CALL TO ORDER

Chairperson Anthony called the June 27, 2017 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Banas, Celentino, Crenshaw, Grebner, Hope, Koenig, McGrain, Naeyaert, Nolan, Sebolt, Tennis, and Anthony

Members Absent: Maiville and Schafer

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Anthony asked Ingham County Undersheriff Andy Bouck to lead the Board in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Anthony asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the June 13, 2017 meeting. Commissioner Naeyaert supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Maiville and Schafer

ADDITIONS TO THE AGENDA

None.

PETITIONS AND COMMUNICATIONS

A NOTICE OF THE RESCHEDULING OF THE SECOND PUBLIC HEARING FOR THE CITY OF EAST LANSING TO APPROVE BROWNFIELD PLAN #24 FOR THE CITY CENTER DISTRICT PROPERTY LOCATED AT 125, 133, 135 AND 201-209 E. GRAND RIVER AVENUE AND 200 ALBERT AVENUE

Chairperson Anthony referred the notice to the Finance Committee.

A LETTER FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY REGARDING THE AIR QUALITY DIVISION’S PENDING NEW SOURCE REVIEW APPLICATION REPORT
Chairperson Anthony placed the letter on file.

A LETTER FROM THE CITY OF LANSING REGARDING THE PASSAGE OF RESOLUTION #2017-148, A RESOLUTION AFFIRMING THE INTENT TO TAKE ACTION ON CLIMATE CHANGE IN ACCORDANCE WITH THE GOALS OF THE PARIS AGREEMENT

Chairperson Anthony referred the letter to the Human Services Committee.

A REPORT FROM MANER COSTERISAN REGARDING THE ANNUAL ACCOUNTING FOR THE INGHAM COUNTY 9-1-1 SERVICE DISTRICT FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2015

Chairperson Anthony referred the report to the Law & Courts Committee.

A MEMORANDUM FROM CLINTON COUNTY COMMUNITY DEVELOPMENT REGARDING A PROPOSED AMENDMENT AND PUBLIC HEARING FOR ZONING ORDINANCE NO. OR-129-17 — AIRCRAFT HANGERS

Chairperson Anthony referred the notice to the County Services Committee.

TRI-COUNTY OFFICE ON AGING’S FISCAL YEAR 2018 ANNUAL IMPLEMENTATION PLAN

Chairperson Anthony referred the report to the Human Services Committee.

INGHAM COUNTY COMPREHENSIVE ANNUAL FINANCIAL REPORT 2016

Chairperson Anthony referred the report to the Finance Committee.

LIMITED PUBLIC COMMENT

Michelle Beloskur, Ingham Conservation District (ICD) Executive Director, distributed the ICD’s January-June 2017 Expenditures and Activities Report and the 2017 Resource Assessment Survey to the Board of Commissioners. She described the goals of the survey and encouraged the Commissioners to give feedback regarding natural resources in the County.

Ms. Beloskur stated that the ICD had received a grant from the Michigan Department of Natural Resources and successfully created the Mid-Michigan Cooperative Invasive Species Management Area, exceeding every grant task with six months left in the grant. She further stated the ICD had outreach events happening regarding invasive species and forest management around the County, and they would be happy to work with the County on joint initiatives if the Board of Commissioners was interested.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items. Commissioner McGrain supported the motion.
JUNE 27, 2017 REGULAR MEETING

The motion carried unanimously. Absent: Commissioners Maiville and Schafer

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Maiville and Schafer
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 6

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING JAMES DAGGY

RESOLUTION # 17 – 254

WHEREAS, James Daggy began his employment with the Ingham County Parks Department in 2002 as a Ranger at Lake Lansing Parks; and

WHEREAS, throughout his career he was responsible for routine maintenance on park grounds, buildings and equipment, enforcing park rules and regulations, and providing assistance to the public; and

WHEREAS, during James’ fourteen year employment history, he only had one sick day and was always willing to cover other employee shifts; and

WHEREAS, James’ attention to detail has given Lake Lansing Management staff new efficient ways to control inventory and ways to streamline seasonal schedules; and

WHEREAS, James had a knack of telling a story to a fellow employee that would always lift that employee’s spirits; and

WHEREAS, James’ commitment to providing exceptional customer service has proven to be a great asset to the County Parks Department and Ingham County; and

WHEREAS, during his career James was professional, dedicated, knowledgeable and loyal to the Parks Department mission to provide quality outdoor recreation opportunities and facilities for all segments of our population and to enhance the quality of life for park visitors and county residents through active citizen involvement, planned acquisition, preservation, and professional management of park lands.

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby honors James Daggy for his outstanding quality of work and extends its sincere appreciation for his contributions during his years of dedicated service to the Ingham County Parks Department.

BE IT FURTHER RESOLVED, that the Board of Commissioners extends to Mr. Daggy its best wishes for continued success in all his future endeavors.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Maiville
Nays: None   Absent: Koenig, Sebolt   Approved 6/20/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 7

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SPECIAL AND ROUTINE PERMITS
FOR THE INGHAM COUNTY ROAD DEPARTMENT

RESOLUTION # 17 – 255

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated June 6, 2017 as submitted.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Maiville
Nays: None Absent: Koenig, Sebolt Approved 6/20/2017

Adopted as part of a consent agenda.
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MANAGING DIRECTOR: ___________________________
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 8

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AWARD A CONTRACT FOR CARPET CLEANING SERVICES

RESOLUTION # 17 – 256

WHEREAS, the current carpet cleaning contract expires August 31, 2017; and

WHEREAS, the Purchasing Department solicited proposals from qualified, experienced vendors; and

WHEREAS, both the Purchasing and Facilities Departments agree that a contract is awarded to Modernistic Lansing, LLC who submitted the lowest bid based on square footage, as outlined in the RFP, to provide carpet cleaning services for a not to exceed cost of $173,100.00; and

WHEREAS, the contract term will be for (3) three years beginning September 1, 2017 ending August 31, 2020, with an option to renew for an additional (2) two years; and

WHEREAS, funds are available within the appropriate contractual line items.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes entering into a contract with Modernistic Lansing, LLC, 4310 Creyts Road, Lansing, Michigan, 48917, to provide carpet cleaning services at various county locations, for a not to exceed total cost of $173,100.00, over a period of three years, with an option to renew for an additional (2) years.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Maiville
Nays: None  Absent: Koenig, Sebolt  Approved 6/20/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
Nays: None  Absent: Schafer  Approved 6/21/2017

Adopted as part of a consent agenda.
 Introduced by the County Services and Finance Committees of the:

**INGHAM COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH LESLIE TOWNSHIP**

**RESOLUTION # 17 – 257**

WHEREAS, Leslie Township desires that improvements be performed on Baseline Road between State and Dutch Roads, and on other local roads in Leslie Township where necessary to the extent of the estimate/project budget to include asphalt leveling and maintenance paving where necessary at an estimated cost for materials only of $49,592, which will be the project budget; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken with road department crews, to contribute labor at no cost to the project, and to pay for a portion of the cost of said improvements from the County Road Fund; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than the estimated amount set forth above, the excess cost shall be paid solely by the Township, provided, however, that the Township excess payment will not exceed five percent (5%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

**THEREFORE BE IT RESOLVED,** that the Road Department shall cause the improvements identified above and incorporated herein by reference to be made by Road Department crews during the construction season of the 2017 calendar year.

**BE IT FURTHER RESOLVED,** that for 2017 the County on behalf of the Road Department has allocated to Leslie Township’s local roads, a maximum sum of $24,000 plus carryover from 2016 of $796.22 for a total available in 2017 of $24,796.22 from the County Road Fund, which shall be matched equally by the Township to the extent used.

**BE IT FURTHER RESOLVED,** the County on behalf of the Road Department agrees to contribute labor and one half up to a maximum of $24,796.22 toward the cost of said improvement from the County Road Fund.

**BE IT FURTHER RESOLVED,** in the event the final cost of the improvements is less than the estimate, the cost savings shall be split evenly between the parties.

**BE IT FURTHER RESOLVED,** that the Road Department shall invoice the Township for its contribution.
JUNE 27, 2017 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Leslie Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Maiville
    Nays: None   Absent: Koenig, Sebolt   Approved 6/20/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
    Nays: None   Absent: Schafer   Approved 6/21/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 10

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH MERIDIAN TOWNSHIP
FOR 2017 LOCAL ROAD PROGRAM

RESOLUTION # 17 – 258

WHEREAS, Meridian Township desires that improvements be performed on the streets listed below this resolution, a total distance of approximately 4 miles, to include Hot In Place Recycling (HIPR) and complete paving of one course asphalt at 1 inch thickness, with sidewalk ramp upgrades, curb and gutter repair, manhole adjustment, and other miscellaneous repairs where necessary, at an estimated cost of $1,100,000, which is necessary due to normal deterioration of the pavement; and

WHEREAS, Meridian Township may elect to reduce the scope of this project to fit available budget; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements from the County Road Fund under the 2017 Local Road Program, and to have road department crews perform some work operations on the projects such as shoulder graveling, greenbelt restoration and clean-up without charge to the project; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed ten percent (10%) of the Township contribution amount established in the Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed under contracts per bid to be let and to be approved in separate resolutions by the Board of Commissioners during the construction season of the 2017 calendar year subject to final approval by, or as modified by Meridian Township.

BE IT FURTHER RESOLVED, that for 2017, the County on behalf of the Road Department has allocated to Meridian Township’s local roads, a maximum sum of $115,000.00 from the County Road Fund, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to $115,000.00 from the County Road Fund toward the cost of said improvement and to have road department crews perform certain work operations on the projects without charge to the project.

BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than the estimate, the cost savings shall first accrue to the Township for any final cost amounts down to $230,000.00 (2 times the
maximum match available of $115,000), and then be split evenly between the parties for any final cost amounts below $230,000.00.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Meridian Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

MERIDIAN TOWNSHIP PROPOSED 2017 LOCAL ROAD PROGRAM:

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COUNTY SERVICES:  Yeas: Celentino, Crenshaw, Grebner, Nolan, Maiville  
    Nays: None  Absent: Koenig, Sebolt  Approved 6/20/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert  
    Nays: None  Absent: Schafer  Approved 6/21/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH LANSING TOWNSHIP
FOR 2017 LOCAL ROAD PROGRAM

RESOLUTION # 17 – 259

WHEREAS, Lansing Township and the Ingham County Road Department agree that pavement recycling, asphalt resurfacing and related repairs are needed on the following streets in Lansing Township, due to normal deterioration over time: Charles Street, Harton Street to Michigan Avenue, Harton Street, Charles to Detroit Streets, and Detroit Street, Harton Street to north of Marcus Streets, to include Hot In Place Recycling (HIPR) and asphalt resurfacing with curb and gutter repair, sidewalk ramp upgrades, and manhole adjustment where necessary at a total estimated cost of $200,000.00; and

WHEREAS, Lansing Township may need to reduce the scope of this project to fit available budget; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken per bids recently let and to be approved in a separate resolution by the Board of Commissioners, and to pay for a portion of the cost of said improvements from the County Road Fund, and to have road department crews perform some work operations on the projects such as shoulder graveling, greenbelt restoration and clean-up without charge to the project; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements up to the extent of their budget available for this purpose; and

WHEREAS, in the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed ten percent (10%) of the Township contribution amount established in this Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed under a contract per bids recently let and to be approved in a separate resolution by the Board of Commissioners during the construction season of the 2017 calendar year subject to final approval by, or as modified by Lansing Township.

BE IT FURTHER RESOLVED, that for 2017, the Road Department has allocated to Lansing Township’s local roads, a maximum sum of $76,518.73 from the County Road Fund, including $36,518.73 left from prior years and $40,000 for the 2017 allocation, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to $76,518.73 from the County Road Fund toward the cost of said improvement and to have road department crews perform certain work operations on the projects without charge to the project.
BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than the estimate provided above, the savings shall first accrue to the Township for any final cost down to twice the above indicated Road department contribution, $153,037.46, and then for any lower final costs, be split evenly between the Township and the Road Department.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Lansing Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Maiville  
Nays: None  Absent: Koenig, Sebolt  Approved 6/20/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert  
Nays: None  Absent: Schafer  Approved 6/21/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 12

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A CONTRACT FOR THE
2017 LOCAL ROAD PROGRAM – MERIDIAN TOWNSHIP

RESOLUTION # 17 – 260

WHEREAS, Meridian Township and the Ingham County Road Department have agreed that pavement recycling, asphalt resurfacing and repairs are needed on the various streets listed below in Meridian Township, due to normal deterioration over time; and

WHEREAS, a separate resolution has been submitted to be acted upon by the Ingham County Board of Commissioners for entering into an agreement with Meridian Township to fund these repairs under the 2017 Local Road Program; and

WHEREAS, the Ingham County Purchasing Department solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet 121-17. Item I; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidder’s proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Rieth-Riley Construction Co., Inc., Lansing, MI, submitted the lowest responsive and responsible bid at $1,106,310.00, for Bid Packet 121-17, Item I; and

WHEREAS, a contingency is being requested in the amount of 10%, $110,631.00, for any additional work the township may request, and/or unidentified and unforeseen problems that may occur during the process with said additional cost, if incurred, to be funded per the township agreement to be separately approved; and

WHEREAS, the scope of the project may need to be reduced to fit available Township budget, which may be determined by the Meridian Township.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Rieth-Riley Construction Co., Inc., Lansing, MI., for recycling, resurfacing and related work as specified in the Ingham County Road Department’s Bid Packet # 121-17, Item I for the low bid cost with 10% contingency of $1,216,941.00, or as changed per direction to be received from Meridian Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.
JUNE 27, 2017 REGULAR MEETING

2017 Proposed Meridian Township Local Road Program

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<td>Wenonah</td>
<td>W. Hiawatha</td>
<td>E. Hiawatha</td>
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COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Maiville
Nays: None Absent: Koenig, Sebolt Approved 6/20/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
Nays: None Absent: Schafer Approved 6/21/2017

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A CONTRACT FOR THE
2017 LOCAL ROAD PROGRAM – LANSING TOWNSHIP

RESOLUTION # 17 – 261

WHEREAS, Lansing Township and the Ingham County Road Department have agreed that pavement recycling, asphalt resurfacing and repairs are needed on the following streets in Lansing Township, due to normal deterioration over time: Charles Street, Harton Street to Michigan Avenue, Harton Street, Charles to Detroit Streets, and Detroit Street, Harton Street to north of Marcus Streets; and

WHEREAS, a separate resolution has been submitted to be acted upon by the Ingham County Board of Commissioners for entering into an agreement with Lansing Township to fund these repairs under the 2017 Local Road Program; and

WHEREAS, the Ingham County Purchasing Department solicited and received sealed bids in accordance with Ingham County Purchasing policies for this project per Bid Packet 121-17, Item II; and

WHEREAS, the bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidder’s proposal met all necessary qualifications, specifications and requirements; and

WHEREAS, Rieth-Riley Construction Co., Inc., Lansing, MI, submitted the lowest responsive and responsible bid at $210,724.60, for Bid Packet 121-17, Item II; and

WHEREAS, a contingency is being requested in the amount of 10%, $21,072, for any additional work the township may request, and/or unidentified and unforeseen problems that may occur during the process with said additional cost, if incurred, to be funded per the township agreement to be separately approved; and

WHEREAS, the scope of the project may need to be reduced to fit available Township budget, which may be determined by Lansing Township.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into a contract with Rieth-Riley Construction Co., Inc., Lansing, MI, for recycling, resurfacing and related work as specified in the Ingham County Road Department’s Bid Packet # 121-17, Item II for the low bid cost with 10% contingency of $231,797.00, or as changed per direction to be received from Lansing Township.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve provided the Township also approves.
BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Celentino, Crenshaw, Grebner, Nolan, Maiville
Nays: None  Absent: Koenig, Sebolt  Approved 6/20/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
Nays: None  Absent: Schafer  Approved 6/21/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 14

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE MOWER PURCHASE
FOR BURCHFIELD PARK

RESOLUTION # 17 – 262

WHEREAS, the x-mark mower at Burchfield Park is in need of replacement and it is no longer functioning and repairs exceed the value; and

WHEREAS, park staff and the Park Commission recommend a mower be purchased for Burchfield Park from Deer Creek Sales Inc. in the amount of $13,085.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners hereby authorizes a Purchase Order to be issued to Deer Creek Sales Inc. to purchase a mower for Burchfield Park for a total cost not to exceed $13,085.00.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners hereby authorizes purchasing the mower using funds from the parks 208 fund balance.

COUNTY SERVICES: Yea: Celentino, Crenshaw, Grebner, Nolan, Maiville
Nays: None  Absent: Koenig, Sebolt  Approved 6/20/2017

FINANCE: Yea: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
Nays: None  Absent: Schafer  Approved 6/21/2017

Adopted as part of a consent agenda.
WHEREAS, Resolution 17-206 created a County Advisory Tax Limitation Committee, thereby initiating the statutory procedure to consider altering or extending the existing Ingham County fixed mill separate tax limitations of the county and the townships and intermediate school districts in the county; and

WHEREAS, the Board of Commissioners has notified persons and bodies having appointive powers of the resolution so that a county advisory tax limitation committee can be created to review and provide a recommendation as to the County fixed millage limitation; and

WHEREAS, the members of the Ingham County Advisory Tax Limitation Committee appointed to date are listed below:

(a) Eric Schertzing, County Treasurer.

(b) Mark Grebner, Chairperson of the Finance Committee of the County Board of Commissioners.

(c) Scott Koenigsknecht, Intermediate School District Superintendent.

(d) Byron P. Gallagher, Jr., resident of a municipality having a population of 10,000 or more within the county, selected by the judge or judges of probate of the county.

(f) Earl Griffes, Leroy Township Supervisor, selected by a majority of the township supervisors in the county, and

WHEREAS, the final member is to be a person not officially connected with or employed by any local or county unit, who shall be selected by the Board of County Commissioners; and

WHEREAS, the Board of Commissioners has selected Dale Copedge as this member.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners appoints Dale Copedge to the County Advisory Tax Limitation Committee as the member not officially connected with or employed by any local or county unit.
JUNE 27, 2017 REGULAR MEETING

BE IT FURTHER RESOLVED, that, as required by statute, the County Advisory Tax Limitation Committee shall meet within 10 days of its selection and shall prepare separate tax limitations for the county and the townships and intermediate school districts in the county, aggregating not more than 9 mills that the majority of the committee considers will provide for the financial needs of the county, townships, and intermediate school districts.

BE IT FURTHER RESOLVED, that the separate tax limitations shall be promptly transmitted to the County Board of Commissioners and the functions of the County Advisory Tax Limitation Committee shall then cease.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners will then propose a resolution submitting the question of adopting separate tax limitations to a vote of the registered and qualified electors of Ingham County.

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
    Nays: None   Absent: Schafer   Approved 6/21/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 16

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION MAKING AN APPOINTMENT TO THE YOUTH COMMISSION

RESOLUTION # 17 – 264

WHEREAS, several vacancies exist on the Ingham County Youth Commission; and

WHEREAS, the Human Services Committee has interviewed those interested in serving on the Commission.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby appoints:

Ian Loree, 6274 West Lake Drive, Haslett 48840

to the Ingham County Youth Commission to a term expiring August 31, 2020.

HUMAN SERVICES: Yeas: Tennis, Sebolt, McGrain, Anthony, Banas, Naeyaert
Nays: None Absent: Nolan  Approved 6/19/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 17

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT FUNDING FROM CITY OF LANSING AND TO ACT AS THE FIDUCIARY/PAYEE FOR THE HUMAN RELATIONS & COMMUNITY SERVICES DEPARTMENT

RESOLUTION # 17 – 265

WHEREAS, the City of Lansing’s Human Relations & Community Services Department (HRCS) is currently engaged in multiple local initiatives to provide outreach, facilitate services and address services gaps for underserved individuals and families; and

WHEREAS, HRCS forges partnerships to coordinate multiple healthcare related services for high-need target areas and populations, especially youth, children, families, and the growing refugee population; and

WHEREAS, Ingham County Health Department (ICHD) will enter into an agreement with the City of Lansing to facilitate a Medicaid match for HRCS; and

WHEREAS, as the fiduciary/payee, ICHD will:

1. Receive funds from City of Lansing up to $100,000
2. Set up a system to provide an initial payment to HRCS and subsequent reimbursement of costs
3. Process Medicaid Outreach documentation required to draw Medicaid Outreach Matching Funds
4. Perform on site, quarterly sub-recipient monitoring of HRCS
5. Forward any required reports as provided by HRCS

WHEREAS, HRCS will:

1. Provide quarterly financial reports of all expenses as provided by their third party accounting firm
2. Provide quarterly reports for Medicaid Outreach
3. Keep ICHD up-to-date on any changes in funding

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize entering into an agreement to accept funds from City of Lansing in an amount up to $100,000 and an agreement with City of Lansing on behalf of HRCS for ICHD to act as their fiduciary/payee for the period of May 1, 2017 through April 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement to accept funds from City of Lansing in an amount up to $100,000 and an agreement with City of Lansing on behalf of HRCS for ICHD to act as their fiduciary/payee for the period of May 1, 2017 through April 30, 2018.

BE IT FURTHER RESOLVED, ICHD will retain an administrative fee in the amount not to exceed 11.38% of the total funds received during the duration of each fiduciary agreement.
JUNE 27, 2017 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, McGrain, Anthony, Banas, Naeyaert
       Nays: None    Absent: Nolan    Approved 6/19/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
       Nays: None    Absent: Schafer    Approved 6/21/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 18

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ENTER AN AGREEMENT WITH LANSING COMMUNITY COLLEGE FOR MEDICAL ASSISTANT MEDICATION ADMINISTRATION TRAINING

RESOLUTION #17 – 266

WHEREAS, Resolution #17-172 authorized a letter of agreement between Ingham County and the United Automobile Aerospace and Agricultural Implement Workers of America (UAW) to assign medication administration duties to the Medical Assistant job classification; and

WHEREAS, existing Medical Assistants at the Ingham County Health Department (ICHD) now require training to ensure their competency to perform these new medication administration duties; and

WHEREAS, Lansing Community College’s (LCC) Business and Community Institute can provide onsite medication administration courses for approximately 50 ICHD Medical Assistants at a cost not to exceed $20,000, including training materials; and

WHEREAS, ICHD has previously received Health Resources & Services Administration (HRSA) designated quality improvement funding for developing and improving care delivery systems which will cover the cost of this training; and

WHEREAS, the Health Officer recommends authorize for a medication administration training agreement with LCC in an amount not to exceed $20,000, for the period of July 1, 2017 through June 30, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a medication administration training agreement with LCC in an amount not to exceed $20,000, for the period of July 1, 2017 through June 30, 2018.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES:  Yeas: Tennis, Sebolt, McGrain, Anthony, Banas, Naeyaert  
Nays: None  Absent: Nolan  Approved 6/19/2017

FINANCE:  Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert  
Nays: None  Absent: Schafer  Approved 6/21/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 19

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH REDHEAD DESIGN STUDIO FOR A LYME DISEASE PUBLIC EDUCATION CAMPAIGN

RESOLUTION # 17 – 267

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) recently elevated the level of risk for Lyme disease in Ingham County from “potential risk” to “known risk”; and

WHEREAS, through appropriate education and awareness, most residents can learn to avoid Lyme disease and the significant health effects of late-stage infection; and

WHEREAS, MDHHS recently awarded Ingham County Health Department a Public Health Emergency Preparedness (PHEP) grant in the amount of $149,319 to be used for Lyme disease prevention efforts; and

WHEREAS, ICHD’s Emergency Preparedness office will be working with Redhead Design Studio (RDS) to develop a Lyme disease education campaign for the public; and

WHEREAS, the agreement with RDS will not exceed $24,800, all of which will be covered by the MDHHS PHEP grant detailed above; and

WHEREAS, if this grant money is not spent by June 30, 2017, it will be returned to MDHHS; and

WHEREAS, the Health Officer recommends authorization of an agreement for a Lyme disease education campaign with RDS, in an amount not to exceed $24,800 for the period of June 1, 2017 to June 30, 2017.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement for a Lyme disease education campaign with RDS, in an amount not to exceed $24,800 for the period of June 1, 2017 to June 30, 2017.

BE IT FURTHER RESOLVED, that the Controller is authorized to make any necessary budget adjustments consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
JUNE 27, 2017 REGULAR MEETING

HUMAN SERVICES:  Yeas:  Tennis, Sebolt, McGrain, Anthony, Banas, Naeyaert
                      Nays: None  Absent: Nolan  Approved 6/19/2017

FINANCE:  Yeas:  Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
           Nays: None  Absent: Schafer  Approved 6/21/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 20

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A LETTER OF INTENT TO TRANSFER SPARROW MEDICAL GROUP – VOLUNTEERS OF AMERICA CLINIC TO INGHAM COUNTY HEALTH DEPARTMENT

RESOLUTION # 17 – 268

WHEREAS, the Sparrow Medical Group – Volunteers of America (SMG-VOA) clinic provides a vital service to the vulnerable homeless population in the community; and

WHEREAS, the SMG-VOA clinic currently operates at a significant net loss without a mechanism for enhanced Medicaid/Medicare reimbursement, requiring substantial investment by Sparrow Health System (SHS) and community philanthropy to continue to provide services; and

WHEREAS, the Ingham County Health Department’s (ICHD) Community Health Centers are the designated Federally Qualified Health Centers (FQHC) serving residents of Ingham County and greater Lansing and as a certified FQHC, the department receives direct federal funding to support operations and also qualifies for enhanced reimbursement from Medicare and Medicaid; and

WHEREAS, ICHD is proposing to integrate SMG-VOA operations into the scope of services of the ICHD FQHC network to maximize the resources in providing medical care for the homeless population, reduce SHS’ financial loss, and increase collaboration between SHS and ICHD; and

WHEREAS, ICHD anticipates the expense of the integration will be covered through revenue projected for the current payer mix of patients served by SMG-VOA at $1,035,402.00 annually, including $935,402.00 in billable revenue for 6,180 medical visits and 400 behavioral health visits; and

WHEREAS, $100,000 of Health Care for the Homeless funding ICHD receives as part of its approved Scope through the U. S. Department of Health and Human Services Health Resources and Services Administration will also be used to cover the integration expenses; and

WHEREAS, these revenue projections do not include any Ingham County general funds. Projected expenses are anticipated at $1,029,568 of which $952,000 are direct costs for operation, lease agreements, provider and non-provider staff costs, and for County overhead costs; and

WHEREAS, the above arrangement to integrate the SMG-VOA into the FQHC network is contingent upon approval by the Ingham Community Health Center Board of Directors; and

WHEREAS, the Health Officer recommends authorization for a letter of intent with SHS and VOA to transfer the operation of the SMG-VOA homeless health care clinic to Ingham County Health Department (ICHD).
JUNE 27, 2017 REGULAR MEETING

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a letter of intent with SHS and VOA to transfer the operation of the SMG-VOA homeless health care clinic to Ingham County Health Department (ICHD).

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Tennis, Sebolt, McGrain, Anthony, Banas, Naeyaert
    Nays: None    Absent: Nolan    Approved 6/19/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
    Nays: None    Absent: Schafer    Approved 6/21/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

ADOPTED – JUNE 27, 2017
AGENDA ITEM NO. 21

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO EXTEND THE CANTEEN INMATE COMMISSARY CONTRACT

RESOLUTION # 17 – 269

WHEREAS, the Sheriff’s Office has devoted extensive efforts to establish and ensure that the Jail Commissary operates effectively; and

WHEREAS, the Sheriff’s Office has been pleased with the current contractual relationship with Canteen Services; and

WHEREAS, this base contract expired February 28, 2017 and the Ingham County Sheriff’s Office recommends that the Board of Commissioners opt to extend the agreement through September 30, 2017, with an option for a month to month until a new contract is awarded through the RFP process under the same terms and conditions of the base contract; and

WHEREAS, this contract provides for a commissary sales commission of 40%; and

WHEREAS, this contract provides for Canteen Services, Inc. to continue to provide and maintain two Inmate money deposit kiosks; and

WHEREAS, Canteen Services, Inc. will continue to charge $4.00 for each kiosk transaction with $2.00 returned to the Inmate Commissary fund; and

WHEREAS, Canteen Services, Inc. will assume the risk of inflation without a price increase for the duration of the extension.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes to extend the Ingham County Sheriff’s Office Commissary Services contract under the same terms and conditions with Canteen Services, Inc. from June 24, 2017 through September 30, 2017, with an option for a month to month extension, until a new contract is awarded through the RFP process.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents to extend the current contract, subject to approval as to form by the County Attorney.
JUNE 27, 2017 REGULAR MEETING

LAW & COURTS: Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
    Nays: None  Absent: None  Approved 6/15/2017

FINANCE: Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
    Nays: None  Absent: Schafer  Approved 6/21/2017

Adopted as part of a consent agenda.
WHEREAS, in 2014, the Ingham County Correctional Facility had an average daily population of 608 inmates, the current rated capacity is 444 inmates; and

WHEREAS, the Sheriff’s Office has been pleased with Canteen Services’ management of kitchen and laundry services under their current contract; and

WHEREAS, this base contract expired February 28, 2017 and the Ingham County Sheriff’s Office recommends that the Board of Commissioners opts to extend the agreement from June 24, 2017 through September 30, 2017, under the same terms and conditions of the base contract with an option for a month to month extension until a new contract is awarded through the RFP process under the same terms and conditions of the base contract; and

WHEREAS, Canteen Services has been responsible for feeding all inmates housed within the facility, providing medical meals for inmates who have dietary needs as stated by a doctor; and

WHEREAS, in 2014, the Ingham County Correctional Facility kitchen staff served 719,648 meals; and

WHEREAS, in 2014, the Canteen Service, Inc. Kitchen Supervisor was responsible for washing the clothing in over 140,000 inmate bags; and

WHEREAS, in 2014, the Canteen Service, Inc. Kitchen Supervisor was responsible for training and supervising approximately 20 workers for kitchen and laundry duties every month or sooner; and

WHEREAS, the Canteen Services, Inc. Kitchen Supervisor was responsible for the day to day operations supervision of three County Employees; and

WHEREAS, all three County employees will be pursuing other opportunities by June 24, 2017; and

WHEREAS, Canteen Services Inc. agrees to provide three kitchen staff to handle the feeding of inmates at the Ingham County Jail during this extension period with no cost to the County.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes to extend the Ingham County Sheriff’s Office contract for the management of kitchen and laundry operations at the Ingham County Correctional Facility under the same terms and conditions with Canteen Services, Inc. from June 24, 2017 through September 30, 2017 under the same terms and conditions of the base contract with an option for a
JUNE 27, 2017 REGULAR MEETING

month to month extension until a new contract is awarded through the RFP process under the same terms and conditions of the base contract with the per meal cost based on the census of the Jail’s population as follows:

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BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary contract documents to extend the current contract, subject to approval as to form by the County Attorney.

LAW & COURTS: 
Yeas: Hope, Banas, Celentino, Koenig, Crenshaw, Schafer, Maiville
Nays: None Absent: None Approved 6/15/2017

FINANCE: 
Yeas: Grebner, McGrain, Tennis, Hope, Anthony, Naeyaert
Nays: None Absent: Schafer Approved 6/21/2017

Adopted as part of a consent agenda.
JUNE 27, 2017 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Crenshaw moved the appointment of Jennifer Cronkite to the Equal Opportunity Committee. Commissioner Nolan supported the motion.

The motion carried unanimously. Absent: Commissioners Maiville and Schafer

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner McGrain stated there would be a lighting of the mural for the Under the Bridge Project that evening at 9:00 p.m. at the 127 overpass on Michigan Avenue. He further stated that many local partners and constituents in his district had taken part in the project and encouraged others to attend the event.

Commissioner Hope stated that the next Law & Courts Committee meeting would be held on Wednesday, July 12, 2017 at 6:00 p.m. in Conference Rooms D&E of the Human Services Building in Lansing.

Commissioner Hope stated that the Holt Community Arts Council would begin their free summer concert series in the Veterans Memorial Gardens in Holt on July 6, 2017.

Commissioner Hope stated a new housing facility with 66 units opened in her district on Cedar Street. She further stated 25% of the units would be dedicated to homeless veterans and disabled persons, and other units were income-based.

Commissioner Hope stated there was a great need for affordable housing in the area, as there were 500 applications for the 66 units.

Commissioner Banas stated she had attended a groundbreaking ceremony that day for the new addition at Ingham County Rehabilitation Services on Dobie Road. She further stated the facility was completely self-funded, the expansion and renovation of the facility would cost $22 million and it was expected to be complete in August of 2018.

Commissioner Naeyaert invited everyone to Mason’s July 4th parade and fireworks show.

Commissioner Banas stated Meridian Township would be holding their fireworks show Saturday, July 1, 2017. She further stated the event was also part of Meridian Township’s 175th Anniversary Celebration.

Commissioner Anthony stated the City of Lansing would hold their July 4th fireworks show at the Lansing Lugnugs Stadium.
CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner McGrain moved to pay the claims in the amount of $17,124,553.99. Commissioner Crenshaw supported the motion.

The motion carried unanimously. Absent: Commissioners Maiville and Schafer

ADJOURNMENT

The meeting was adjourned at 6:43 p.m.

__________________________
BARB BYRUM, CLERK OF THE BOARD