FINANCE COMMITTEE
May 8, 2019
Minutes

Members Present: Grebner, Crenshaw, Maiville, Polsdorfer, and Schafer

Members Absent: Morgan, Tennis

Others Present: Tim Morgan, Melissa Buzzard, Bill Brickey, Tim St. Andrew, Michael Townsend, Beth Foster, and others.

The meeting was called to order by Chairperson Grebner at 6:00 p.m. in Conference Room D & E of the Human Services Building, 5303 South Cedar Street, Lansing, Michigan.

Approval of the April 24, 2019 Minutes

WITHOUT OBJECTION, CHAIRPERSON GREBNER STATED THE APRIL 24, 2019 MEETING MINUTES WERE APPROVED AS PRESENTED. Absent: Commissioners Morgan and Tennis

Additions to the Agenda

Substitutes –

5. Animal Control – Resolution to Accept Bissell Pet Foundation Empty the Shelters Free Adoption Grants on an Ongoing Basis

11. Road Department
b. Resolution to Authorize Contracts with Michigan Paving & Materials Company for Item V of Bid Packet #72-19 and Rieth-Riley Construction Company, Inc. for Item VI of Bid Packet #72-19 and Rejection of Defer Action on All Bids Received for Item IV of Bid Packet #72-19 Recycling & Resurfacing of Various County Primary Roads

Limited Public Comment

None.

MOVED BY COMM. SCHAFER, SUPPORTED BY COMM. CRENSHAW, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

2. Circuit Court – Juvenile Division
   a. Resolution to Authorize a Contract for Attorney Services for the Juvenile Division
b. Resolution to Authorize Funds to Purchase a New Transport Vehicle for the Ingham County Family Center


4. **Facilities Department**
   a. Resolution to Authorize a Purchase Order to LJ Trumble Group for the Hand Rails in the 30th Circuit Court Room at the Mason Courthouse
   b. Resolution to Authorize a Purchase Order to Replace the Domestic Hot Water Storage Tank at the Ingham County Jail
   c. Resolution to Authorize a Purchase Order to Replace the Sewage Ejector Pump at the Grady Porter Building

5. **Animal Control** – Resolution to Accept Bissell Pet Foundation Empty the Shelters Free Adoption Grants on an Ongoing Basis

6. **9-1-1 Center** – Resolution to Authorize the Ingham County 9-1-1 Central Dispatch Center to Purchase the Solacom Product Guardian, Equipment, System Support, Training, and Optional Equipment

7. **Fair Office** – Resolution to Accept a Grant from the Michigan Department of Agriculture and Rural Development

8. **Health Department**
   a. Resolution to Amend the Mother and Infant Oral Health Pilot Project Grant
   b. Resolution to Accept Funding from Michigan State University’s College of Human Medicine

9. **Parks Department**
   a. Resolution to Authorize an Amendment to Meridian Township’s Trails and Parks Millage Agreements
   c. Resolution to Authorize a Contract with L.J. Trumble Builders, LLC.

10. **Farmland and Open Space Preservation Board** – Resolution to Authorize a Contract with Michigan State University Remote Sensing and Geospatial Information Systems to Conduct Mapping Services for the Farmland and Open Space Selection Criteria of the FOSP Board

11. **Road Department**
   a. Resolution to Approve Local Road Agreement with Lansing Township
   b. Resolution to Authorize Contracts with Michigan Paving & Materials Company for Item V of Bid Packet #72-19 and Rieth-Riley Construction Company, Inc. for Item VI of Bid Packet #72-19 and Rejection of **Defer Action** on All Bids
Received for Item IV of Bid Packet #72-19 Recycling & Resurfacing of Various County Primary Roads
c. Resolution to Replace Roof at the Road Department Eastern District Garage

12. Controller/Administrator’s Office – Resolution Updating Various Fees for County Services

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Morgan and Tennis

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Morgan and Tennis

1. Presentation – Pre-Audit Communication

Bill Brickey and Tim St. Andrew, Plante & Moran, gave a presentation on the pre-audit and audit.

Commissioner Crenshaw asked what happened if the audit was not completed by the June 30th deadline.

Mr. St. Andrew stated that it was a slap on the wrist by the State, but the plan was still to issue the report by the June 30th deadline.

Chairperson Grebner stated that he suspected there were a few municipalities that have missed the June 30th deadline before.

Mr. Brickey stated that it had happened before and if the State did withhold revenue sharing, they just would give it to the County when they did file.

Commissioner Crenshaw asked if the June 30th deadline was missed, when the date was that the County would want to file by.

Mr. St. Andrew stated that the worst case scenario was that the County could ask the State for an extension, which was usually 30 days and they could try to get it in by then.

Chairperson Grebner stated that in the past Plante & Moran had charged an additional five figure fee for reworking the County’s own data and asked if they were looking at anything remotely like that this year.

Mr. Brickey stated that if the County gave them something they would audit it, but they were not going to do work and fix things beyond that. He further stated that the contract with the County was to audit, so they avoided doing accounting service.

Chairperson Grebner asked if they had a tally sheet of extra charges yet that they would end up billing the County in the end.

Mr. Brickey stated he felt like Platne & Moran had assisted a lot, but that their intent was not to end up with that off-to-the-side billing.

Mr. Brickey and Mr. St. Andrew concluded the presentation.
Chairperson Grebner thanked them for coming.

5. **Animal Control** – Resolution to Accept Bissell Pet Foundation Empty the Shelters Free Adoption Grants on an Ongoing Basis

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Chairperson Grebner stated that it was a great idea for a Department that received routine donations to have a standing resolution so they can accept money going forward without having to bring a resolution before the Board every year.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Morgan and Tennis

9. **Parks Department**
   b. Resolution to Authorize an Amendment to the City of Lansing and the Village of Stockbridge Trails and Parks Millage Agreements

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Schafer stated that he was concerned about long term infrastructure and what plans were in place. He further stated that many people might not know that one of the reasons this millage existed was because the Lansing River Trail was so severely neglected that Mayor Virg Bernero worked hard on the Board of Commissioners to get a millage to pass.

Commissioner Schafer asked what the setback requirements were for trails.

Chairperson Grebner stated that he thought it might be a local issue governed by zoning.

Melissa Buzzard, Trails and Parks Millage Program Coordinator, stated that she had emailed her State co-workers who worked more closely with zoning and was waiting to hear back. She further stated she would forward that information as soon as she could.

Commissioner Schafer asked if the County had any liability for the trails since they helped fund them.

Chairperson Grebner stated that the Committee could ask the attorney for the details but there was very limited liability in Michigan for injuries on roadways or trails.

Chairperson Grebner directed staff to ask the County Attorney for a description of the liability. He further stated that where the trail was the property of the township or city and the County was merely providing money, he was sure the County didn’t have any liability.
Ms. Buzzard said she would review the contract and if it was not in there, she would ask the attorney.

Commissioner Schafer asked if eminent domain has been used.

Tim Morgan, Parks Director, stated that he did not believe eminent domain had been used.

Ms. Buzzard stated that the communities had worked to get right of ways or easements, but she had not heard of any use of eminent domain.

Chairperson Grebner stated that, in most cases, municipalities would deal with that issue.

Commissioner Schafer stated that he wondered if there was opposition.

Commissioner Maiville stated that Delhi Township had been talking about possibly using eminent domain for something completely separate from this that was not funded by the County.

Chairperson Grebner stated that it was possible that it could happen and that staff could look that up.

Commissioner Schafer stated that his major concern was 10 years down the line, if anyone was working to plan set money aside for maintenance. He further stated concern that then there would be a millage for the County to start maintaining something that was supposed to be maintained by the local unit.

Ms. Buzzard stated that the application to receive funding, through the grant process, required local units to outline their maintenance plan. She further stated that she did not know if the actual contract outlined that, but she could check.

Commissioner Schafer stated that he did not want the County to be a bailout in the future.

Ms. Buzzard said she would ask the attorney to clarify.

Commissioner Schafer asked if a trail could ever be abandoned by a local unit.

Chairperson Grebner stated that he did not think there would be anything to stop that.

Tim Morgan, Parks Director stated that it would be up to each individual community to pursue or not pursue something like that and then up to the County to decide if they wanted to take it over.

Chairperson Grebner stated he could see that potentially happening if a new section was built that rendered an existing section obsolete.
Commissioner Schafer stated that when the soil was evaluated, he noticed the engineering estimates were all over the chart and asked how thorough of an engineering study was really done.

Ms. Buzzard stated that since she had been involved in the Trails and Parks Millage projects, many communities did feasibility studies, but that was up to each individual community and she was not heavily involved in that part of the process.

Commissioner Schafer asked if it really was the best route or was just desired to be the best route.

Discussion.

Chairperson Grebner stated that the question should have a clear answer. He further stated that, as he mentioned at the May 6, 2019 Human Services Committee meeting, it seemed the accuracy of the pre-bid estimate compared to the bids received was far off.

Chairperson Grebner stated that we were doing a bad job of guessing. He further stated that part of the problem could be that the municipalities carrying out the projects did not have a lot of experience doing trail projects yet.

Commissioner Crenshaw stated that he wanted to refute Commissioner Schafer’s comment that this was the Lansing River Trail. He further stated that former Mayor Bernero never contacted him about this.

Commissioner Crenshaw stated that this is a County-wide trails and park millage that passed overwhelmingly across the County, which demonstrated interest in the project for every municipality. He further stated that this was not a Lansing River Trail millage, and he took offense at that.

Commissioner Maiville stated that, going back to the infrastructure discussion, right after the millage passed he county had done an inventory and engineering study. He asked if that study had been updated or if not, when it should be revisited.

Ms. Buzzard stated that if the millage was renewed, it should be reviewed then.

Mr. Morgan pointed out that Ms. Buzzard had been certified for PACER rating.

Mr. Morgan stated that Commissioner Maiville’s point was valid the inventory and engineering study should be revisited.

Commissioner Maiville stated that perhaps Ms. Buzzard could do that.
Commissioner Schafer stated that he would like to clarify that this was not a Lansing River Trail millage, but what he was trying to convey was that this millage started, because former Mayor Bernero asked the County Board to do it, because the Lansing River Trail was in such bad shape. Commissioner Schafer stated that his big point was that he wanted to see this maintained. He further stated that he was not opposed to the trails, and would vote for it, but that he wanted people talking about infrastructure and maintenance.

Chairperson Grebner stated that in general, the County should have oversight since there was a promise of a County system of trails. He further stated that he hoped that someone was familiar with every single foot of the trail no matter what segment.

Chairperson Grebner stated that the County should make sure the maintenance is occurring. He further stated that he did not mean the County should pay for it, just that they needed to play a role in ensuring it happened.

Chairperson Grebner stated that there should be a database of all the details, everything they could think of, to keep track of all the segments and that they should track usage numbers as well. He further stated that with four million dollars a year, they should be able to maintain a database.

Discussion.

Chairperson Grebner stated that people loved the trail system even though it was not even finished yet. He further stated that people had already begun to think of the trail system as a resource in our region which shows that it was paying off.

Commissioner Schafer stated that he liked trails, he just wanted to stress the importance of maintaining the trails long-term.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Morgan and Tennis

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:41 p.m.

BARB BYRUM, CLERK OF THE BOARD