FINANCE COMMITTEE
November 20, 2019
Minutes

Members Present: Grebner, Crenshaw, Maiville, Morgan, and Polsdofner.

Members Absent: Tennis and Schafer.

Others Present: Bill Fowler, Matt Nordfjord, Tim Dolehanty, Becky Bennett, Deb Fett, Michael Townsend, Liz Noel, Scott Hendrickson, and others.

The meeting was called to order by Chairperson Grebner at 6:00 p.m. in Conference Room D & E of the Human Services Building, 5303 South Cedar Street, Lansing, Michigan.

Approval of November 6, 2019 Minutes

WITHOUT OBJECTION, CHAIRPERSON GREBNER STATED THAT THE MINUTES OF THE NOVEMBER 6, 2019 FINANCE COMMITTEE MEETING WERE APPROVED AS PRESENTED. Absent: Commissioners Tennis and Schafer

Additions to the Agenda

Substitutes–

5. Law & Courts Committee – Resolution Authorizing 2020 Agreements for Juvenile Justice Community Agencies

8. Community Agencies – Resolution Authorizing 2020 Agreements for Community Agencies

15. Controller/Administrator’s Office
   b. Resolution to Authorize an Amendment to the Contract for Legal Services

Attachments–


15. Controller/Administrator’s Office
   a. Resolution to Authorize an Agreement with Gabriel Roeder Smith and Company to Conduct a Bi-Annual Retiree Health Care Valuation

Limited Public Comment
None.

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CRENSHAW, TO APPROVE A CONSENT AGENDA CONSISTING OF THE FOLLOWING ACTION ITEMS:

1. **Sheriff’s Office**
   a. Resolution to Authorize a Contract with the State of Michigan, Making Ingham County the Fiduciary Agent for Michigan Homeland Security Region 1 and Accepting the FY 2019 Homeland Security Grant Program Funds
   b. Resolution to Authorize the Ingham County Sheriff’s Office to Donate Equipment from the Heavy Rescue Unit
   c. Resolution to Purchase Stand-Alone Evidence Software from Porter Lee Corporation

2. **Drain Commissioner** – Resolution Pledging Full Faith and Credit to Webberville Consolidated Drain Drainage District Bonds

3. **Community Corrections**
   a. Resolution to Authorize Amending FY 2018-2019 Community Corrections Program Subcontracts to Increase Funding Awards Based on State Approved Line Item Transfers
   b. Resolution to Authorize a Contract with Northwest Initiative, Prevention and Training Services, and JSG Monitoring for Community Based Programming as Authorized by the Justice Millage
   c. Resolution to Authorize a Subcontract for State FY 2019-2020 Community Corrections Pretrial Program Electronic Monitoring Services with Sentinel, Inc. and JSG Monitoring

4. **Animal Control** – Resolution to Accept Two Seven Oh! Grant for Reimbursement of Medical Costs on an Ongoing Basis

5. **Law & Courts Committee** – Resolution Authorizing 2020 Agreements for Juvenile Justice Community Agencies

6. **Board of Commissioners**
   a. Resolution Continuing a Contract with WebQA for a FOIA Management Program
   b. Resolution Increasing the Budget for the Ingham County Cultural Diversity Committee

7. **Community Agencies** – Resolution Authorizing 2020 Agreements for Community Agencies

8. **Facilities Department** – Resolution to Authorize a Contract Renewal with Safety Systems, Inc. for Alarm Monitoring Services at Forest Community Health Center

9. **Parks Department**
    a. Resolution to Authorize an Amendment to the Contract with Spicer Group, Inc.
    b. Resolution to Authorize an Amendment to the City of Lansing Trails and Parks Millage Agreements
11. **Health Department**
   a. Resolution to Authorize a Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Program Agreement with the Michigan Department of Agriculture and Rural Development (MDARD)
   b. Resolution to Authorize an Agreement with Redhead Design Studio for Dissemination of Mass Media Campaign to Reduce HIV Stigma
   c. Resolution to Authorize Agreements for the Region 7 Perinatal Collaborative

12. **Innovation and Technology Department**
   a. Resolution to Approve the Renewal of the Imagesoft and Onbase Annual Support
   b. Resolution to Approve the Renewal of the Microsoft Enterprise Agreement through CDWG

13. **Road Department** – Resolution to Authorize an Extension of RFP #49-19 with Yellow Rose Transport for the 2020 Seasonal Requirement of 29A Blast Furnace Slag

14. **Human Resources** – Resolution Approving the Collective Bargaining Agreement Wage Reopener for 2020 with the Ingham County Employees Association Assistant Prosecuting Attorneys Division

15. **Controller/Administrator's Office**
   a. Resolution to Authorize an Agreement with Gabriel Roeder Smith and Company to Conduct a Bi-Annual Retiree Health Care Valuation

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Schafer

THE MOTION TO APPROVE THE ITEMS ON THE CONSENT AGENDA CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Schafer

7. **Equalization/Tax Mapping** – Resolution to Approve the Revision of the 2019 Apportionment Report

MOVED BY COMM. MAIVILLE, SUPPORTED BY COMM. CRENshaw, TO APPROVE THE RESOLUTION.

Chairperson Grebner asked what had changed in the Apportionment Report from the original report that had been submitted to the Board of Commissioners.

Bill Fowler, Equalization Director, stated that Meridian Township had a bonded debt for streets pass in August, and the township was levying the new road millage on the winter tax bill. He further stated Meridian Township would levy 1.9429 mills for streets instead of levying the traditional 0.25 mill millage.

Mr. Fowler stated that since there was a levy of a millage involved, it required the Apportionment Report to be amended.
THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Schafer

15. **Controller/Administrator’s Office**
   b. Resolution to Authorize an Amendment to the Contract for Legal Services

MOVED BY COMM. CRENSHAW, SUPPORTED BY COMM. MAIVILLE, TO APPROVE THE RESOLUTION.

Commissioner Crenshaw stated he had spoken with Matt Nordfjord, County Attorney, before the Committee meeting. He further stated he wanted more information about the fixed fee and effective hourly rate.

Mr. Nordfjord provided information to the Committee and explained the effective hourly rate.

Commissioner Crenshaw asked how many hours the County Attorneys worked for Ingham County in 2018.

Mr. Nordfjord stated that there were about 4,000 hours worked for Ingham County in 2018. He further stated that there had been an increase in hours worked for the County last year.

Commissioner Crenshaw asked if Mr. Nordfjord thought the number of hours worked in 2018 was related to the issues with Animal Control.

Mr. Nordfjord stated that he thought it was the new normal, as there were about the same amount of hours already worked for Ingham County in 2019. He further stated that he predicted that the effective hourly rate would be lower in 2019 than it had been in 2018.

Commissioner Crenshaw asked if the other counties Cohl, Stoker and Toskey worked with put out Requests for Proposals for legal services.

Mr. Nordfjord stated that some counties did put out Requests for Proposals. He further stated that Kalamazoo County did bid out their legal services on a three-year cycle, but had waived it in the past to continue with their services.

Chairperson Grebner asked if Kalamazoo County was billed an hourly rate or an effective hourly rate.

Mr. Nordfjord stated Kalamazoo County was charged about $225 per hour for legal services.

Chairperson Grebner explained the County’s history with Cohl, Stoker and Toskey.

Discussion.

Commissioner Maiville stated that despite his short tenure on the Board of Commissioners, he thought the County had good success with Cohl, Stoker and Toskey in labor and litigation.
Discussion.

THE MOTION CARRIED UNANIMOUSLY. Absent: Commissioners Tennis and Schafer

Announcements

None.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:11 p.m.

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BARB BYRUM, CLERK OF THE BOARD