CALL TO ORDER

Chairperson Koenig called the June 26, 2018 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Koenig, Anthony, Celentino, Crenshaw, Grebner, Louney, Maiville, Naeyaert, Nolan, Tennis and Sebolt.

Members Absent: Banas, Hope, and Schafer.

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Koenig asked Robert Pena, Fairview Elementary School Teacher’s Association, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Mr. Pena asked those present to remain standing for a moment of silence or prayer.

APPROVAL OF THE MINUTES

Commissioner Crenshaw moved to approve the minutes of the June 12, 2018 meeting. Commissioner Grebner supported the motion.

The motion to approve the minutes carried unanimously. Absent: Commissioners Banas, Hope, and Schafer.

ADDITIONS TO THE AGENDA

Chairperson Koenig stated without objection, substitute resolutions would be added for Agenda Item Nos. 10, 11, and 13.

PETITIONS AND COMMUNICATIONS

A REPORT FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY AIR QUALITY DIVISION’S PENDING NEW SOURCE REVIEW APPLICATION. Chairperson Koenig accepted the report and placed it on file.

A RESOLUTION FROM BERrien COUNTY CONCERNING THEIR OPPOSITION TO HOUSE BILL 6049 AND SENATE BILL 1025. Chairperson Koenig accepted the resolution and referred it to the Finance Committee.
JUNE 26, 2018 REGULAR MEETING

AN ANNUAL ACCOUNTING FOR THE INGHAM COUNTY 9-1-1 SERVICE DISTRICT FROM MANER COSTERISAN. Chairperson Koenig accepted the report and referred it to the Law & Courts Committee.

2017 COMPREHENSIVE ANNUAL FINANCIAL REPORT Chairperson Koenig accepted the report and referred it to the Finance Committee.

A RESOLUTION FROM THE SAGINAW COUNTY BOARD OF COMMISSIONERS CONCERNING THE MICHIGAN INDIGENT DEFENSE COMMISSION AMENDMENTS TO “LOCAL SHARE” Chairperson Koenig accepted the resolution and referred it to the Law & Courts Committee.

LIMITED PUBLIC COMMENT

Robert Pena, Fairview Elementary Parent Teacher Organization, stated that they had a heartfelt appreciation for the resolution being presented by the Board of Commissioners. He further stated that Fairview Elementary was an award-winning school and that was because of the great students, parents, teachers, principals, and staff.

Mr. Pena stated that it was bittersweet since Fairview Elementary was not going to be opening again next year but the Pattengill STEM Biotechnology Magnet School would be taking its place.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items, except Agenda Item Nos. 4, 15, and 17. Commissioner Crenshaw supported the motion.

The motion carried unanimously. Absent: Commissioners Banas, Hope, and Schafer.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote. Absent: Commissioners Banas, Hope, and Schafer.

Items voted on separately are so noted in the minutes.
WHEREAS, on July 30, 1953, the Lansing School District obtained a quit claim deed for the purpose of building a new public school building, Fairview Elementary School, which was dedicated on November 10, 1954; and

WHEREAS, though faced with cutbacks in budgets and a continuing decline in enrollment throughout the years, the principals and staff continued to maintain Fairview’s high standards of academics and citizenship; and

WHEREAS, Fairview students have achieved top MEAP scores over the years and Governor Jennifer Granholm recognized Fairview Elementary School in 2002 for excellence in achievement; and

WHEREAS, under the leadership and guidance of Principals Hilda Menger, Laurene Horisny, Ricardo Briones and Tara Fry over the past 63+ years, Fairview Elementary School remains a leader in excellence and academics within the Lansing School District; and

WHEREAS, after 6 decades Fairview Elementary School is undergoing a major renovation to become a pre-k through 6th grade school thanks to the Pathway Promise bond approved by voters, once completed it will replace Pattengill Academy which will become the new Eastern High School.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby recognize the principals and staff of Fairview Elementary School for their dedication and commitment as they strived for and achieved excellence from the students of Fairview over the years.

BE IT FURTHER RESOLVED, that the Board wishes them continued success in the years to come.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
               Nays: None  Absent: Naeyaert  Approved 06/19/2018

Commissioner Nolan moved to approve the resolution. Commissioner Anthony supported the motion.

The motion carried unanimously. Absent: Commissioners Banas, Hope, and Schafer.

Commissioner Louney presented the resolution to a group of Fairview Elementary parents and supporters. He stated that Fairview Elementary was the only Lansing School District Elementary school to win the State Chess Tournament, which happened in 2007.
JUNE 26, 2018 REGULAR MEETING

Commissioner Nolan stated that she wanted to honor Commissioner Louney because he was the Fairview Elementary School’s PTA president for five consecutive years.

Commissioner Crenshaw stated that it was bittersweet that Fairview Elementary School was closing. He further stated that Fairview Elementary School’s impact on the community was insurmountable but the opening of the new Pattengill STEM Biotechnology School was exciting.
Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE APPROVAL OF THE
FINAL PLAT OF MEADOW RIDGE NO. 7

RESOLUTION # 18 – 268

WHEREAS, much of the process by which a platted subdivision is developed follows state statute; and

WHEREAS, the residential subdivision called Meadow Ridge has followed the final plat recording requirements of PA 288 of 1967 for six of the many phases illustrated on the preliminary plat; and

WHEREAS, the proprietor has asked for approval of the Final Plat for Meadow Ridge No. 7, which contains 7 lots; and

WHEREAS, the road infrastructure servicing Meadow Ridge No. 7 was built and accepted into Ingham County’s public road system as part of the plat called Meadow Ridge No. 5; and

WHEREAS, Road Department staff recommends approval of the Final Plat of Meadow Ridge No. 7.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to certify approval of the “True Copies” of the final plat and subsequent mylar final plat of Meadow Ridge No. 7 in accordance with state statute.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 06/19/2018

Adopted as part of a consent agenda.
JUNE 26, 2018 REGULAR MEETING

ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 6

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE SPECIAL AND ROUTINE PERMITS FOR THE ROAD DEPARTMENT

RESOLUTION # 18 – 269

WHEREAS, as of July 23, 2013, the Ingham County Department of Transportation and Roads became the Ingham County Road Department per Resolution #13-289; and

WHEREAS, the Ingham County Road Commission periodically approved Special and Routine permits as part of their roles and responsibilities; and

WHEREAS, this is now the responsibility of the Board of Commissioners to approve these permits as necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached list of Special and Routine Permits dated June 5, 2018 as submitted.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None   Absent: Naeyaert   Approved 06/19/2018

Adopted as part of a consent agenda.
### INGHAM COUNTY ROAD DEPARTMENT

**LIST OF CURRENT PERMITS ISSUED**

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<th>R/W PERMIT #</th>
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<td>ROAD CONST.</td>
<td>HAGADORNO RD &amp; WILSON RD</td>
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**MANAGING DIRECTOR:**
JUNE 26, 2018 REGULAR MEETING

ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 7

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A&E SERVICES FOR MASON COURTHOUSE
CLOCK TOWER REPAIRS

RESOLUTION # 18 – 270

WHEREAS, the Mason Courthouse clock tower interior and exterior needs to be evaluated to determine the scope of work necessary to repair the damage caused by water leaking inside the tower. The condition of the structural lumber inside of the tower as well as the exterior wood doors and reconditioning of the wood doors, needs to be addressed; and

WHEREAS, C2AE provided the lowest, most responsive bid amount of $63,091.00; and

WHEREAS, funds are available in the 2018 approved CIP line item #245-90212-976000-8F02 which has a balance of $220,000.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with C2AE, 106 W. Allegan Street Suite 500, Lansing, Michigan, 48933, to provide A&E services for clock tower repairs at the Mason Courthouse.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 06/19/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
Nays: None  Absent: Tennis  Approved 06/20/2018

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT TO REPLACE
ENTRANCE DOORS AND SIDELIGHTS

RESOLUTION # 18 – 271

WHEREAS, the front entrance doors and sidelights are in need of replacement; and

WHEREAS, the approved CIP is for the reinforcement of doors however, it is more cost efficient to replace the doors and sidelights than to retrofit the sections which are in need of replacement; and

WHEREAS, Lansing Glass Company provided the lowest quote in the amount of $10,960.00; and

WHEREAS, funds are available in the 2018 approved CIP line item # 215-14200-979000 which has a balance of $12,500.00.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with Lansing Glass Company, 330 Baker Street, Lansing, Michigan, 48910, to replace the front entrance doors and sidelights at the Grady Porter Building, for a not to exceed cost of $10,960.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None Absent: Naeyaert Approved 06/19/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
Nays: None Absent: Tennis Approved 06/20/2018

Adopted as part of a consent agenda.
JUNE 26, 2018 REGULAR MEETING

ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 9

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT TO PROVIDE PEST CONTROL SERVICES AT SEVERAL COUNTY LOCATIONS

RESOLUTION # 18 – 272

WHEREAS, bids were sought for licensed and experienced pest control vendors; and

WHEREAS, Rose Pest Solutions presented the lowest quote of $31,668.00 for pest control at several county locations, for a three year period; and

WHEREAS, funds are available in the appropriate contractual line items.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with Rose Pest Solutions, 7706 Rickle Street, Lansing, Michigan, 48917, to provide pest control services at several county locations, for a three year period, for a not to exceed cost of $31,668.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None Absent: Naeyaert Approved 06/19/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
Nays: None Absent: Tennis Approved 06/20/2018

Adopted as part of a consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RENEWAL OF MUNIS SOFTWARE
ANNUAL SUPPORT AGREEMENT FROM TYLER TECHNOLOGIES

RESOLUTION # 18 – 273

WHEREAS, Ingham County currently utilizes Tyler Technologies MUNIS Software as our county-wide Financial, Budget, Human Resource, and Purchasing application; and

WHEREAS, annual maintenance is required to maintain the system and had been purchased every year since Ingham County purchased the software; and

WHEREAS, the payment totaling $177,926.95 for annual support is due for the support from July 1st 2018 - June 30th 2019; and

WHEREAS, the annual contract amount proposed by Tyler is a 4.67% from the prior year as agreed to in the original contract; and

WHEREAS, this annual payment has been planned for and budgeted and will provide the needed application support and upgrades needed to maintain our current applications.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of support from Tyler Technologies in the amount not to exceed $177,926.95.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Contract Maintenance Fund (636-95800-932020).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None    Absent: Naeyaert    Approved 06/19/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
Nays: None    Absent: Tennis    Approved 06/20/2018

Adopted as part of a consent agenda.
JUNE 26, 2018 REGULAR MEETING

ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 11

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE SUPPORT RENEWAL FOR HARDWARE THROUGH AVALON TECHNOLOGIES

RESOLUTION # 18 – 274

WHEREAS, Ingham County has several chassis switches that are key to our infrastructure; and

WHEREAS, annual maintenance is required to maintain the hardware that connects servers; and

WHEREAS, the existing maintenance and support contract expires on April 10, 2018; and

WHEREAS, the payment totaling $8,663.40 for two years of support will provide support from April 10th, 2018- April 11th, 2020.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of support from Avalon Technologies in the amount not to exceed $8,663.40.

BE IT FURTHER RESOLVED, the total cost will be paid from the Innovation and Technology’s Network Maintenance Fund (#636-25810-932030).

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
   Nays: None  Absent: Naeyaert  Approved 06/19/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
   Nays: None  Absent: Tennis  Approved 06/20/2018

Adopted as part of a consent agenda.
JUNE 26, 2018 REGULAR MEETING

ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 12

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE LOCAL ROAD AGREEMENT WITH
MERIDIAN TOWNSHIP

RESOLUTION # 18 – 275

WHEREAS, Meridian Township desires that improvements be performed on the streets listed below this resolution, a total distance of approximately 5 miles, to include Hot In Place Recycling (HIPR) or crushing and shaping (on Sleepy Hollow) and complete asphalt re-paving, with sidewalk ramp upgrades, curb and gutter repair, manhole adjustment, and other miscellaneous repairs where necessary, at a township desired budgetary cost of $1,200,000, which is necessary due to normal deterioration of the pavement; and

WHEREAS, Meridian Township may elect to reduce the scope of this project to fit available budget as bids received for this work have come in higher than budget; and

WHEREAS, the Road Department is willing to cause said improvements to be undertaken and to pay for a portion of the cost of said improvements from, and included in the 2018 approved/amended budget for, the County Road Fund under the 2018 Local Road Program, and to have road department crews perform some work operations on the projects such as shoulder graveling, greenbelt restoration, clean-up and engineering inspection without charge to the project; and

WHEREAS, the Township is willing to pay the remaining portion of the cost of said improvements; and

WHEREAS, in the event the final cost of the improvements is greater than twice the maximum Road Department match amount set forth below, the excess cost will be paid solely by the Township, provided, however, that the Township excess payment will not exceed ten percent (10%) of the Township contribution amount established in the Agreement, unless the Township agrees otherwise.

THEREFORE BE IT RESOLVED, that the Road Department shall cause the improvements identified above and incorporated herein by reference to be performed under a contract to be approved in a separate resolution by the Board of Commissioners during the construction season of the 2018 calendar year subject to final approval by, or as modified by Meridian Township.

BE IT FURTHER RESOLVED, that for 2018, the County on behalf of the Road Department has allocated to Meridian Township’s local roads, a maximum sum of $172,500.00 from the County Road Fund, which shall be matched equally by the Township to the extent used.

BE IT FURTHER RESOLVED, that the County on behalf of the Road Department agrees to contribute up to $172,500.00 from the County Road Fund toward the cost of said improvement and to have road department crews perform certain work operations indicated above on the project without charge to the project.
JUNE 26, 2018 REGULAR MEETING

BE IT FURTHER RESOLVED, that in the event the final cost of the improvements is less than the estimate, the cost savings shall first accrue to the Township for any final cost amounts down to $345,000.00 (2 times the maximum match available of $172,500), and then be split evenly between the parties for any final cost amounts below $345,000.00.

BE IT FURTHER RESOLVED, that the Road Department shall invoice the Township for its contribution.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Meridian Township to effect the above described local road improvements as provided above.

BE IT FURTHER RESOLVED that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreement that is consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None    Absent: Naeyaert  Approved 06/19/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
Nays: None    Absent: Tennis  Approved 06/20/2018

 Adopted as part of a consent agenda.
JUNE 26, 2018 REGULAR MEETING

MERIDIAN TOWNSHIP PROPOSED 2018 LOCAL ROAD PROGRAM
(subject to scope reduction by Meridian Township):

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<th>Section</th>
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<td>White Hills Lake Dr</td>
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Introducing the County Services and Finance Committees of

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE CONTRACTS WITH MICHIGAN PAVING & MATERIALS
COMPANY FOR ITEMS I & III OF BID PACKET #115-18
AND REJECTION OF ALL BIDS RECEIVED FOR ITEMS II & IV OF BID PACKET #115-18
VARIOUS COUNTY PRIMARY & LOCAL ROAD PROJECTS

RESOLUTION # 18 – 276

WHEREAS, the Road Department has determined that pavement recycling, asphalt resurfacing and repairs are needed on the various county primary and local roads listed below, due to normal deterioration over time; and

WHEREAS, per subsection 15 of section 12 of Michigan Public Act 51 of 1951 as amended, MCL 247.662(15), the road department and the various Ingham County townships jointly participate in the annual local road program to improve and resurface county local (as opposed to county primary) roads in, and desired by, the various townships; and

WHEREAS, based on pavement condition, traffic volume, funding availability, and other input, Meridian and Lansing Townships requested contractor bids be taken to recycle and resurface the local roads listed below in their respective townships in 2018; and

WHEREAS, the full cost for the primary road projects listed below and the Road department match contribution on the local road projects listed below in Meridian and Lansing Townships are budgeted in the 2018 County Road Fund Adopted/Amended Budget; and

WHEREAS, the Road department requires that subdivision road ends have a cul-de-sac (CDS) to allow vehicles to properly turn around if the road is never going to be extended into future development to create either a loop or a connection to another road to avoid dead ends; and

WHEREAS, a CDS is thus proposed on the east end of Damon Road off Meridian Road in Williamstown Township, the cost of which is to be funded by an involved developer or landowner; and

WHEREAS, based on the above, the Ingham County Purchasing Department solicited and received sealed bids in accordance with Ingham County Purchasing policies for the road projects listed below per Bid Packet 116-18, Items I, II, III, and IV; and

WHEREAS, the above-mentioned bids were reviewed by the Ingham County Purchasing and Road Departments, and both Departments were in agreement that the low bidders’ proposals met all necessary qualifications, specifications and requirements; and

WHEREAS, Michigan Paving & Materials Company, Lansing, MI, submitted the lowest responsive and qualified bids for Bid Packet 115-18, bid items I, II, and III as follows:
Item I: Low Bid--$1,464,440.60
Recycling and resurfacing of Meridian Township Local Roads listed below:

<table>
<thead>
<tr>
<th>Section</th>
<th>Street</th>
<th>From</th>
<th>To</th>
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</thead>
<tbody>
<tr>
<td>5</td>
<td>Island Lake Dr</td>
<td>Meadow Woods Dr</td>
<td>White Hills Lake Dr</td>
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<tr>
<td>6</td>
<td>Skyline</td>
<td>Margate</td>
<td>N. end</td>
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<tr>
<td>9</td>
<td>Sleepy Hollow</td>
<td>Lake Lansing</td>
<td>Lake Lansing</td>
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<tr>
<td>11</td>
<td>Cade St</td>
<td>Biscayne Way</td>
<td>Haslett Rd</td>
</tr>
<tr>
<td>11</td>
<td>Biscayne Way</td>
<td>Buckingham</td>
<td>Woodville</td>
</tr>
<tr>
<td>11</td>
<td>Hallendale</td>
<td>Biscayne Way</td>
<td>200' S of Franklin</td>
</tr>
<tr>
<td>12</td>
<td>Creekwood</td>
<td>Haslett Rd</td>
<td>N. end</td>
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<tr>
<td>16</td>
<td>Jo Pass</td>
<td>Burcham</td>
<td>Quarry</td>
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<tr>
<td>16</td>
<td>Burcham</td>
<td>E. Hidden Lake</td>
<td>Jo Pass</td>
</tr>
<tr>
<td>21</td>
<td>Seminole Dr</td>
<td>Hillcrest Ave</td>
<td>M-43</td>
</tr>
<tr>
<td>26</td>
<td>Starboard</td>
<td>Shoals</td>
<td>Cornell</td>
</tr>
<tr>
<td>28</td>
<td>Woodfield</td>
<td>Riverwood</td>
<td>Sugar Maple</td>
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<tr>
<td>28</td>
<td>White Owl</td>
<td>Woodfield</td>
<td>Woodfield</td>
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<tr>
<td>29</td>
<td>Aztec Way</td>
<td>Capeside</td>
<td>Solar</td>
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<tr>
<td>29</td>
<td>Capeside</td>
<td>Hulett</td>
<td>W. end</td>
</tr>
<tr>
<td>32</td>
<td>W. Sunwind</td>
<td>Hazy Court</td>
<td>Bennett Rd</td>
</tr>
<tr>
<td>32</td>
<td>Hazy Court</td>
<td>W. Sunwind</td>
<td>End</td>
</tr>
<tr>
<td>33</td>
<td>Sheldrake Ave</td>
<td>Roxbury</td>
<td>Belding</td>
</tr>
<tr>
<td>35</td>
<td>Ambassador</td>
<td>Jolly</td>
<td>Otsego</td>
</tr>
</tbody>
</table>

Item II: Low Bid--$381,137.50
Recycling and resurfacing of the following Lansing Township Local Roads:
Chester Street, Grand River Ave. (M-43, BL-69) to Hopkins Street
Hopkins Street, Chester to Downer Streets

Item III: Low Bid--$457,986.00
Recycling and resurfacing of the following primary roads in Meridian Township:
Hamilton Road, Grand River Ave. (M-43) to east of Nakoma Drive;
Nakoma Drive, Hamilton Road to Grand River Ave. (M-43);
Hamilton Road, Dobie Road to Grand River Ave. (M-43);
Dobie Road, Hamilton Road to Grand River Ave. (M-43);
Okemos Road, Kent Street to Grand River Ave. (M-43).

; and
JUNE 26, 2018 REGULAR MEETING

WHEREAS, Rieth-Riley Construction Company, Lansing, MI, submitted the lowest responsive and qualified bids for Bid Packet 115-18, bid item IV as follows:

   Item IV: Low Bid--$ 109,813.35
   Construct cul-de-sac on east end of Damon Road off Meridian Road in Williamstown Township.

; and

WHEREAS, due to increased demand for road construction from recent state road funding increases, contractors currently have very full road work schedule, thus prices for road work have risen dramatically this spring, and as a result, the two low bids received for Bid Packet 115-18, Items II and IV, are higher than funding available for the local road work in Lansing Township and for the Damon Road CDS respectively, such that it is desired and recommended to reject these 2 bids; and

WHEREAS, contingencies are being requested in the amounts of 10% of the totals of the two project for which contracts are recommended, Items I and III, $146,444 and $45,799 respectively for any additional work found necessary.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves entering into separate contracts for Bid Packet # 115-18, Items I and III, with Michigan Paving & Materials Company, Lansing, MI, for recycling, resurfacing and related work as specified in the Ingham County Road Department’s Bid Packet # 115-18, Items I and III, on the roads listed above under these respective Items, for the low bid costs listed above with 10% contingency for grand totals of $1,610,884.66 for Item I, or as modified per any scope change requested by Meridian Township, and $503,784.60 for Item III.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves having 10% contingency for Road Department staff to approve as may be necessary for Bid Packet # 115-18, Items I and III.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves rejecting all bids received for Bid Packet 115-18, Items II and IV.

BE IT FURTHER RESOLVED, that the Board Chairperson is hereby authorized to sign any necessary documents consistent with this resolution upon approval as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
   Nay: None    Absent: Naeyaert   Approved 06/19/2018

FINANCE:  Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
   Nay: None    Absent: Tennis   Approved 06/20/2018

Adopted as part of a consent agenda.
WHEREAS, Michigan's state fuel and vehicle registration taxes, whose revenue is known as the Michigan Transportation Fund (MTF), were increased by the Michigan Legislature starting in 2016 resulting in a state road funding increase of approximately 35% for 2018 over 2015 typical amounts; and

WHEREAS, in response to the increased engineering work load to deliver and oversee contracted road improvements resulting from the increased MTF funding, the Road Department is recommending and seeking approval to reclassify the currently vacant Assistant Engineer position (one position) from Managerial/Confidential Road (MCR) grade 3 to Project Engineer, grade 6, in order to add additional necessary duties and responsibilities to this position to further assist with increased work load in the Road Department's Engineering unit; and

WHEREAS, alternatives to the above requested reclassification have been considered including further use of consultant services, and/or additional staff overtime, and the proposed reclassification has been found to be more feasible and cost beneficial than further use of the alternatives; and

WHEREAS, the Human Resources Department has point-rated the proposed Project Engineer alternative job descriptions to be used as necessary for the one position and per the attached Analysis Memo is recommending the new position be compensated at MCR salary grade 6, whereas the existing Assistant Engineer position is compensated at MCR grade 3; and

WHEREAS, per the attached Personnel Cost Projection provided by the County Budget Office compares the first and top step total personnel costs of MCR grades 3 and 6 showing approximate cost increases of $20,000/year in the first step and $26,000/year in the top step based on 2018 costs; and

WHEREAS, the above-indicated on-going annual cost increase would be covered by the anticipated road fund revenue increases expected in 2018 and beyond, and would be recognized in a future budget adjustment if necessary for 2018 and in future annual budgets.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes the Road Department to reclassify the currently vacant Assistant Engineer position (one position) from Managerial/Confidential Road (MCR) grade 3 to Project Engineer, grade 6, effective immediately.
COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
  Nays: None  Absent: Naeyaert  Approved 06/19/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
  Nays: None  Absent: Tennis  Approved 06/20/2018

Adopted as part of a consent agenda.
WHEREAS, the incumbent Financial Services Director will soon retire after 10 years of dedicated service to Ingham County; and

WHEREAS, this key central services position is responsible for oversight of accounting functions, payables, payroll, grant and insurance reporting for the County; and

WHEREAS, the Financial Services Department has experienced an unusual employee turnover rate in the past year; and

WHEREAS, a six-month transition period would allow ample time to familiarize the new director with Ingham County accounting policies and procedures and allow for a mentoring period with the current director; and

WHEREAS, on March 13, 2018 the Board of Commissioners approved Resolution #18-099 to authorize a transition overlap for the Financial Services Director position; and

WHEREAS, the current Financial Services Director has agreed to delay her retirement in order to serve as a mentor for her successor through Friday, June 28, 2019.

THEREFORE BE IT RESOLVED, that the Board of Commissioners rescinds Resolution 18-099.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the Financial Services Director to act as a mentor to her successor through June 28, 2019 in exchange for additional compensation not to exceed $30,000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments consistent with this resolution.

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
   Nays: None   Absent: Naeyaert   Approved 06/19/2018

FINANCE: Yeas: Grebner, Koenig, Louney, Schafer
   Nays: Anthony, Crenshaw   Absent: Tennis   Approved 06/20/2018
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Commissioner Nolan moved to approve the resolution. Commissioner Naeyaert supported the motion.

Commissioner Tennis apologized for missing the County Services Committee meeting last week, which caused him to miss some of the discussion on this matter. He further stated that he was not confident that this was the best decision for the County.

Commissioner Tennis stated that he would not be supporting this resolution.

Commissioner Nolan stated that she had concerns about this resolution also. She further stated that one of the concerns was if this $30,000 contract would be considered salary or not, and if so, would it affect the pension amount that the Financial Services Director would receive.

Commissioner Nolan stated that another concern was that the Board of Commissioners approved a purchase of five years toward retirement by the Financial Services Director a couple of years ago. She further stated that the employee purchased those years on her own, the Board of Commissioners had only approved the purchase.

Commissioner Nolan stated that the County and the employee knew that she was moving toward retirement, so she questioned why there had not been a succession plan in place in order to possibly mentor a current employee as a replacement. She further stated that she would not be supporting this resolution.

Commissioner Grebner stated that he was not an expert on this topic, but as he understood it the position was posted twice in order to follow the regular hiring process. He further stated that this alternative approach was being taken because there had been a failure to find a qualified candidate.

Commissioner Grebner stated that he believed that the Controller would not be putting this idea forward if there was a way to find someone to fill this position in the job market. He further stated that part of the reason why this position was difficult to fill, was that the salary offered was too low.

Commissioner Grebner stated that that two years ago, when the Financial Services Director purchased extra years toward retirement, there was no way to predict that they would not be find someone in the job market to hire now. He further stated that this was a vote of confidence in the Controller to manage the Department and the responsibilities he had.

Commissioner Grebner stated that it appeared that the County was not paying enough to attract quality, top-flight candidates and this was the Controller’s proposed workaround for that problem. He further stated that if a Department Head was seemingly doing a good job and brought something to the Board of Commissioners, he would support it as long as it was not scandalous or improper.

Commissioner Nolan stated that when the former Human Resources Director Travis Parsons retired, he was asked what parting advice he had. His advice was to create succession plans and that advice should be heeded.

Commissioner Nolan stated that she supported what Commissioner Grebner had noted, that the position was underpaid, but perhaps the $30,000 could be offered as a bonus to another candidate.

Commissioner Maiville stated that he agreed with Commissioner Nolan about succession plans being important, but would support this because it would result in a cost savings.

Commissioner Sebolt stated that he supported the resolution in Committee but his understanding changed.
Chairperson Koenig stated she would vote yes because even though this was unusual, it was a cost savings measure.

The motion failed. **Yea:** Commissioners Grebner, Louney, Maiville, Naeyaert, and Koenig. **Nay:** Commissioners Anthony, Celentino, Crenshaw, Nolan, Sebolt, and Tennis. **Absent:** Commissioners Banas, Hope, and Schafer.

Commissioner Grebner stated he would move to reconsider the vote at the next Board of Commissioners meeting.
JUNE 26, 2018 REGULAR MEETING

ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 16

Introduced by the Human Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE EXTENDED COOPERATIVE OPERATIONAL AGREEMENT WITH THE INGHAM COMMUNITY HEALTH CENTER BOARD OF DIRECTORS

RESOLUTION # 18 – 278

WHEREAS, through resolution #15-478, the Cooperative Operational Agreement between the Ingham County Board of Commissioners and the Ingham Community Health Center (ICH) Board of Directors was extended through December 31, 2017; and

WHEREAS, as a Health Center Program Grantee of the U.S. Department of Health and Human Services’ Health Resources and Services Administration (HRSA), Ingham County Health Department (ICH) is required by Section 330 of the Public Health Services (PHS) Act to maintain a governing board of which the majority are being served by the center, and who as a group demographically represent the population receiving health care from the center; and

WHEREAS, as a public entity, ICHD fulfills this requirement with a co-applicant board, the Ingham County Community Health Center Board of Directors; and

WHEREAS, when two boards exist, each board’s responsibilities must be specified in writing so that responsibilities for carrying out the governing functions are clearly understood; and

WHEREAS, ICHD fulfills the requirement through a Cooperative Operational Agreement with the Community Health Center Board of Directors; and

WHEREAS, the ICHC Board of Directors functions must, at a minimum, include the following:

- Hold monthly meetings;
- Reach approval of the health center grant application and budget;
- Oversee selection/dismissal and performance evaluation of the health center Executive Director;
- Select services to be provided and health center hours of operations;
- Measure and evaluate the organization’s progress in meeting its annual and long-term program and financial goals and develop plans for the long-range viability of the organization by engaging in strategic planning, review the organization’s mission and bylaws, evaluate patient satisfaction, and monitor organizational assets and performance; and
- Establish general policies for the health center.

WHEREAS, in order to maintain compliance as a HRSA grantee, an updated agreement must be established; and

WHEREAS, the current Cooperative Operational Agreement ends December 31, 2017; and
JUNE 26, 2018 REGULAR MEETING

WHEREAS, the ICHC Board of Directors must have established Bylaws in order to ensure compliance with federal statute and program requirements as stipulated by Section 330 of the Public Health Services Act, which are included as an attachment to the Cooperative Operational Agreement; and

WHEREAS, the Bylaws of the ICHC Board of Directors were recently revised, and these revisions must also be approved and adopted by the Ingham County Board of Commissioners; and

WHEREAS, the ICHC Board of Directors recommends that the terms of the current Cooperative Operational Agreement be extended for the term of one year; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize the extension of the Cooperative Operational Agreement for one year, effective January 1, 2018 through December 31, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the extension of the Cooperative Operational Agreement with ICHC Board of Directors for one year, effective January 1, 2018 through December 31, 2018.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approve the attached revised bylaws developed by the ICHC Board of Directors.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the county after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Banas, Nolan, Koenig, Louney
Nays: None Absent: Tennis, Sebolt, Naeyaert Approved 06/18/2018

Adopted as part of a consent agenda.
Article I – Name
The name of this Board shall be the Ingham Community Health Center Board of Directors hereinafter “Community Health Center Board.”

Article II – Purpose
The Community Health Center Board will assist the Ingham County Board of Commissioners, hereinafter “Board of Commissioners” and the Ingham County Health Department, hereinafter “Health Department,” a department of Ingham County pursuant to MCL 333.2413, to implement health services for Ingham County residents throughout a network of Community Health Centers operated by the Health Department. These services represent a significant effort by the County to assure that low-income Ingham County residents have adequate access to primary care, dental care, Women's Health services, including family planning, sexually transmitted infection prevention, diagnosis, and treatment, immunizations, behavioral health, care for the homeless, refugee care and care for persons with HIV. The Community Health Center Board, Board of Commissioners, and the Health Department shall be particularly committed to meeting the health care needs of at-risk populations, including women during the child-bearing years, children, minorities, and other underserved populations.

The Community Health Center Board shall serve as a co-applicant for a grant application to the U.S. Department of Health and Human Services, Health Resources and Services Administration, Bureau of Primary Health Care, Health Center Program under Section 330 of the Public Health Services Act for operation of a Federally Qualified Health Center. The Community Health Center Board shall monitor the Health Department’s implementation of the grant.

Article III – Mission and Objectives
A. Mission
Our mission is to attain the highest level of community wellness by empowering people to improve their health and well-being.

B. Objectives
1. To arrange for the provision of comprehensive primary care services to residents of the medically underserved areas of Ingham County, and surrounding areas.
2. To increase the accessibility of primary care services, inclusive of medical and dental (oral) services, to uninsured/underinsured population groups which experience a shortage of primary care.
3. To assure that the Community Health Centers provide high quality primary care services.
4. To develop an integrated primary care program with other community health resources, including ongoing public health services.
5. To support the Ingham County objective of assuring that all County residents have access to an organized system of health care.
6. To support Ingham County in its efforts to make certain public health services (such as family planning, sexually transmitted infection prevention, diagnosis, and treatment, breast and cervical cancer control, and immunizations) available to the general population and especially to at-risk populations, including women in childbearing years, children, minorities, and other underserved populations through a primary medical care model.

Article IV – Authority of Board of Commissioners
The Board of Commissioners is elected and operates under provisions of Article VII of the 1963 Michigan Constitution and Public Act 156 of 1851, MCL 46.1 et. seq. The Board of Commissioners has the responsibility to represent the County and for the care and management of the business of the County. MCL 46.11. The Board of Commissioners has the authority to establish rules and regulations in reference to the management of the interest and business concerns of the County as the Community Health Center Board considers necessary and proper in all matters not especially provided for by law. MCL 46.11(m). Pursuant to the statute, the Board of Commissioners is required to provide for a County Health Department to serve the needs of the community. MCL 333.2413.

The Board of Commissioners, acting on behalf of Ingham County, shall serve as the public entity applicant, together with the Community Health Center Board as co-applicant, for grants under Section 330 of the Public Health Services Act.

Article V – Size and Composition

A. Size

The Community Health Center Board shall consist of no less than nine (9) and no more than seventeen (17) members to maintain appropriate representation for the complexity of the Community Health Centers.

B. Composition

1. A majority of the Community Health Center Board members shall be individuals who are served by the Community Health Centers and who, as a group, represent the individuals being served in terms of demographic factors, such as race, ethnicity and gender, and geographic factors. Board members that have not utilized Community Health Center services within the past 24 months do not count toward the board composition requirement.

2. No more than one-half of the remaining members of the Community Health Center Board shall be individuals who derive more than ten percent (10%) of their annual income from the health care industry.

3. The remaining Community Health Center Board members shall be representatives of the community, in which the catchment area is located and shall be selected for their expertise in community affairs, local government, finance and banking, legal affairs, trade unions, and other commercial and industrial concerns or social service agencies within the community. Geographic factors also to be considered.

4. No less than one (1), but no more than two (2), Community Health Center Board members shall be Ingham County Board of Commissioners' members.

5. No Community Health Center Board member shall be an employee of the Community Health Center or the spouse, child, parent, brother or sister by blood or marriage of such an employee. Board members shall not have been employees of the Health Center or Ingham County Health Department during the 12 months prior to appointment.

6. Conflicts of interest, as defined by Michigan law, or the appearance of conflicts of interest, shall be prohibited and shall be reviewed annually.

7. The Executive Director and Executive Assistant shall provide logistical and managerial assistance to the Community Health Center Board.

Article VI – Membership and Terms of Office

A. Community Health Center Board Appointments
On an as-needed basis, the Community Health Center Board shall recommend nominations for each vacant seat on the Community Health Center board for consideration and appointment. The Community Health Center Board shall solicit nominations from the community serviced by the Community Health Centers, community organizations, and health organizations. The Board of Commissioners shall make appointments from the slate of nominees recommended by the Community Health Center Board. The Community Health Center Board and the Board of Commissioners will use their best efforts to maintain the same ratio of consumer members and members-at-large as set out in Article V above.

B. Terms of Office
Members shall be appointed for terms of two (2) years and shall serve until his/her successor is appointed and qualified. Members will serve no more than three (3) consecutive full terms of office unless suitable new members cannot be identified to allow the Board to remain in compliance with composition requirements.

C. Removal
Any member of the Community Health Center Board may be removed for just cause upon 2/3 vote of the Community Health Center Board after notice and an opportunity to be heard. Just cause includes but is not limited to unexcused absence from three consecutive Community Health Center Board meetings, or the failure to attend 75% of the regular meetings in any calendar year. An unexcused absence is defined as an absence of which designated staff was not notified in advance of the meeting.

D. Vacancies and Resignations
Any vacancies occurring on the Community Health Center Board shall be filled in the same manner as Community Health Center Board appointments are made. In the process of filling vacancies, the Community Health Board shall maintain the Community Health Center Board’s composition of consumer members and members-at-large and maintain the minimum number of members requirement. Any Community Health Center Board member appointed to fill a vacancy shall be appointed for the unexpired term of his/her predecessor in office.

All resignations must be submitted to the Community Health Center Board Chairperson thirty (30) days prior to the effective date, if possible, in accordance with the established Submission of Resignation policy set forth by the Community Health Center Board.

E. Compensation
Members of the Community Health Center Board shall serve without compensation for membership. Members may be provided with compensation for actual expenses related to transportation, childcare or other assistance as the board sees fit to support attendance a Community Health Center Committee or Board meetings and other official business requested by the Community Health Center Board. The Health Center Board will maintain a policy outlining the acceptable types of reimbursement and approvals required.

Article VII – Meetings and Voting
A. Annual Meeting
The annual meeting of the Community Health Center Board shall be held in October at a place to be decided by the Community Health Center Board.
B. Regular and Special Meetings
Regular meetings of the Community Health Center Board shall be held monthly at a time and place to be decided by the Community Health Center Board. All regular meetings of the Community Health Center Board shall be conducted according to the Michigan Open Meetings Act (P.A. 267 of 1976.) The agenda of each meeting will be distributed to the members no later than two (2) business days prior to each meeting. The agenda may be modified by a majority vote of the members present at the meeting.

Special meetings may be called by the Chairperson or by four (4) members of the Community Health Center Board, at such a time and place as may be deemed necessary. All special meetings shall be conducted in accordance with the Michigan Open Meetings Act (P.A. 267 of 1976.)

C. Notice of Special Meetings
Community Health Center Board members shall be notified of the time, place, and purpose of all special meetings of the Community Health Center Board at least two (2) days prior by e-mail, US mail, text or electronic communication or hand delivery in person. Notices of special meetings of the Community Health Center Board shall specify the business to be transacted at the special meeting and no other business except that specified shall be considered at the special meeting.

D. Quorum
A majority (51%) of the Community Health Center Board members appointed and serving shall constitute a quorum for the transaction of business. Committee meetings shall hold different requirements as actions are recommendations to the full Community Health Center Board as set forth in the Guidelines for Ingham County Advisory Boards and Commissions. Community Health Center Board Members participating by telephone or other technology that allows for nearly immediate two way communication will be counted as present for the quorum.

E. Voting
All questions shall be decided by majority vote of the Community Health Center Board members present and voting except as may be provided by statue or these Bylaws.

Article VIII – Officers and Staff Assistance
A. Officers
The officers of the Community Health Center Board shall be the Chairperson, Vice-Chairperson, and Secretary.

B. Election and Terms of Office
The officers shall be elected by the Community Health Center Board during the annual meeting and shall take office immediately thereafter. Terms of office shall be for one (1) year or until their successors are elected. Officers shall be elected at the first meeting of the Community Health Center Board and shall serve until the first annual meeting thereafter.

C. Removal
Any officer elected by the Community Health Center Board may be removed by the Community Health Center Board with two-thirds majority vote after notice and an opportunity to be heard.

D. Vacancy
The unexpired term of an officer not completing his or her term shall be filled by a majority vote of the Community Health Center Board at the next regular meeting after the vacancy or at a special meeting called for that purpose. A majority vote of the total Community Health Center Board membership shall be necessary to elect and officer.

E. Chairperson
The Chairperson shall be elected by a majority of the Community Health Center Board membership and shall preside at all meetings of the Community Health Center Board.

F. Vice-Chairperson
The Vice-Chairperson shall perform the duties of the Chairperson in the absence of the Chairperson, shall chair either the Membership, Finance or Quality Committees and shall perform such other duties as from time to time may be assigned by the Community Health Center Board.

G. Secretary
The Secretary shall work with the CHC staff and be responsible for initial review of the draft minutes provided by staff. The Secretary shall perform other duties as assigned by the Community Health Center Board.

H. Executive Director
The Executive Director shall be primarily responsible for the management and operation of the Community Health Centers. The Community Health Center Board shall have the authority to suspend, remove, appoint, and/or reappoint a person to the position of Executive Director with concurrence of the Ingham County Health Officer in accordance with the Ingham County Managerial and Confidential Employee Personnel Manual and other procedures and policies of the Board of Commissioners. The Community Health Center Board, upon committee recommendation, shall participate in the annual performance evaluation of the Executive Director with contribution by the Ingham County Health Officer, to be conducted in accordance with the U.S. Department of Health and Human Services, Bureau of Primary Care, Health Center Program expectations and Ingham County personnel policies.

I. Staff Assistance
The Executive Director shall ensure that secretarial assistance for purposes of recording, distributing, and storing minutes in accordance with the Meeting Minutes Guideline policy is provided. Also, Community Health Center or Ingham County staff assistance, if appropriate, shall be provided to the Community Health Center Board and committee meetings and to the Chairperson in the performance of his/her Community Health Center Board authorized duties, as reasonably requested.

Article IX - Committees
A. Ad-Hoc Committees
The Community Health Center Board may establish ad-hoc committees as it deems necessary to carry out the purpose and objectives of the Community Health Center. The Chairperson, with the consent of a majority of Community Health Center Board members, shall assign Community Health Center Board members to these committees. Non-Community Health Center Board members may also serve on ad-hoc committees. Ad-hoc committees shall be advisory in nature.
An annual ad-hoc committee may be established for the purpose of the annual Executive Director evaluation.

B. Standing Committees
The Chairperson of the Community Health Center Board shall, from among Community Health Center Board members, assign the following standing committees and appoint chairpersons for each committee (except Executive Committee, where the Board Chairperson shall serve as chair and VOA Clinic Committee which will be selected as described below):

Executive Committee:
The Executive Committee shall be comprised of the Community Health Center Chairperson (who shall serve as chair or designate a chair in his/her absence) and the Chairpersons of the Finance, Quality, and Membership Committees (totaling four (4) members). The Executive Committee shall, through the Board’s intent, provide strategic direction for the Community Health Center board and align communication among board committees. It shall also act for the Board between regularly scheduled meetings. Any and all actions conducted on behalf of the Board by the Executive Committee must have approval from a majority of present Executive Committee members assuming quorum (greater than 50% of committee members present). It shall be responsible for monitoring policy matters affecting the Community Health Center Network and its patients at the local, state, and federal levels. It shall also delegate tasks to other committees when appropriate. Finally, it shall oversee the annual evaluation of the Community Health Center Executive Director and lead the search process and seek input from board members when a Community Health Center Executive Director vacancy arises (this may be tasked to an ad-hoc committee).

Items approved by the Executive Committee not formally delegated to the committee by the Health Center Board must be submitted to the full Board at their next regularly scheduled meeting for approval. Item approved by the Executive Committee and not approved by the Board of Directors will be reversed to the extent legally and physically possible.

Finance Committee:
The Finance Committee must be comprised of no less than three (3) and no more than 49% of all Community Health Center Board members. It shall develop the recommended Community Health Center budget. The Community Health Center Board and the Board of Commissioners must jointly approve the budget. This committee shall also develop the strategic plan to align financial/operational goals with the County to the greatest extent possible, monitor financial/operational outcomes, and present new or revised financial/operational policies needed to ensure financial solvency of the Community Health Center.

Quality Committee:
The Quality Committee must be comprised of no less than three (3) and no more than 49% of all Community Health Center Board members. It shall be responsible for establishing all Community Health Center policies and procedures, except for personnel and fiscal policies and procedures (which are retained by the Board of Commissioners). This committee recommends the approval of the annual quality assurance/quality improvement plan to the full Community Health Center Board, and monitors the plan’s implementation and results. This committee shall also provide and evaluate patient satisfaction and ensure that Community Health Center operations promotes patient centered care and meets patient needs.
Membership Committee:
The Membership Committee must be comprised of no less than three (3) and no more than 49% of all Community Health Center Board members. It shall be responsible for the recruitment of new Community Health Center Board members in accordance with established Community Health Center Board policies and maintaining size and composition requirements per the Community Health Center Board Bylaws. This committee shall also be responsible for the training and orientation of new Community Health Center Board members, including the development of annual board member training schedule. This committee shall also be assigned with preparing a slate of nominees for election of officers at the annual meeting. Finally, this committee shall develop and maintain the board member manual, which shall at a minimum, contain detail Bylaws and board member responsibilities.

VOA Clinic Committee:
The VOA Clinic Committee must be comprised of no less than three (3) and no more than 49% of all Community Health Center Board members. It shall make recommendations on VOA Clinic operations and may also recommend additional opportunities for charity care. The chair of the VOA Clinic Committee shall be appointed by EDWARD W. SPARROW HOSPITAL ASSOCIATION ("Sparrow") for the duration that the Transfer Agreement for the VOA Clinic, entered into by Sparrow and the County of Ingham, is in effect.

The functions of the standing committees are advisory in nature, with the exception of the Executive Committee, who may act on behalf of the Board between regularly scheduled Board meetings in circumstances requiring board action. Except for the aforementioned situation necessitating action by the Executive Committee, the Community Health Center Board must approve any action or decision. The Executive Director, or designee, shall be a non-voting member of all committees. In accordance with program requirements, committees shall meet as needed to accomplish monthly objectives as presented in the annual work plan. Committees are encouraged to meet in person, but can meet virtually (e.g., telephone conference, video conference, etc.) at the discretion of the committee chair.

C. General Committee Procedures
1. **Term:** Each standing committee shall be appointed at the annual meeting of the Community Health Center Board and shall serve for one year. Committee chairpersons shall also serve for one year. Committee reassignments may be completed as necessary throughout the term.

2. **Meeting Procedure:** Every meeting of a standing committee of the Community Health Center Board shall be called by its Chairperson or by a majority (51% or more) of committee members. At the first meeting of a standing committee, a regular meeting schedule shall be established. In the event that a special meeting is necessary, committee members shall be notified of the time, place, and purpose of the special committee meeting at least two (2) business days prior by acknowledged e-mail, US Mail, text or electronic communication or hand delivery in person. A quorum for the conduct of committee business shall require the presence of a majority of committee members. All committee meetings of the Community Health Center Board shall be conducted in accordance with the Michigan Open Meetings Act (P.A. 267 of 1976).

3. **Membership:** Only Community Health Center Board members may be assigned to standing committees of the Community Health Center Board with the exception of the VOA Clinic as
set forth above. The Community Health Center Board may request that non-Community Health Center Board members attend Community Health Center Board meetings to provide assistance or information.

4. Voting: When a committee meets and votes on an issue, only members of that committee may vote. Community Health Center Board members who are present and who are not members of the committee may not vote. Community health Center board committees are advisory in nature and all actions shall be forwarded for review and action to the full Community Health Center Board.

Article X – Responsibilities of the Community Health Center Board

A. Personnel Policies and Procedures

The Community Health Center Board, through its Cooperative Operational Agreement, shall be bound by the Ingham County personnel policies and procedures, including all collective bargaining agreements negotiated between Ingham County and the legal representatives of employees. These agreements and policies include selection and dismissal procedures, performance appraisal procedures, salary and benefit scales, employee grievance procedures, and equal opportunity and non-discrimination practices as established by the Board of Commissioners.

B. Executive Director

The Community Health Center Board shall have the authority to suspend, remove, appoint, and/or reappoint a person to the position of Executive Director with concurrence of the Ingham County Health Officer in accordance with the Ingham County Managerial and Confidential Employee Personnel Manual and other procedures and policies of the Board of Commissioners. The Executive Director shall be an employee of Ingham County.

The Community Health Center Board, upon committee recommendation, shall participate in the annual performance evaluation of the Executive Director with contribution by the Ingham County Health Officer, to be conducted in accordance with the U.S. Department of Health and Human Services, Bureau of Primary Care, Health Center Program expectations and Ingham County personnel policies.

C. Financial Management

The Community Health Center Board shall annually review the budget prepared by the Health Department for the operation of the Community Health Centers, after review and recommendation by the Community Health Center Board Finance Committee. The Community Health Center Board shall advise the Board of Commissioner's regarding this budget. The Community Health Center Board shall review and approve the Section 330 grant application and the annual Section 330 grant budget and recommend this budget to the Board of Commissioners after review and recommendation by the Community Health Center Finance Committee, at the time set forth in Article IX B.1. The Community Health Center Board and the Board of Commissioners shall jointly approve the annual Section 330 grant budget submitted to the U.S. Department of Health and Human Services, Health Resources and Services Administration, Bureau of Primary Health Care, Health Center Program.

The Community Health Center Board shall review management reports to support the Health Department and the Board of Commissioners in the operation of the Community Health Centers. The Community Health Center Board shall provide assurance to the U.S. Department of
Health and Human Services, Health Resources and Services Administration, Bureau of Primary Health Care, Health Center Program shall operate within the adopted budget. As set forth in Michigan law, the Community Health Center Board shall recommend to the Board of Commissioners a fee schedule for the services provided through the Community Health Centers and shall recommend to the Board of Commissioners policies for discounting fees (i.e. sliding fee scale) based on patient/family income.

Audits, as required by law for the 330 grant agreement shall be performed by an independent auditor. The audits may be performed in conjunction with other Ingham County audits.

D. Evaluate Community Health Center Activities
   The Community Health Center Board shall evaluate utilization patterns, productivity, patient satisfaction, achievement of project objectives of the Community Health Centers, and shall review patient complaint trends or concerns unresolved at a staff level.

E. Compliance with Laws
   The Community Health Center Board shall assure that the Community Health Centers are operated in compliance with applicable Federal, State, and local laws and regulations.

F. Health Care Policy
   The Community Health Center Board shall work with the Board of Commissioners to establish policies for health care delivery, including those dealing with the scope, availability and types of services, location and hours of services, and quality of care audit procedures. The recommended policies will assist the Health Department and the Board of Commissioners to implement the objectives set out in Article III of these Bylaws.

G. Grants
   The Community Health Center Board shall work with the Health Department and the Board of Commissioners to identify and make application for grant opportunities.

H. Conflict of Interest
   No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported by Federal funds, if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee officer or agent or any member of his or her immediate family, his or her partner of an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in the firm selected for an award. The officers, employees, and agents or the recipient shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to sub-agreements. However, recipients may set standards for situations in which the financial interest in not substantial or the gift is an unsolicited item of nominal value. The standards of conduct shall provide for disciplinary actions to be applied for violations of such standards by officers, employers or agents of the recipients.

Article XI - Fiscal Year
The fiscal year of the Community Health Center Board shall be from October 1 through September 30

Article XII - Order of Business
The order of business of the Community Health Center Board shall be set by Board Chair and comply with Mason’s Manual of Legislative Procedure.

Article XIII – Amendments
These Bylaws may be amended at a regular meeting of the Community Health Center Board by a two-thirds (2/3) vote of the entire membership of the Community Health Center Board, only after the proposed change has been presented and discussed at a previous regular meeting. Amendments to the Bylaws do not become effective until ratified by the Board of Commissioners, and signed and dated by the Community Health Center Board Chairperson, Executive Director for the Ingham Community Health Centers, and the Board of Commissioners’ Chairperson.

Article XIV – Proxy
An absent Community Health Center Board member shall not be allowed to vote by proxy.

Article XV – Parliamentary Authority
The Parliamentary Authority of the Community Health Center Board shall be the Mason’s Manual of Legislative Procedure.

Conclusion
To the extent that any of the Community Health Center Board Bylaws are contrary to the statutory requirements or Board of Commissioner’s authorization, they shall be of no force or effect.

_________________________________________  Date
Community Health Center Board Chairperson

_________________________________________  Date
Ingham County Board of Commissioner’s Chairperson

_________________________________________  Date
Executive Director of Ingham Community Health Centers

APPROVED AS TO FORM
FOR COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: _______________________________________________________________________
    Mattis D. Nordfjord
JUNE 26, 2018 REGULAR MEETING

ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 17

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION HONORING OFFICER JODI LEBOMBARD
ON THE OCCASION OF HER RESIGNATION

RESOLUTION # 18 – 279

WHEREAS, Animal Control Officer Jodi LeBombard has been an Ingham County Animal Control Officer since March 2009; and

WHEREAS, Animal Control Officer Jodi LeBombard has served primarily as the Department’s Animal Cruelty Investigator; and

WHEREAS, Animal Control Officer Jodi LeBombard was the recipient of the 2013 National Animal Control Officer of the Year Award, selected from hundreds of nominees across the United States due to her outstanding efforts in the field of animal control work; and

WHEREAS, Animal Control Officer LeBombard has served as Ingham County’s Lead Animal Control Officer since April 2016; and

WHEREAS, Animal Control Officer LeBombard has used her exceptional skill, dedication, compassion and tenacity to assist and educate people, to help and protect animals, and to enforce the law; and

WHEREAS, Animal Control Officer LeBombard’s extraordinary work will have a lasting impact on the Animal Control Department and Ingham County as a whole.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Jodi LeBombard on the occasion of her resignation for her dedicated service of nearly 10 years to the County of Ingham.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners takes this opportunity to acknowledge and extend its gratitude for the contributions that Jodi LeBombard has made to the County of Ingham throughout her employment as an Animal Control Officer. Officer LeBombard will be greatly missed, not only for the skill and passion that she brought to her animal control duties, but also for the impact she has had on countless lives – both animal and human.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners wishes Jodi LeBombard great success and happiness in her future endeavors.
Commissioner Maiville moved to approve the resolution. Commissioner Maiville supported the motion.

The motion carried unanimously. Absent: Commissioners Banas, Hope, and Schafer.

Commissioner Crenshaw presented the resolution to Jodi LeBombard. He further stated that he wished her well at her new endeavors at Jackson County.

Ms. LeBombard stated that she appreciated the resolution and that leaving was a difficult choice. She further stated that she had always been impressed at the work that the Ingham County Animal Control did.

Ms. LeBombard stated that she appreciated the support of the Board of Commissioners and the community. She further stated that she would not have been able to accomplish all that she had without their support.

John Dinon, Animal Control Director, read part of the resolution, “Officer LeBombard has used her exceptional skill, dedication, compassion and tenacity to assist and educate people, to help and protect animals, and to enforce the law.” He further stated that was why Ms. LeBombard had been such a great Animal Control Officer.

Mr. Dinon stated that this was a bittersweet moment.

Anne Burns, Animal Control Deputy Director, stated that Ingham County was losing a great person with Ms. LeBombard’s departure. She further stated that Ms. LeBombard was a great investigator, passionate, compassionate, and had a great moral compass.

Ms. Burns stated that Jackson County was getting a great employee. She further stated that she had mentored Ms. LeBombard too well.
 Introduced by the Law & Courts Committee:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO HONOR EMERGENCY TELECOMMUNICATOR KATHY MURRAY-RICE
OF THE INGHAM COUNTY 9-1-1 CENTRAL DISPATCH

RESOLUTION # 18 – 280

WHEREAS, Kathy Murray-Rice was hired by the East Lansing 9-1-1 Center as an Emergency
Telecommunicator in September of 1996; and

WHEREAS, Kathy Murray-Rice continued her employment with the consolidated Ingham County 9-1-1 Center
in June of 2012; and

WHEREAS, Kathy Murray-Rice has served as a Communications Training Officer at the East Lansing 9-1-1
Center, assisted in the training of new employees, and become a very positive role model for each of them; and

WHEREAS, Kathy Murray-Rice has served as a union representative for the 9-1-1 non-supervisory call takers
and dispatch employees; and

WHEREAS, Kathy Murray-Rice has served as a member of the Joint Labor Team (JLT) helping to make the 9-
1-1 Center to be a great place to work; and

WHEREAS, throughout her career, Kathy Murray-Rice has been a very dedicated employee and served the
citizens and public safety partners; and

WHEREAS, after over 21 years of dedicated service to the citizens of Ingham County, Kathy Murray-Rice is
retiring on June 29, 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby honors Emergency
Telecommunicator Kathy Murray-Rice for over 21 years of dedicated service to the citizens of Ingham County
and wishes her continued success in all of her future endeavors.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Anthony, Schafer, Maiville
Nays:  None    Absent:  None    Approved 06/14/2018

Adopted as part of a consent agenda.
JUNE 26, 2018 REGULAR MEETING

ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 19

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A REORGANIZATION OF THE SHERIFF’S OFFICE
FIELD SERVICES DIVISION

RESOLUTION # 18 – 281

WHEREAS, the Sheriff’s Office field services division day shift is currently supervised by only one Lieutenant and one Sergeant 7 days per week; and

WHEREAS, with training, pass days and vacation time this left the shift without a supervisor a total of 680 hours in 2017; and

WHEREAS, in an attempt to address this deficiency the Sheriff’s Office has reassigned a Sergeant from either training, transports, emergency management or the detective bureau, helping to minimize the impact on field services, but causing an undue burden in these other areas; and

WHEREAS, the Sheriff’s Office seeks to correct this staffing deficiency by converting of a Field Services Deputy position to a Field Services Sergeant position within the existing framework of the current budget through the end of 2018.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the elimination of one Sheriff Deputy position (CCLP Law Enforcement) and the creation of one Sergeant/Law Enforcement position (CCLP Supervisors).

BE IT FURTHER RESOLVED, that the reorganization will become effective upon the beginning of the first pay period following passage of this resolution.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to transfer up to $32,481 from the Sheriff’s food provisions budget (10135102 750000) to fund this staffing change through the end of 2018.

BE IT FURTHER RESOLVED, that long term funding for this staffing change will be addressed through the 2019 budget process.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to adjust the 2018 Position Allocation List in accordance with this resolution.

Adopted as part of a consent agenda.
JUNE 26, 2018 REGULAR MEETING

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Schafer, Maiville
Nays: None  Absent: None  Approved 06/14/2018

COUNTY SERVICES: Yeas: Nolan, Sebolt, Grebner, Celentino, Hope, Maiville
Nays: None  Absent: Naeyaert  Approved 06/19/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
Nays: None  Absent: Tennis  Approved 06/20/2018
JUNE 26, 2018 REGULAR MEETING

ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 20

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A REORGANIZATION IN THE JUVENILE DIVISION

RESOLUTION # 18 – 282

WHEREAS, the Circuit Court Juvenile Division currently has twenty-seven Juvenile Court Officer and Senior Juvenile Court Officer positions; and

WHEREAS, one Juvenile Court Officer position (#140015, OPEIU P5) has been vacant since March 2, 2018 as a result of a resignation; and

WHEREAS, the Circuit Court Juvenile Division having had sufficient time to evaluate the impact of this vacancy wishes to eliminate the vacant Juvenile Court Officer position (#140015, OPEIU P5) and add a Family Center Supervisor position (MCF 10); and

WHEREAS, it is the belief of the Circuit Court Juvenile Division that this reorganization will universally aid the court by providing increased safety and security at the Ingham County Family Center; and

WHEREAS, adding a Family Center Supervisor position will create supervisory support to programming at the Ingham County Family Center from 7:30 am – 8:30 pm; and

WHEREAS, the Budget Office has calculated that this reorganization will result in annual cost of $18,372.00; and

WHEREAS, the Family Center Supervisor position is covered 50 percent by the Juvenile Justice Millage and 50 percent by State Child Care Fund dollars; and

WHEREAS, the Juvenile Division is able to cover the increase in cost within the existing budget and has not requested an increase to its overall budget; and

WHEREAS, the OPEIU Union has reviewed the proposed reorganization and has no objections.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the elimination of Juvenile Court Officer position (#140015, OPEIU P5).

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves the creation of a Family Center Supervisor (MCF 10).

BE IT FURTHER RESOLVED, that the reorganization will become effective July 1, 2018.
BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary adjustments to the Circuit Court Juvenile Division’s 2018 Budget and Position Allocation List in accordance with this Resolution.

**LAW & COURTS:**  **Yea:** Crenshaw, Hope, Celentino, Banas, Anthony, Schafer, Maiville  
**Nays:** None  **Absent:** None  **Approved 06/14/2018**

**COUNTY SERVICES:**  **Yea:** Nolan, Sebolt, Grebner, Celentino, Hope, Maiville  
**Nays:** None  **Absent:** Naeyaert  **Approved 06/19/2018**

**FINANCE:**  **Yea:** Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer  
**Nays:** None  **Absent:** Tennis  **Approved 06/20/2018**

Adopted as part of a consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT TO LEASE THE INGHAM COUNTY JAIL KITCHEN FOR MODERNIZED FOOD PREPARATION, PACKAGING, AND DELIVERY

RESOLUTION # 18 – 283

WHEREAS, the Sheriff’s Office has the facilities to provide full meal services to all inmates housed in the Ingham County Jail (ICJ); and

WHEREAS, the Sheriff’s Office currently contracts with TIGGS Canteen Services, hereafter Canteen, to manage all ICJ kitchen services; and

WHEREAS, Canteen has identified the ICJ as an ideal facility for expansion of their meal preparation, packaging and delivery modernization vision (KPEPs) intended to serve ICJ and outside facilities for human consumption only; and

WHEREAS, Canteen’s expanded vision will not disrupt services and processes of the ICJ; and

WHEREAS, the Sheriff’s Office will receive a per meal “rent” from Canteen for each KPEP prepared in the ICJ kitchen, for outside facilities, until termination of this agreement; and

WHEREAS, the Sheriff’s Office will continue providing the desired space and utilities already established in the current agreement; and

WHEREAS, Canteen agrees to indemnify and hold harmless the Sheriff’s Office as detailed in the new contract; and

WHEREAS, the Sheriff’s Office embraces Canteen’s innovations intended to improve ICJ efficiency; and

WHEREAS, this agreement between the Sheriff’s Office and Canteen will be a temporary month to month lease agreement until Canteen secures a permanent facility.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the Ingham County Sheriff’s Office recommendation and authorizes a contract with TIGGS Canteen Services to lease kitchen space within the ICJ, on a month to month basis.

BE IT FURTHER RESOLVED, that the contract will be effective July 1, 2018, with the County to receive a sum equal to five cents ($0.05) per meal prepared in the leased premises that is not contracted by Lessor, with a $20,000 prorated minimum annual guarantee.
JUNE 26, 2018 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners directs the Controller/Administrator to make the necessary budget adjustments in the Ingham County Sheriff’s Office.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this Resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas:  Crenshaw, Hope, Celentino, Banas, Anthony, Schafer, Maiville
                  Nays:  None   Absent:  None   Approved 06/14/2018

FINANCE:  Yeas:  Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
           Nays:  None   Absent:  Tennis   Approved 06/20/2018

Adopted as part of a consent agenda.
JUNE 26, 2018 REGULAR MEETING

ADOPTED – JUNE 26, 2018
AGENDA ITEM NO. 22

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT TO EVALUATE AND PRESENT A SCOPE OF WORK FOR 911 CENTER MECHANICAL SOUND REDUCTION

RESOLUTION # 18 – 284

WHEREAS, the mechanical noise level in the 911 Center is an issue and needs to be addressed; and

WHEREAS, the sound needs to be evaluated and a construction document package created which details the project scope; and

WHEREAS, Tower Pinkster submitted the lowest proposal amount of $12,285.00; and

WHEREAS, funds are available in line item #261-32500-931000-5FC12 for 911 Center sound study.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes an agreement with Tower Pinkster, 4 East Fulton Street, Suite 200, Grand Rapids, Michigan 49503 to provide needed services to determine a scope of work for mechanical noise reduction, for a not to exceed cost of $12,285.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

LAW & COURTS: Yeas: Crenshaw, Hope, Celentino, Banas, Anthony, Schafer, Maiville
Nays: None  Absent: None  Approved 06/14/2018

FINANCE: Yeas: Grebner, Anthony, Crenshaw, Koenig, Louney, Schafer
Nays: None  Absent: Tennis  Approved 06/20/2018

Adopted as part of a consent agenda.
JUNE 26, 2018 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

None.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

Commissioner Crenshaw stated that he would like to praise to Sheriff Wriggelsworth for his information session concerning the Justice Millage. He further stated that next Thursday, he would be on Meridian Home TV to discuss this issue as well.

Chairperson Koenig stated that she thanked Commissioner Crenshaw for his hard work.

Commissioner Louney thanked the parents from Fairview Elementary School for coming to Mason for the presentation of the resolution.

Commissioner Nolan stated that on Saturday, June 30, at 1:00 p.m. there would be a Families Belong Together protest at the Capitol Building. She further stated that she would be attending and invited others to join her.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Anthony moved to pay the claims in the amount of $17,943,177.56. Commissioner Tennis supported the motion.

The motion carried unanimously. Absent: Commissioners Banas, Hope, and Schafer.

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

[Signature]
BARB BYRUM, CLERK OF THE BOARD