREEMENTS**

RESOLUTION # 19 – 215

WHEREAS, Board of Commissioners Resolution 16-257, 16-328, 17-275, 18-186 and 19-047 authorized entering into contracts with Meridian Township to fund the below projects; and

Contract Title	Project #	Begins	Ends	Resolution
Meridian Township Trail Rehabilitation	TR002	08/29/16	07/30/19	16-257
MT-07-MIP-Dr, East of Okemos Road	TR021	10/18/16	06/18/19	16-328
MT-03-PK-DR, Central Park South	TR022	10/18/16	06/18/19	16-328
MT-05-PK-DR, Nancy L. Moore Community Park	TR023	10/18/16	06/18/19	16-328
MT-04-PK-DR, Nancy L. Moore Community Park	TR024	10/18/16	06/18/19	16-328
MT-02-MIP-DR, West of Okemos Road	TR025	10/18/16	06/18/19	16-328
MT-01-PK-SWL, Hartrick Park	TR026	10/18/16	06/18/19	16-328
MT-06-MIP-DR, W. of Okemos Rd., Meridian Interurban Pathway	TR027	10/18/16	06/18/19	16-328
Okemos Road Pedestrian Boardwalk	TR049	07/24/18	07/24/20	18-186
MSU to Lake Lansing Connector, Phase 2	TR054	TBD	TBD	19-047

WHEREAS, Meridian Township is requesting an amendment to Agreement #TR002, TR021, TR022, TR023, TR024, TR025, TR026, TR027 and TR049 due to cost estimated in the comprehensive report were in excess or falling short depending on the case of the amount originally requested and awarded; and

WHEREAS, based on actual bids, TR002 is over budget by \$85,000, TR021 is over budget by \$6,000. TR023 is over budget by \$18,000, TR022 is under budget by \$50,000, TR024 is under budget by \$42,000, TR025 is under budget by \$53,000, TR026 is under budget by \$111,000 and TR049 is over budget by \$111,000; and

WHEREAS, Meridian Township is requesting the fund balance from TR025 for \$53,000 and TR022 for \$32,000 be reallocated to TR002 for a total amount of \$85,000 to complete this project; and

WHEREAS, Meridian Township is requesting the fund balance from TR027 for \$6,000 be reallocated to TR021 to complete this project; and

WHEREAS, Meridian Township is requesting the fund balance from TR022 for \$18,000 be reallocated to TR023 to complete this project; and

WHEREAS, Meridian Township is requesting the fund balance from TR024 for \$42,000 be reallocated to the MSU to Lake Lansing Connector TR054; and

MAY 14, 2019 REGULAR MEETING

WHEREAS, Meridian Township is requesting the fund balance from TR026 for \$111,000 be reallocated to TR049 to complete this project; and

WHEREAS, Agreements TR002, TR021, TR022, TR023, TR024, TR025, TR026 and TR027 expire in June or July of 2019 and need to be extended to complete these projects.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the Agreements listed below with Meridian Township.

Contract Title	Project #	Begins	Ends	Resolution
Meridian Township Trail Rehabilitation	TR002	08/29/16	07/30/19	16-257
MT-07-MIP-Dr, East of Okemos Road	TR021	10/18/16	06/18/19	16-328
MT-03-PK-DR, Central Park South	TR022	10/18/16	06/18/19	16-328
MT-05-PK-DR, Nancy L. Moore Community Park	TR023	10/18/16	06/18/19	16-328
MT-04-PK-DR, Nancy L. Moore Community Park	TR024	10/18/16	06/18/19	16-328
MT-02-MIP-DR, West of Okemos Road	TR025	10/18/16	06/18/19	16-328
MT-01-PK-SWL, Hartrick Park	TR026	10/18/16	06/18/19	16-328
MT-06-MIP-DR, W. of Okemos Rd., Meridian Interurban Pathway	TR027	10/18/16	06/18/19	16-328
Okemos Road Pedestrian Boardwalk	TR049	07/24/18	07/24/20	18-186
MSU to Lake Lansing Connector, Phase 2	TR054	TBD	TBD	19-047

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the fund balance transfer from TR025 for \$53,000 and TR022 for \$32,000 be reallocated to TR002 to complete this project.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the fund balance transfer from TR027 for \$6,000 be reallocated to TR021 to complete this project.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the fund balance transfer from TR022 for \$18,000 be reallocated to TR023 to complete this project.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the fund balance transfer from TR024 for \$42,000 be reallocated to the MSU to Lake Lansing Connector TR054.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the fund balance transfer from TR026 for \$111,000 be reallocated to TR049 to complete this project.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the extension for Agreements TR002, TR021, TR022, TR023, TR024, TR025, TR026 and TR027 until December 31, 2019.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$53,000 from line item 228-62800-967000-TR025 into line item #228-62800-967000-TR002.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$32,000 from line item 228-62800-967000-TR022 into line item #228-62800-967000-TR002.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$6,000 from line item 228-62800-967000-TR027 into line item #228-62800-967000-TR021.

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BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$18,000 from line item 228-62800-967000-TR022 into line item #228-62800-967000-TR023.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$42,000 from line item 228-62800-967000-TR024 into line item #228-62800-967000-TR054.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the transfer of \$111,000 from line item 228-62800-967000-TR026 into line item #228-62800-967000-TR049.

BE IT FURTHER RESOLVED, that all other terms and conditions of the Agreement #TR002, TR021, TR022, TR023, TR024, TR025, TR026, TR027, TR049 and TR054 shall remain unchanged.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 05/06/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 17**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE CITY OF LANSING AND THE
VILLAGE OF STOCKBRIDGE TRAILS AND PARKS MILLAGE AGREEMENTS**

RESOLUTION # 19 – 216

WHEREAS, Board of Commissioners Resolution 17-109 authorized entering into a contract with the City of Lansing for Agreement TR029 Grand River North Section - Bank Stabilization; and

WHEREAS, Board of Commissioners Resolution 18-110 authorized entering into a contract with the Village of Stockbridge for Agreement TR048 Lakelands Trail Resurfacing; and

WHEREAS, the City of Lansing is requesting an amendment to Agreement TR029 to change the scope of the project to use the \$100,000 for steps instead of rip rap; and

WHEREAS, Agreement TR029 expires on May 1, 2019 and needs to be extended to complete the project; and

WHEREAS, the Village of Stockbridge is requesting an amendment to Agreement TR048 to narrow the scope of the project so that the entire \$809,980 be allocated to the trail project east of M-52.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an Amendment to the Agreements listed below with the City of Lansing and the Village of Stockbridge:

Contract Title	Project #
City of Lansing - Grand River North Section - Bank Stabilization	TR029
Stockbridge - Lakelands Trail Resurfacing	TR048

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes an amendment to Agreement TR029 to change the scope of the project to use the \$100,000 for steps instead of rip rap.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an extension for Agreement TR029 to December 31, 2019.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an amendment to Agreement TR048 to narrow the scope of the project so that the entire \$809,980 be allocated to the trail project east of M-52.

BE IT FURTHER RESOLVED, that all other terms and conditions Agreement TR029 and TR048 shall remain unchanged.

MAY 14, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 05/06/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 18**

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH L. J. TRUMBLE BUILDERS, LLC.

RESOLUTION # 19 – 217

WHEREAS, the Ingham County Parks Department owns and maintains the buildings at Hawk Island, Burchfield Park, Lake Lansing North, and Lake Lansing South; and

WHEREAS, the Ingham County Parks Department has a roof replacement plan in place to ensure routine replacement of building roofs; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced roofing contractors to enter into a contract for the purpose of supplying and installing standing seam metal roofs on six buildings at Ingham County Parks; and

WHEREAS, L. J. Trumble Builders, LLC., a registered-local vendor, has agreed to reduce its proposal cost to meet the lowest responsive bid by a non-local vendor in compliance with the Ingham County local purchasing preference policy; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to L. J. Trumble Builders, LLC.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with L. J. Trumble Builders, LLC. for the base bid in the amount of \$112,100 for supplying and installing standing seam metal roofs on six buildings at Ingham County Parks, and a contingency not to exceed 5% or \$5,605 to include replacing OSB Sheathing, if needed at a cost of \$5.50 per square foot for a total amount not to exceed of \$117,705.

BE IT FURTHER RESOLVED, that this agreement shall be effective the date of execution through November 22, 2019.

BE IT FURTHER RESOLVED, that there are funds available in the approved CIP line items as detailed below:

Roof	Line Item	Price	Contingency if Needed		CIP Approved
			OSB	Total	
Peregrine Shelter (Hawk)	208-75200-976000-9P07	\$19,400	\$970	\$20,370	\$40,000
Kestrel Shelter (Hawk)	208-75200-976000-9P08	\$12,900	\$645	\$13,545	\$25,000
Sandhill Shelter (LLN)	208-75200-976000-9P09	\$11,200	\$560	\$11,760	\$30,000
Winter Sports Bldg. (BUR)	228-75999-976000-9P20	\$41,300	\$2,065	\$43,365	\$30,000
Boat House Rentals (Hawk)	228-75999-978000-9P22	\$11,500	\$575	\$12,075	\$20,000
Boat House Rentals (LLS)	228-75999-978000-9P23	\$15,800	\$790	\$16,590	\$15,000

MAY 14, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$7,925 from 228-75999-978000-9P22 into line item #228-75999-976000-9P20 to cover the cost for the Winter Sports Building roof.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$5,440 from 208-75200-976000-9P07 into line item #228-75999-976000-9P20 to cover the remaining cost for the Winter Sports Building roof.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer \$1,590 from 208-75200-976000-9P07 into line item #228-75999-978000-9P23 to cover the remaining cost for the Lake Lansing South Boat House Rentals roof.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer the remaining \$12,600 from 208-75200-976000-9P07 into line item # 228-75999-978000-9P21 for a future project for the Red Tail Shelter roof at Hawk Island that is being bid out separately.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer the remaining \$11,455 from 208-75200-976000-9P08 into line item # 228-75999-978000-9P21 for a future project for the Red Tail Shelter roof at Hawk Island that is being bid out separately.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer the remaining \$18,240 from 208-75200-976000-9P09 into line item # 228-75999-978000-9P21 for a future project for the Red Tail Shelter roof at Hawk Island that is being bid out separately, providing a total balance of \$62,295 for the roof for the Red Tail Shelter.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Trubac, Sebolt, Morgan, Slaughter, Stivers, Naeyaert
Nays: None **Absent:** None **Approved 05/06/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 19**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CREATING CLERK AND TECHNICAL SUPPORT POSITION
FOR THE PUBLIC DEFENDERS OFFICE**

RESOLUTION # 19 – 218

WHEREAS, every local indigent defense system was required by the Michigan Indigent Defense Commission to submit a plan to comply with the first four minimum standards and to provide quality defense to indigent people who are accused of crimes; and

WHEREAS, the Ingham County Board of Commissioners accepted the compliance plan created by the Ingham County Indigent Defense Collaborative Committee and funding has been approved by the State of Michigan, effective October 1, 2018; and

WHEREAS, the recommended Public Defenders Office included in this plan will be administered by Ingham County to provide indigent defense and related services at the 30th Circuit Court, 54A District Court, 54B District Court, and the 55th District Court; and

WHEREAS, the Board of Commissioners must authorize the staffing and budget in order to create the Public Defenders Office; and

WHEREAS, the MIDC Compliance plan authorized the creation of a total of 36.5 full-time equivalent positions; and

WHEREAS, the position of Clerk and Technical Support has been classified by the Human Resources Department as UAW/H (salary range \$41,625.46 to \$49,653.67); and

WHEREAS, the UAW union supports the job description and classification; and

WHEREAS, the budget for this position is included in the grant budget authorized by Resolution #18-476.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the creation of the Clerk and Technical Support position.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the 2019 budget and position allocation list.

MAY 14, 2019 REGULAR MEETING

LAW & COURTS: Yeas: Slaughter, Celentino, Polsdofer, Trubac
Nays: None **Absent:** Koenig, Crenshaw, Schafer **Approved 05/02/2019**

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 20**

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A PURCHASE ORDER TO LJ TRUMBLE GROUP FOR THE
HAND RAILS IN THE 30TH CIRCUIT COURT ROOM AT THE MASON COURTHOUSE**

RESOLUTION # 19 – 219

WHEREAS, hand rails are needed to provide safety from falls in the 30th Circuit Court Room at the Mason Courthouse; and

WHEREAS, it is the recommendation of both the Facilities Department and 30th Circuit Court to enter into an agreement with LJ Trumble Group, a registered local vendor who submitted the lowest proposal of \$9,700.00, to furnish and install hand rails; and

WHEREAS, the Facilities Department would like to ask for a \$250.00 contingency for any unforeseen circumstances that may arise; and

WHEREAS, funds for this project are available from the Public Improvement Fund (245).

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes issuing a purchase order to LJ Trumble Group, 6850 Aurelius Road, Lansing, Michigan, 48911, to furnish and install the hand rails in the 30th Circuit Court Room at the Mason Courthouse for an amount not to exceed \$9,950.00 which includes a \$250.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Celentino, Polsdofer, Trubac
Nays: None **Absent:** Koenig, Crenshaw, Schafer **Approved 05/02/2019**

COUNTY SERVICES: Yeas: Stivers, Grebner, Sebolt, Maiville, Naeyaert
Nays: None **Absent:** Celentino, Koenig **Approved 05/07/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 21**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR ATTORNEY SERVICES
FOR THE JUVENILE DIVISION**

RESOLUTION # 19 – 220

WHEREAS, the Circuit Court Juvenile Division, by statute and Constitution, must provide Lawyer/Guardian Ad Litem representation for children in neglect and abuse cases; and

WHEREAS, the Circuit Court Juvenile Division, in order to reduce costs for attorney fees and provide consistent and efficient legal services for children, has contracted with specific attorneys to provide Lawyer/Guardian Ad Litem representation; and

WHEREAS, the 2019 budget approved by the Board of Commissioners, authorized funds to contract with specific attorneys to provide Lawyer/Guardian Ad Litem representation; and

WHEREAS, the current Lawyer/Guardian Ad Litem providing this representation for Judge Lawless has accepted a position in the Public Defender's Office, thus resigning his position as a Lawyer/Guardian Ad Litem; and

WHEREAS, the Circuit Court Juvenile Division recommends offering a contract to Attorney Annette Skinner to provide Lawyer/Guardian Ad Litem representation for children in neglect and abuse cases, effective April 15, 2019 through December 31, 2019.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into a contract with Attorney Annette Skinner to provide Lawyer/Guardian Ad Litem representation for children at a rate of \$4,040.00 a month, not to exceed \$34,340.00, effective 04-15-2019 through 12-31-2019.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioner is authorized to sign any necessary contractual documents consistent with this Resolution and approved to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Celentino, Polsdofer, Trubac
Nays: None **Absent:** Koenig, Crenshaw, Schafer **Approved 05/02/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 22**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE FUNDS TO PURCHASE A NEW TRANSPORT VEHICLE
FOR THE INGHAM COUNTY FAMILY CENTER**

RESOLUTION # 19 – 221

WHEREAS, the Juvenile Division has a fleet of ten vehicles used to transport juveniles to and from the Ingham Academy as well as the Pride Evening Reporting Program; and

WHEREAS, one of the ten vehicles is in need of replacement as it was purchased in 2010 and has over 173,000 miles; and

WHEREAS, the Juvenile Division's budget includes a line item for van replacement; and

WHEREAS, the funds deposited in this reserve come from the Child Care Fund's reimbursement for each van's usage, transporting youth to and from community programs; and

WHEREAS, the year end fund balance for this account in 2018 was roughly \$71,000; and

WHEREAS, a request is made to purchase a new 2019 Ford Transit XLT Passenger Wagon at a cost not to exceed \$30,000.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the purchase of a new 2019 Ford Transit XLT Passenger Wagon at a cost not to exceed \$30,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is directed to make the necessary budget transfers from the van replacement reserve in the 2019 Juvenile Division budget.

LAW & COURTS: Yeas: Slaughter, Celentino, Polsdofer, Trubac
Nays: None **Absent:** Koenig, Crenshaw, Schafer **Approved 05/02/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 23**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO ACCEPT BISSELL PET FOUNDATION EMPTY THE SHELTERS
FREE ADOPTION GRANTS ON AN ONGOING BASIS**

RESOLUTION # 19 – 222

WHEREAS, Ingham County Animal Control and Shelter, as well as a majority of other Michigan Animal Shelters, have participated in the BISSELL Pet Foundation Empty the Shelters program about two times a year (spring/ fall) for several years; and

WHEREAS, this BISSELL program allows shelters to offer FREE or reduced cost adoptions to the public with Bissell Pet Foundation reimbursing the shelter for the adoption cost via a follow up check after the event; and

WHEREAS, the amount of each reimbursement check is always determined by the number of adoptions that occurred but generally does not exceed \$5,000 per event; and

WHEREAS, these grants have been routinely approved by the Board of Commissioners on a recurring basis; and

WHEREAS, Ingham County Animal Control and Shelter seeks Board of Commissioners authorization to accept these grants on an ongoing basis.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners grants the Ingham County Animal Control and Shelter ongoing authorization to participate in and receive grant funds from the BISSELL Pet Foundation Empty the Shelters Program events, with the grant amounts to be received determined by the number of adoptions that occur on the date of each event with no matching funds requirements.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents which are consistent with this resolution and approved as to form by the County Attorney.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs that all funds received from BISSELL Pet Foundation be placed into the appropriate account and that the Controller/Administrator make the necessary budget adjustments to the Ingham County Animal Control and Shelter budget.

LAW & COURTS: Yeas: Slaughter, Celentino, Polsdofer, Trubac
Nays: None **Absent:** Koenig, Crenshaw, Schafer **Approved 05/02/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

MAY 14, 2019 REGULAR MEETING

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

**ADOPTED – MAY 14, 2019
AGENDA ITEM NO. 24**

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH CENTER
TO PURCHASE THE SOLACOM PRODUCT GUARDIAN, EQUIPMENT, SYSTEM SUPPORT,
TRAINING, AND OPTIONAL EQUIPMENT**

RESOLUTION # 19 – 223

WHEREAS, the Ingham County Board of Commissioners operates the Ingham County 9-1-1 Central Dispatch Center; and

WHEREAS, the majority of the call delivery is utilized by wireless and Voice over Internet Protocol (VoIP), the current 9-1-1 infrastructure is being taxed; and

WHEREAS, to improve our level of service and to address the strain being placed on the current system, moving to a NG911 (Next Generation 9-1-1) communication system is recommended; and

WHEREAS, it has been determined a NG911 communication system is more reliable, redundant, resilient, and has the capacity and capability to send more data with the voice call to the appropriate 9-1-1 Center, as well as enhanced location capabilities; and

WHEREAS, our current communication/phone system is not capable of supporting these enhancements to service, an RFP seeking a replacement was issued and a team of dispatchers, dispatch supervisor, IT, and executive team members from the 9-1-1 Center evaluated the proposals and demonstrations; and

WHEREAS, the Ingham County Central Dispatch Management team with the evaluation team are unanimously recommending that the Ingham County Board of Commissioners authorize the purchase of Solacom's Guardian product, training, equipment, and support services to replace its current communication/phone system; and

WHEREAS, funds for this project are available within the fund balance of the 9-1-1 Emergency Telephone fund; and

WHEREAS, the Ingham County Central Dispatch Management team will continue to pursue a federal E911 grant through the State of Michigan to mitigate the expense of this system, equipment, training, and any other allowable expenses within the grant parameters.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes a contract with Solacom Technologies for the purchase of the Guardian product, equipment necessary to support the geo-diverse system design, training, and customer support.

BE IT FURTHER RESOLVED, that optional items are to be negotiated with the company for enhancement of Ingham County Central Dispatch's service.

MAY 14, 2019 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes a total purchase amount not to exceed \$1,041,504.69.

BE IT FURTHER RESOLVED, that incidental costs of up to \$5,000 will be covered from within the 9-1-1 Central Dispatch Center operating budget.

BE IT FURTHER RESOLVED, that the 9-1-1 Director is authorized to sign change orders with Solacom Technologies, provided that the change orders do not increase the total cost of the project as approved by this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary contract/purchase order documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Celentino, Polsdofer, Trubac
Nays: None **Absent:** Koenig, Crenshaw, Schafer **Approved 05/02/2019**

FINANCE: Yeas: Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None **Absent:** Morgan, Tennis **Approved 05/08/2019**

Adopted as part of a consent agenda.

MAY 14, 2019 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Slaughter moved to appoint Floren시오 Hernandez to the Community Health Center Board and to appoint Catherine Cole-Adams to the Fair Board. Commissioner Tennis supported the motion.

Commissioner Sebolt disclosed that Floren시오 Hernandez contributed to his campaign.

The motion carried unanimously.

PUBLIC COMMENT

Joe Groff stated that he was not opposed to the Clerk, he was opposed to some of the tactics that happen there. He further stated that he talked to many counties that have also changed their procedures and that those other counties polled the county canvassers.

Mr. Groff stated that, as far as he knew, only one of the Ingham County Canvassers was asked and that none of the others were asked. He further stated that he could not care less about lunch and mileage and that he did not always take lunch or mileage.

Mr. Groff stated that his concern was how the Canvassers were compensated because they provided a vital service and they should be treated as such. He further stated that he felt the Canvassers were not always respected and appreciated.

Mr. Groff stated that he was not opposed to the hourly pay because the Canvassers would make out like bandits come November, but because of other situations in which the Canvassers would not make out as well. He further stated and that he would recommend a minimum of a half day pay and then go for the hourly pay after that.

Mr. Groff stated that to say he was opposed or that Republicans were opposed was a falsehood.

Chairperson Crenshaw thanked Mr. Groff for his comments.

COMMISSIONER ANNOUNCEMENTS

None.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Morgan moved to pay the claims in the amount of \$2,477,933.73. Commissioner Koenig supported the motion.

The motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 6:50 p.m.