ROADWAYS SUBCOMMITTEE
April 2, 2019
Minutes

Members Present: Sebolt, Stivers, Maiville, and Naeyaert

Members Absent: None

Others Present: Bill Conklin, Beth Foster, and Liz Kane

The meeting was called to order by Commissioner Sebolt, acting as Interim Chairperson, at 5:30 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Additions to the Agenda

3. Road Department
   a. Resolution to Authorize the Purchase of 2019 Seasonal Requirement of Emulsified Asphalt
   b. Resolution to Authorize the Purchase of 2019 Seasonal Requirement of Hot Mix Asphalt Mixtures (HMA)
   c. Resolution to Approve Proposed 2019 Ingham County Bridge Funding Applications for Submission to the Local Bridge Program
   d. Resolution to Approve the Special and Routine Permits for the Ingham County Road Department

Limited Public Comment

None.

1. Selection of Officers

MOVED BY COMM. NAeyaert, SUPPORTED BY COMM. MAIVILLE, TO NOMINATE COMM. SEBOLT AS CHAIRPERSON.

COMMISSIONER MAIVILLE MOVED TO CLOSE NOMINATIONS.

Discussion.

THE MOTION CARRIED UNANIMOUSLY.

MOVED BY COMM. NAeyaert TO NOMINATE COMM. MAIVILLE AS VICE CHAIRPERSON.
Discussion.

THE MOTION CARRIED UNANIMOUSLY.

2. Road Department - Special Assessment Residential Street Resurfacing in Delhi Township
   (Discussion)

Bill Conklin, Road Department Director, provided a summary of the attached memorandum.

Commissioner Naeyaert asked what the length of the Road Department’s plan was.

Mr. Conklin stated the Road Department had a three-year plan for primary roads, but that did not include local roads, which were either generated by townships or by special assessment. He further stated that there was no plan for complete resurfacing for residential streets.

Discussion.

Commissioner Maiville asked if the Road Department had ever done a special assessment.

Mr. Conklin stated that this was entirely new for the County.

Commissioner Maiville asked what Mr. Conklin saw as a major impact resource-wise for the special assessment.

Mr. Conklin referred to page two of the memo which explained the two options of how engineering could be charged in the future. He further recommended that a fixed percentage of the estimated cost be charged to the special assessment district/residents.

Mr. Conklin stated that the number of projects would be dictated by the public and if there was more than the staff could handle, that was when the outsourced engineering charges would come into play.

Mr. Conklin stated that there were two decisions to be made; first, if the County wanted to charge over and above the actual construction cost for engineering, which would be his recommendation, and second, if the County wanted to charge the actual cost of engineering for a particular project to that project, or to charge a fixed percentage of estimated cost, the latter of which was his recommendation.

Chairperson Sebolt asked if Mr. Conklin needed any hard decisions made by the Committee.

Mr. Conklin stated that ultimately the Board of Commissioners needed to determine, by resolution, if engineering was going to be charged for and, if so, what percentage. He recommended 20% of low bid amount as the engineering charge.

Chairperson Sebolt stated that a resolution needed to be prepared with the 20% amount for engineering costs.
Chairperson Sebolt asked if hearings needed to be in front of the Road Department or elected officials.

Mr. Conklin stated that most hearings would need to have resolutions that went before the Board of Commissioners, but that a hearing on objections could be outsourced to a hearing examiner.

Discussion.

Chairperson Sebolt concluded the discussion due to time constraints. He stated that, absent immediate questions, he felt the Committee had given enough direction until the next meeting when there would be a resolution and more information to consider.

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MOVED BY COMM. NAeyaERT, SUPPORTED BY COMM. STIVERS, TO RECOMMEND THE RESOLUTIONS FOR THE CONSENT AGENDA AT THE COUNTY SERVICES MEETING.

Commissioner Maiville asked if suppliers knew that bids were chosen based on availability and proximity.

Mr. Conklin stated that bids were chosen based on availability and proximity to where the work was needed. He further stated that this was not new and prospective suppliers were all familiar with it.

Commissioner Maiville asked what type of maintenance was involved for bridges.

Mr. Conklin stated that typical maintenance included cleaning the bridge deck and sealing it.

Commissioner Maiville stated that he noticed some deteriorated concrete underneath the abutment of the Onondaga Bridge.

Mr. Conklin stated that typically bridge maintenance included bridge deck preventative maintenance and other concrete repairs.

Discussion.

THE MOTION CARRIED UNANIMOUSLY.
Announcements

Commissioner Naeyaert suggested meeting earlier than 5:30.

Commissioner Stivers asked if they could meet after the County Services Committee meeting.

Discussion.

Commissioner Maiville stated that it would be good to see the Road Department’s three year plan as a discussion item once a year.

Discussion.

Public Comment

Commissioner Grebner stated that it was wonderful that just because this Subcommittee now existed, the Board of Commissioners could apply interest and intelligence to issues that were otherwise on the consent agenda and were ignored. He further stated that this was an example of why subcommittees existed, to address issues of interest and importance to some, but not to all members of the full committee.

Adjournment

The meeting was adjourned at 5:58 p.m.

BARB BYRUM, CLERK OF THE BOARD