COUNTY SERVICES COMMITTEE
February 19, 2019
Minutes

Members Present: Celentino, Grebner, Koenig (departed at 6:53 p.m.), Maiville, Naeyaert, Sebolt and Stivers (arrived at 6:00 p.m.).

Members Absent: None.

Others Present: Commissioner Bryan Crenshaw, Rick Terrill, Bill Conklin, Sue Graham, Tim Dolehanty, Becky Bennett, Todd Heywood, Jennifer Hanna, Nicole Hope, Tyler A Smith, and others.

The meeting was called to order by Chairperson Celentino at 6:00 p.m. in Personnel Conference Room “D & E” of the Human Services Building, 5303 S. Cedar Street, Lansing, Michigan.

Approval of the February 5, 2019 Open and Closed Session Meeting Minutes

Commissioner Stivers arrived at 6:00 p.m.

MOVED BY COMM. SEBOLT, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE MINUTES OF THE FEBRUARY 5, 2019 COUNTY SERVICES COMMITTEE OPEN AND CLOSED SESSION MEETINGS.

THE MOTION CARRIED UNANIMOUSLY.

Additions to the Agenda

Chairperson Celentino stated that the County Services Committee had received a letter from the Michigan ACLU’s LGBT Project expressing its support for the Resolution Ensuring the Accessibility of Gender-Segregated Facilities on Property Operated by Ingham County.

Limited Public Comment

Todd Heywood, Health Center Board Chair, stated that Ingham County Health Center (ICHIC) already had gender-neutral facilities, and was already in compliance with the proposed policy. He further stated that ICHC had operated that way for years without much discussion, because it was the right thing to do.

Mr. Heywood stated that the ICHC board recognized that the Human Rights Campaign’s Health Equity Index rating was important, and that it helped bring people in. He further stated that the Board of Commissioners’ policies had an impact on ICHC’s Health Equity Index, and that the
proposed policy would increase Equity Index scores, which would help bring in patients and revenue.

Mr. Heywood stated that it was important to provide service to clients, while providing a safe space.

Jennifer Hanna, Health Center Board Vice-Chair, stated that she had been a member of the ICHC board for almost two years, and was also a patient. She further stated that she appreciated the gender-neutral bathrooms, and that one could go into the bathroom with one’s kids without worrying.

Ms. Hanna stated that she did not know of any issues ever arising due to the gender-neutral bathrooms. She further stated that keeping the Human Rights Campaign’s endorsement was very important.

Ms. Hanna stated that she was proud to serve the LGBT population well, and did not want to disenfranchise anyone.

Nicole Hope, Health Center Board Member, stated that she served on the Health Center board, and that she was transgender. She further stated that the ultimate question was whether the County wanted to affirm that people like her could exist in public or not.

Mr. Heywood stated that he, Ms. Hanna and Ms. Hope were available to answer any questions, and were willing to give input.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. MAIVILLE, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

3. **Facilities Department**
   a. Resolution to Authorize an Agreement with Cusack’s Masonry Restoration, Inc. for the Building Tuck Pointing at the Ingham County Youth Center
   b. Resolution to Authorize an Agreement with HPS for the Purchase of Three Ovens for the Ingham County Jail
   c. Resolution to Authorize an Agreement with A&B Equipment & Sons, Inc. for the Purchase of Three Washers for the Ingham County Jail

4. **Road Department**
   a. Resolution to Authorize a Professional Services Contract with Spicer Group, Inc. for the 2019 and 2020 Biennial Bridge Inspection Program
   b. Resolution to Approve a Second Party Agreement between the Michigan Department of Transportation and the Ingham County Road Department in Relation to State Funded Bridge Projects Located at Howell Road Bridge over Doan Creek, Olds Road Bridge over Perry Creek, and Olds Road Bridge over Huntoon Lake Extension Drain
   c. Resolution to Approve the Special and Routine Permits for the Ingham County Road Department
5. Human Resources Department  
a. Resolution to Approve Generic Service Credit Purchase for County Employee  
b. Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals  
c. Resolution Honoring Kimberly Milton-Mackey, Kelly Rankin-Gomez, and Daneen Jones  

THE MOTION CARRIED UNANIMOUSLY.

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY.

1. Economic Development Corporation – Interviews

Mark Brown interviewed for a position on the Economic Development Corporation Board.

Alec Findlay interviewed for a position on the Economic Development Corporation Board.

MOVED BY COMM. NAEYAERT, SUPPORTED BY COMM. MAIVILLE, TO RECOMMEND APPOINTMENT OF ALEC FINDLAY AND MARK BROWN TO THE BOARD OF THE ECONOMIC DEVELOPMENT CORPORATION.

THE MOTION CARRIED UNANIMOUSLY.

2. Treasurer’s Office – Resolution to Set Policy for Certain Delinquent Tax Payments

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Grebner stated that since there was no one present from the Treasurer’s Office, he would wait until the next meeting of the Finance Committee to ask the question he had intended to ask.

THE MOTION CARRIED UNANIMOUSLY.

3. Facilities Department  
d. Resolution to Authorize an Agreement with Trane U.S. Inc. for the Overhaul of the Chillers at the Ingham County Jail

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. KOENIG, TO APPROVE THE RESOLUTION.

Rick Terrill, Facilities Director, stated that he was present to answer any questions.

Commissioner Koenig asked what chillers had been replaced in the last five to ten years.
Mr. Terrill stated that the jail chillers had not been replaced recently, but that twelve to thirteen years ago, the air-cooled condenser at the jail had been replaced, which was part of the chiller system. He further stated that the issue with the chillers was with two pumps, and that rather than replacing the chillers for over $400,000, they could be refurbished with a 5-year warranty until the new jail was built.

Mr. Terrill stated that refurbishment would be at approximately half the cost of replacement, and that he wanted to use taxpayer dollars wisely. He further stated that Trane U.S., Inc. was the only proprietary vendor that could do the repairs and give a warranty, and that Trane would even credit back the fifth year if the new jail was built and the old chillers were no longer needed.

Commissioner Koenig asked whether there were presently any problems with the chillers.

Mr. Terrill stated that there was a problem with one of them. He further stated that a lot of the parts associated with the pumps were pitted and worn, and it was just a question of when they would go out.

Commissioner Grebner asked whether the chillers were on the regular maintenance Capital Improvements list.

Mr. Terrill stated that replacement of the chillers had been budgeted for in the Capital Improvements budget, but that refurbishment was an option that they did not know was available at the time the budget was prepared.

Commissioner Grebner stated that refurbishment was less expensive, and that that was good news.

Discussion.

Commissioner Maiville stated that there had been several chillers repaired or replaced in the past, and that there had been one crisis involving chillers. He further asked whether there was preventative maintenance program involving this kind of equipment.

Mr. Terrill stated that a couple of years prior to the meeting, he had done a Facilities assessment on all County facilities, and that part of that process was to examine mechanical, electrical and plumbing systems. He further stated that there was a preventative maintenance program on rooftop IntelliPack units and condensers, under which employees would come twice a year to clean condenser coils, check pressures, check bearings, lubricate, and check air filters.

Mr. Terrill stated that all mechanical systems were checked on a regular basis, and repairs were made at that time, or would come before the Board of Commissioners for approval if the cost of the repair was high. He further stated that he tried to plan in advance based on industry standards of how long equipment could be expected to last, and that he put the cost of a replacement into the Capital Improvements budget in order to proactively address potential equipment failures.

Discussion.

(5)
THE MOTION CARRIED UNANIMOUSLY.

6. Board of Commissioners Office
   a. Appointment of Subcommittee to Review Board Rules and Advisory
      Board/Commission Appointment Process

Chairperson Celentino stated that at the last meeting he had mentioned that appointments would
be made to the Rules Subcommittee, and that several Commissioners had expressed an interest.

Becky Bennett, Board of Commissioners Office Director, stated that Commissioners Sebolt,
Naeyaert, and Grebner had expressed an interest in the Rules Subcommittee.

Commissioners Maiville and Stivers volunteered to join the Rules Subcommittee.

Chairperson Celentino stated that if every member of the County Services Committee
volunteered, there was no need for a subcommittee. He further stated that the Committee could
instead put a few items concerning Board of Commissioners rules on the agenda for the whole
County Services Committee to consider.

Commissioner Maiville stated that he would be willing to withdraw.

Commissioner Grebner stated that it would be good to have a subcommittee because there was a
need for more serious, in-depth discussions of important issues.

Discussion.

Chairperson Celentino stated that Commissioners Stivers, Sebolt, Grebner and Naeyaert would
be appointed to the Rules Subcommittee. He further stated that Ms. Bennett would contact them
about scheduling meetings.

Commissioner Sebolt asked who would chair the Subcommittee.

Chairperson Celentino stated that the members of the Subcommittee could decide that at the first
meeting.

Ms. Bennett stated that four members of the County Services Committee would be a quorum,
and that minutes would need to be taken at Rules Subcommittee meetings.

Commissioner Grebner stated that he did not want to chair the Rules Subcommittee.

Commissioner Sebolt stated that Commissioner Stivers should chair the Subcommittee, because
she was Vice-Chair of the County Services Committee.

Commissioner Stivers stated that she would be happy to act as Chairperson of the Rules
Subcommittee.
Chairperson Celentino stated that Commissioner Grebner wanted to form another subcommittee concerning roads.

Commissioner Grebner stated that he would like to form a permanent subcommittee to speak with Bill Conklin, Road Department Managing Director, about Road Department concerns. He further stated that the subcommittee could bring a unanimous recommendation to the full County Services Committee, which could be confident that the Road Department had given its input.

Commissioner Grebner stated that members of the subcommittee on roads should be Commissioners who had roads in their district, or had an interest in transportation.

Commissioner Naeyaert stated that these sounded like issues the full County Services Committee handled.

Commissioner Grebner stated that the County Services Committee should handle these things, but half of the Committee members had no County roads in their district, and no interest. He further stated that Road Department resolutions frequently passed as part of a consent agenda, despite the fact that they represented a $25 million annual expenditure, with real choices to be made.

Commissioner Grebner stated that there had been a Roads Subcommittee in older days. He further stated that the Road Department had a lot of employees, and dealt with many contracts and personnel decisions.

Commissioner Grebner stated that the Road Department deserved attention and did not get it.

Commissioner Naeyaert stated that she was very interested in the roads subcommittee, because the Road Department and roads issues needed to be looked at more closely. She further stated that issues like the Columbia Road Bridge were frustrating.

Commissioner Grebner stated that the County was an odd hybrid unit. He further stated that Commissioner who represented districts in Lansing and East Lansing could not be made to pay attention to issues affecting residents in other parts of the County.

Commissioner Grebner stated that he did not care about roads, and that road-related concerns should be put in hands of Commissioners who did care.

Discussion.

Commissioner Grebner stated that the next time the rules were revised, the roads subcommittee should be built in as a standing subcommittee of the County Services Committee, meaning that only members of the County Services Committee could serve on it.

Commissioner Sebolt asked whether the Rules Subcommittee should examine that matter.
Commissioner Stivers stated that she had already noted it.

Commissioner Grebner stated that the Chairperson of the County Services Committee could appoint Commissioners without the subcommittee being in the rules, and the subcommittee could be added to the rules at a later time. He further stated that he would like to suggest that the Chairperson appoint a four-member subcommittee.

MOVED BY COMM. GREBNER, SUPPORTED BY COMM. STIVERS, THAT THE CHAIR OF THE COUNTY SERVICES COMMITTEE APPOINT FOUR MEMBERS TO SERVE ON A SUBCOMMITTEE REGARDING ROADS.

Commissioner Grebner stated that the name of the subcommittee should not include “transportation” because that term included too much.

Commissioner Sebolt stated that he would not call it simply the Roads Subcommittee. He further stated that a more holistic approach was needed.

Discussion.

Chairperson Celentino stated that it appeared that Commissioners Sebolt, Naeyaert, and Stivers were interested in serving on the roads subcommittee, as well as himself.

Commissioner Grebner stated that he did not want to call the subcommittee anything involving the word “transportation,” because he did not want Capital Area Transit Authority (CATA) and trails issues coming into it. He further stated that perhaps the subcommittee could be called the Roadways Subcommittee.

Commissioner Koenig stated that she might amend the motion to remove the exact number of Commissioners required.

Chairperson Celentino stated that he did not want to appoint the whole County Services Committee.

Commissioner Grebner stated that the idea was that in the long term, people with Road Department issues would focus on coming into the Roadways Subcommittee, whose members would speak for the Board of Commissioners on those issues.

THE MOTION CARRIED UNANIMOUSLY.

Chairperson Celentino stated that he would appoint Commissioners to the Roadways Subcommittee at the next County Services Committee meeting.
6. **Board of Commissioners Office**
   b. Resolution Ensuring the Accessibility of Gender-Segregated Facilities on Property Operated by Ingham County *(Discussion)*

Chairperson Celentino stated that there was an action item attached, even while the Agenda Item was marked as a discussion item.

MOVED BY COMM. KOENIG, SUPPORTED BY COMM. STIVERS, TO APPROVE THE RESOLUTION.

Commissioner Sebold stated that Michigan had seen a move toward better LGBT policies with the new State-level administrations. He further stated that the resolution was about access and fair and equal treatment.

Commissioner Grebner stated that he supported the resolution, but could imagine unforeseen problems arising. He further stated that he would be sympathetic to County departments presenting issues with the policy to the board.

Commissioner Grebner stated that he was less interested in the symbolic nature of the resolution, and more interested in its practical application. He further stated that there may be practical impacts, and the Board of Commissioners should deal with them.

Commissioner Naeyaert stated that she was concerned whether this would mean that signs needed to be changed, and whether bathroom stalls would need to be altered. She further stated that she would like to know what implementing the resolution would cost, and that she liked the language in the resolution about accessibility and gender-neutral signage.

Mr. Terrill stated that in reading the resolution, he had several questions. He further stated that he was not certain whether he was required to identify single-stall restrooms, or all restrooms, but that he interpreted the resolution as applying to single stall restrooms.

Mr. Terrill stated that there were about 60-69 single-stall bathrooms in the County. He further stated that staff will install gender-neutral signs, but that he needed clear direction on what he needed to do.

Mr. Terrill stated that some single-occupancy restroom signs currently said "Unisex," and that there were some private restrooms in County facilities. He further stated that identifying which restrooms to roll out to was important, and that he wanted to determine what type of sign the Board of Commissioners wanted.

Discussion.

Mr. Terrill stated that prices for signage ranged from $7-30 per sign.
Commissioner Naeyaert stated that she worked in the Michigan House of Representatives, which adopted a policy similar to the one put forth in the resolution. She further stated that the Michigan House of Representatives’ policy provided that single-occupancy restrooms were gender-neutral, and multi-stall restrooms remained single-sex.

Commissioner Naeyaert stated that her understanding of the resolution was that this would allow access based on gender identity.

Commissioner Sebolt stated that he was offended by Commissioner Grebner’s remarks that the resolution did not address a real issue. He further stated that transgender people might avoid using the public restroom at all because they felt unsafe or harassed, and that it was a real issue whether or not there were a lot of reports involving restroom access.

Commissioner Sebolt stated that the resolution was especially important because the County had opened up its employment policies regarding gender identity. He further stated that if a single-occupancy restroom already had a sign which said “Unisex” or “Family Restroom,” it would be regarded as gender-neutral.

Commissioner Sebolt stated that in any other instance, signage would need to be changed, but that it was not necessary to buy fancy new signs.

Commissioner Grebner stated that perhaps he had phrased things wrong. He further stated that this resolution did not come up because some specific incident had occurred, but because it addressed a national issue.

Commissioner Grebner stated that perhaps the resolution could be split into two resolutions, one expressing long-term aspiration for gender-neutral restrooms, and one making specific changes in the short term.

Commissioner Stivers stated that even if it was not massively reported as a problem, LGBT restroom issues did come up. She further stated that there were a lot of parks in her district, and that ensuring access to those was important.

Commissioner Stivers stated that she would support adding a requirement for a laminated flyer in each restroom that helped people understand County policy. She further stated that Michigan Technological University had implemented a similar program.

Commissioner Stivers stated that she would like to see employees trained on these issues, and that just because nothing rose to the notice of the County Services Committee did not mean that LGBT people had not had issues. She further stated that the issue was very important, and that she felt the policy should go even further.

Commissioner Naeyaert stated that she supported the resolution, but was not sure whether there was a need to change all facilities’ signs because of the costs involved. She further stated that it was important that restrooms were being provided to people regardless of their identification.
Commissioner Naeyaert stated that there may still be reasons for someone to object to someone being present in a gender-neutral restroom. She further stated that she worried about restrooms at the Health Department, where children in separated families might happen to be in the same restroom as a non-custodial parent.

Commissioner Naeyaert stated that she had seen multiple incidents where a non-custodial parent and his or her child had met in Health Department hallways, and that it was not comfortable for the children. She further stated that the resolution was a terrific start, that she supported it, and that she did not know if she would support changing every bathroom facility to gender-neutral signage.

Commissioner Koenig stated that she supported the resolution, and that it was something the Board of Commissioners should continue to work on. She further stated that the County could be a good example going forward that other counties could follow, and that the County liked to be a frontrunner in that way.

Commissioner Sebolt stated that family custody issues were separate from the policy set forth in the resolution. He further stated that every single-stall restroom should be converted in accordance with the resolution.

Commissioner Sebolt stated that he did not presume to speak for the LGBT community on its preferences regarding signage. He further stated that he had worked with the Lansing Association for Human Rights, Equality Michigan, and the ACLU of Michigan, and that he had allies in the Community Health Center he would like to speak to about the signage that was in use there.

Commissioner Koenig departed at 6:53 p.m.

Commissioner Sebolt stated that all single-stall restrooms with gender-specific signage should have new signs put up, and that the Facilities Department could bring back a revised resolution specifying what the signage would be. He further stated that the Board of Commissioners could make appropriations at that time.

Commissioner Grebner stated that the only directive to staff in the resolution mentioned single-occupancy restrooms. He further stated that perhaps the resolution could be amended to state that other restroom facilities should be changed as they are remodeled, and that restroom layouts might need to be changed.

Commissioner Sebolt stated that multi-stall restroom signage would remain gender-segregated, but people could still use the restrooms in accordance with their gender-identity.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioner Koenig.
6. **Board of Commissioners**
   c. **Tri-County Office on Aging Parking (Discussion)**

Chairperson Celentino stated that former Commissioner Kara Hope had mentioned this issue in the past.

Commissioner Crenshaw stated that around the current time of year, a lot of seniors came to the Tri-County Office on Aging (TCOA) for help with their taxes. He further stated that a lack of parking and some bad weather had created a significant hardship on seniors.

Commissioner Crenshaw stated that the TCOA board had asked former Commissioner Hope and himself to bring the problem to the Board of Commissioners. He further stated that the problem could be solved by adopting an ordinance to prohibit people not having business with TCOA from parking in their lot.

Commissioner Crenshaw stated that the TCOA provided a lot of services for seniors in the County, and that there was a need to help the seniors get access as easily as possible.

Tim Dolehanty, Controller, stated that the TCOA was putting orange cones in parking spots to discourage parking there, and he assumed the TCOA had been instructing seniors needing services to park there anyway. He further stated that the Board of Commissioners could impose an ordinance, and establish civil infraction and sanctions.

Mr. Dolehanty stated that the ordinance would need to be enforced by a police officer, not just any County employee. He further stated that the County could also put up parking gates for approximately $30,000, but that created an issue about how to get parking passes to people who needed them.

Mr. Dolehanty stated that the question came down to how much effort the Board of Commissioners want to put in.

Commissioner Naeyaert asked whether the County had driver’s license records of employees who parked in the affected parking lot. She further stated that she would rather instruct Human Resources to discipline County employees who park there, instead of implementing a new ordinance.

Mr. Dolehanty stated that there had been only one TCOA parking-related issue with a County employee. He further stated that the County did contact State Departments regarding State employees parking in the TCOA lot.

Mr. Dolehanty stated that reports of County employees improperly parking in the TCOA lot were infrequent.

Commissioner Grebner stated that the Board of Commissioners could simply create an ordinance and put up signs prohibiting parking, without enforcing it. He further stated that the County was not required to enforce its ordinances.
Commissioner Sebollt stated that perhaps the ordinance could be enforced once or twice. He further stated that that would probably quickly address the situation.

Commissioner Grebner stated that the Board of Commissioners might want to run things by the County Attorney before creating an ordinance without intent to enforce it. He further stated that the ordinance could be enforced against County and perhaps also State employees by simply telling them they were violating a County ordinance by parking in the TCOA parking lot.

Commissioner Sebollt stated that he was frustrated about this issue. He further stated that he had minutes from the May 15, 2018 meeting of the County Services Committee in which former Commissioner Hope asked about the TCOA parking issue, and Mr. Dolehanty stated that the issue was in process.

Mr. Dolehanty stated he did not know whether he had said he was in the process of looking into the issue during the May 15, 2018 meeting. He further stated that the bottom line was that he needed direction on what the Committee wanted done.

Commissioner Sebollt quoted from the minutes of May 15, 2018 County Services Committee meeting “Mr. Dolehanty stated that they were still looking at this issue. He further stated that an ordinance needed to be developed, and the policy would be reviewed by the County Attorney.”

Commissioner Sebollt stated that he believed someone had asked at a caucus meeting around the same time period for Mr. Dolehanty to draft an ordinance. He further stated that he would like to know whether the lack of progress was the Board of Commissioners’ fault for not following up, or the Controller’s fault for not bringing the matter back to the Board of Commissioners.

Commissioner Sebollt stated that he wanted to figure out how to resolve this disconnect so that when the Board of Commissioners asked the Controller’s Office to do something, it would be done in a timely manner.

Mr. Dolehanty stated that he believed he had followed up with the Board of Commissioners on the TCOA parking issue, and that Matt Nordfjord, County Attorney, was at one of the mentioned meetings, and had reaffirmed what Mr. Dolehanty had stated. He further stated that he just needed direction.

Chairperson Celentino stated that the consensus of the County Services Committee was that the Controller’s Office should draft an ordinance prohibiting parking in the TCOA parking lot for anyone not doing business with the TCOA.

Announcements

None.
Public Comment

None.

Adjournment

The meeting was adjourned at 7:05 p.m.

BARB BYRUM, CLERK OF THE BOARD