CALL TO ORDER

Chairperson Crenshaw called the March 10, 2020 Regular Meeting of the Ingham County Board of Commissioners to order at 6:30 p.m.

Members Present at Roll Call: Crenshaw, Celentino, Grebner, Maiville, Morgan, Naeyaert, Polsdofer, Schafer, Sebolt, Slaughter, Stivers, Tennis, and Trubac

Members Absent at Roll Call: Koenig (arrived at 6:32 p.m.)

A quorum was present.

PLEDGE OF ALLEGIANCE

Chairperson Crenshaw asked William Fowler, Equalization Department Director, to lead the Board of Commissioners in the Pledge of Allegiance.

TIME FOR MEDITATION

Chairperson Crenshaw asked those present to remain standing for a moment of silence, prayer, or meditation.

APPROVAL OF THE MINUTES

Commissioner Schafer moved to approve the minutes of the February 25, 2020 meeting. Commissioner Naeyaert supported the motion.

The motion to approve the minutes carried unanimously.

ADDITIONS TO THE AGENDA

Chairperson Crenshaw stated that Board rules state resolutions would ordinarily be referred to a committee unless there was a 2/3 vote to allow the resolution to be considered by the Board immediately.

Commissioner Naeyaert moved to allow the following resolution be considered by the Board immediately:

RESOLUTION TO AUTHORIZE A CONTRACT WITH CAPITAL AREA UNITED WAY TO ACT AS A FIDUCIARY FOR 2020 CENSUS FUNDING

Commissioner Maiville supported the motion.
MARCH 10, 2020 REGULAR MEETING

Commissioner Sebolt disclosed that the United Way in question here was a member of a statewide organization that had a formal relationship with his employer, the Michigan AFL-CIO.

The motion was approved unanimously. Absent: Commissioner Koenig.

The resolution was added to the agenda as Action Item No. 36.

Commissioner Koenig arrived at 6:32 p.m.

PETITIONS AND COMMUNICATIONS

A RESOLUTION FROM THE CHARLEVOIX COUNTY BOARD OF COMMISSIONERS TO DECLARE CHARLEVOIX COUNTY TO BE A “SECOND AMENDMENT SANCTUARY COUNTY”. Chairperson Crenshaw directed that this be placed on file.

A RESOLUTION FROM THE CHARLEVOIX COUNTY BOARD OF COMMISSIONERS TO DECLARE CHARLEVOIX COUNTY TO BE A CONSTITUTIONAL SANCTUARY. Chairperson Crenshaw directed that this be placed on file.

A RESOLUTION FROM THE BERRIEN COUNTY BOARD OF COMMISSIONERS AFFIRMING BERRIEN COUNTY’S COMMITMENT TO THE BILL OF RIGHTS OF THE CONSTITUTION OF THE UNITED STATES. Chairperson Crenshaw directed that this be placed on file.

A RESOLUTION FROM THE WEXFORD COUNTY BOARD OF COMMISSIONERS TO DECLARE WEXFORD COUNTY TO BE A “SECOND AMENDMENT SANCTUARY COUNTY”. Chairperson Crenshaw directed that this be placed on file.

A RESOLUTION FROM THE KALKASKA COUNTY BOARD OF COMMISSIONERS TO OPPOSE GOVERNOR WHITMER’S $3.5 BILLION ROAD BOND DEBT. Chairperson Crenshaw directed that this be referred to the County Services Committee.

A LETTER OF TERMINATION OF THE ECONOMIC DEVELOPMENT SERVICES AGREEMENT WITH THE CITY OF MASON FROM THE CHAIRPERSON OF THE LOCAL DEVELOPMENT FINANCE AUTHORITY Chairperson Crenshaw directed that this be referred to the County Services Committee.

A RESOLUTION FROM THE HILLSDALE COUNTY BOARD OF COMMISSIONERS AFFIRMING HILLSDALE COUNTY’S SUPPORT OF THE SECOND AMENDMENT TO THE UNITED STATES CONSTITUTION. Chairperson Crenshaw directed that this be placed on file.

A RESOLUTION FROM THE HURON COUNTY BOARD OF COMMISSIONERS AFFIRMING HURON COUNTY’S SUPPORT OF THE CONSTITUTIONS OF THE UNITED STATES AND MICHIGAN. Chairperson Crenshaw directed that this be placed on file.

A RESOLUTION FROM LAKE COUNTY BOARD OF COMMISSIONERS TO DECLARE LAKE COUNTY TO BE A “SECOND AMENDMENT SANCTUARY COUNTY”. Chairperson Crenshaw directed that this be placed on file.
A NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING ON THE APPROVAL OF BROWNFIELD PLAN #79 – MICHIGAN REALTORS REDEVELOPMENT PROJECT. Chairperson Crenshaw directed that this be referred to the Finance Committee.

A NOTICE OF PUBLIC HEARING FROM THE CITY OF LANSING ON THE APPROVAL OF AN OBSOLETE PROPERTY REHABILITATION CERTIFICATE. Chairperson Crenshaw directed that this be referred to the Finance Committee.

A RESOLUTION FROM ARENAC COUNTY BOARD OF COMMISSIONERS TO DECLARE ARENAC COUNTY TO BE A “SECOND AMENDMENT SANCTUARY COUNTY”. Chairperson Crenshaw directed that this be placed on file.

A RESOLUTION FROM THE MENOMINEE COUNTY BOARD OF COMMISSIONERS TO DECLARE MENOMINEE COUNTY A “SECOND AMENDMENT SANCTUARY COUNTY”. Chairperson Crenshaw directed that this be placed on file.

A RESOLUTION REQUEST FROM SAM HAYNER TO DECLARE INGHAM COUNTY A “SECOND AMENDMENT SANCTUARY COUNTY”. Chairperson Crenshaw directed that this be referred to the Law & Courts Committee.

A RESOLUTION FROM THE INGHAM COUNTY WOMEN’S COMMISSION TO ESTABLISH AN INGHAM COUNTY EMPLOYEE DAY OF SERVICE. Chairperson Crenshaw directed that this be referred to the County Services Committee.

A RESOLUTION FROM THE GRAND TRAVERSE BOARD OF COMMISSIONERS SUPPORTING THE PASSAGE OF HOUSE BILL 5330 AND SENATE BILL 723 – PROPOSED LEGISLATION REQUIRING LOCAL UNIT OF GOVERNMENT APPROVAL OF CERTAIN AMENDMENTS TO APPROVED DEVELOPMENT PLANS OR TAX INCREMENT FINANCING PLANS. Chairperson Crenshaw directed that this be referred to the Finance Committee.

A RESOLUTION FROM THE CASS COUNTY BOARD OF COMMISSIONERS AFFIRMING CASS COUNTY’S SUPPORT FOR THE SECOND AMENDMENT TO THE UNITED STATES CONSTITUTION. Chairperson Crenshaw directed that this be placed on file.

LIMITED PUBLIC COMMENT

None.

CLARIFICATION/INFORMATION PROVIDED BY COMMITTEE CHAIR

None.

CONSIDERATION OF CONSENT AGENDA

Commissioner Naeyaert moved to adopt a consent agenda consisting of all action items except Agenda Item No. 34. Commissioner Schafer supported the motion.

Commissioner Maiville removed Action Item No. 20 from the Consent Agenda for the purposes of disclosure.
The motion carried unanimously.

Those agenda items that were on the consent agenda were adopted by unanimous roll call vote.

Items voted on separately are so noted in the minutes.
MARCH 10, 2020 REGULAR MEETING

ADOPTED - MARCH 10, 2020
AGENDA ITEM NO. 17

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION IN HONOR OF THE 2020 STATE ARBOR DAY CELEBRATION

RESOLUTION #20 – 90

WHEREAS, Arbor Day was first celebrated in 1872 to promote conservation efforts and has become a cherished and respected tradition in Michigan; and

WHEREAS, Arbor Day is a time to celebrate trees and their importance in our lives and represents an opportunity to emphasize that tree planting is an important personal demonstration of stewardship; and

WHEREAS, Arbor Day helps remind Ingham County residents that healthy natural resources are vital and that each of us can play a role in ensuring the quality of life in our community; and

WHEREAS, the Board of Commissioners wishes to recognize the outstanding efforts of all involved with the success of Arbor Day including the Michigan Arbor Day Alliance, Michigan Forestry and Park Association, the Michigan Department of Natural Resources Forest, Mineral and Fire Management Division, and City of Lansing’s Parks & Recreation and Forestry Division; and

WHEREAS, the 2020 State Arbor Day Celebration will take place Friday, April 24, 2020 at Potter Park Zoo.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby endorses Arbor Day and extends their congratulations and best wishes to all of those involved in the 2020 State Arbor Day.

COUNTY SERVICES: Yes: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
Nays: None Absent: Koenig Approved 03/03/2020

Adopted as part of the consent agenda.
MARCH 10, 2020 REGULAR MEETING

ADOPTED - MARCH 10, 2020
AGENDA ITEM NO. 18

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE A REVISED INGHAM COUNTY REMONUMENTATION PLAN FOR SUBMISSION TO THE STATE OF MICHIGAN OFFICE OF LAND SURVEY AND REMONUMENTATION

RESOLUTION #20 – 91

WHEREAS, by Resolution #92-105 the Ingham County Board of Commissioners by formal action taken on May 26, 1992, approved and adopted an Ingham County Remonumentation Plan, as required by Act 345, P.A. 1990; and

WHEREAS, the Ingham County Remonumentation Grant Administrator has been advised and directed that the Ingham County Remonumentation Plan of 1992 be revised to be reflective of the current status of the monumentation and/or remonumentation of the original public land survey corners, protracted public land survey corners, and/or property controlling corners, as required by Act 166, P.A. 2014; and

WHEREAS, pursuant to MCL 54.268(1) of Act 166, P.A. 2014 that the revised Ingham County Remonumentation Plan include language to address a perpetual monument maintenance plan; and

WHEREAS, pursuant to MCL 54.268(e) of Act 166, P.A. 2014, that the revised Ingham County Remonumentation Plan include language defining the qualifications and duties of the Peer Review Group; and

WHEREAS, pursuant to MCL 54.268(2)(a)(iii) that the revised Ingham County Remonumentation Plan addresses the need to establish geodetic coordinates and the incorporation of advanced surveying technologies.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the adoption of the 2020 revised Ingham County Monumentation and Remonumentation Plan.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign the adopted 2020 revised Ingham County Monumentation and Remonumentation Plan, after approval as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
Nays: None Absent: Koenig Approved 03/03/2020

Adopted as part of the consent agenda.
MARCH 10, 2020 REGULAR MEETING

2020 (REVISION) MONUMENTATION AND REMONUMENTATION PLAN

FOR

INGHAM COUNTY, MICHIGAN

Prepared for the Implementation of Act 345 of 1990
MCL 54.261 – MCL 54.279

Revised and Approved
by
Ingham County Board of Commissioners

Bryan L. Crenshaw, Chairperson

Date

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I. INTRODUCTION -- THE REASON FOR THE ORIGINAL PLAN (Approved June 24, 1992)

The adoption by the Ingham County Board of Commissioners of a “County Monumetation and Remonumentation Plan” was a requirement of Act 345 of the Public Acts of 1990. When the State Legislature was considering the adoption of Senate Bill 380 (which became Public Act 345 of 1990), the following “supporting argument” was presented by the nonpartisan Senate staff for use by the Senate in its deliberations:

Implementing the county monumetation program would mark the first time in 175 years that a concerted effort was made to do this critically needed job. Since the 1850’s there has been no statewide effort to validate corners, even though surveyors’ tools have advanced from a 33-foot chain and a compass to a technological arsenal that includes a device that gives automatic measurements of angles between corners, and instruments that bounce a signal off a satellite to determine the exact longitude and latitude of a given point. Orderly, consistent remonumentation with standardized markers would assist in the documentation and planning of roads and utilities, the (location) of public and private property, the settlement of ownership claims and disputes, and the provision of a central data base containing information on counties and townships throughout the State. Completion of the remonumentation system in a county would enable the county to implement a computerized mapping system that would include the precise location of roads, utilities, and property lines; the corners would serve as the foundation for such a map. Further, the remonumentation on a county-wide basis would be more economical than contracting out a few corners at a time, and individual surveys would be less expensive if surveyors could rely on monumented corners.

Ingham County was required to adopt a County Plan to be approved by the State Survey and Remonumentation Commission in order to be eligible for state grants for monumentation and remonumentation. The grants are made available from monies collected and forwarded to the State Treasurer as provided for in Act 346 of the Public Acts of 1990, effective January 1, 1991.
II. REASON AND JUSTIFICATION FOR THE REVISION OF THE INGHAM COUNTY MONUMENTATION AND REMONUMENTATION PLAN

The State Survey and Remonumentation Act, 1990 PA 345, was revised/amended on June 12, 2014 by 2014 PA 166. This revision/amendment, among other things, reinstates the State Survey and Remonumentation Commission and required the Commission pursuant Section 8 to promulgate the rules and the counties to formalize a REVISED COUNTY PLAN. Issues identified in the law and by the Commission to be specifically addressed are:

A. A plan to remonument all of the original Public Land Survey corners, property controlling corners and protracted corners. The plan must, also, list other corners to be included or excluded. MCL 54.268 (2)(a) & (c). If an explicit plan is included in a previous Plan, then an outline of any modifications that may have occurred since the last update must be identified.

B. A perpetual monument maintenance plan. MCL 54.268(d). The Land Corner Recordation Act, 1970 PA 74, outlines when a Land Corner Recordation Certificate (LCRC) must be filed. In order to formalize the local practice, the county must define “as described.”

C. A peer group MCL 54.268(e)
   a.i Qualification for peer review group membership must be defined
   a.ii Safeguards can be defined to avoid one-company rule.
   a.iii Allowance of walk-in corner review must be identified.

D. Geodetic coordinates to be collected. MCL 54.268(2)(a)(iii).
   a.i Geodetic coordinates are not defined by law. Some counties want to use State Plane Coordinates a defined in 1964 PA 9, and others want to use latitude and longitude. The county can decide which to use, but it must be consistent and documented.
   a.ii The storage of coordinate values must be addressed at the county level.

It is the intent of the Revision to review the Remonumentation Plan, assess its validity and modify for recent technologies. As shown in the outline, decisions must be made and formalized in the revised County Plan to assure local control and consistency. Additions to this Revision can be made if a county would like to modify a section.

In accordance with Section8(1) the deadline to file the Revised County Plan is March 1, 2020.
MARCH 10, 2020 REGULAR MEETING

DEFINITIONS

The following word or phrases as used in this plan are either contained in Act 345 of the Public Acts of 1990, or are necessary for its administration:

Act – means Act 345 of the Public Acts of 1990, the State Survey and Remonumentation Act, being Sections 54.261 to 54.279 of the Michigan Compiled Laws.


Corner – means an original public land survey corner, a protracted public land survey corner, or a property controlling corner.

County Grant Administrator – mean a person appointed by the County Board of Commissioners as the individual responsible for the completing and submitting the annual Application for a Survey and Monumetation Grant to the State of Michigan, and the administering of the approved annual grant. The County Grant Administrator’s duties are set forth herein.

County Representative – means: 1) the County Surveyor, whether elected or appointed, pursuant to Section 95 of Chapter 14 of the Revised Statutes of 1846, being Section 54.95 of the Michigan Compiled Laws; or 2) the licensed surveyor appointed by the County Board of Commissioners if the county does not have a County Surveyor. The County Representative shall perform any duties assigned by law and other duties described herein.

Department – means the Department of Licensing and Regulatory Affairs per MCL 54.262.

Locate – means to recover the existing corner that conforms to the minimum standards specified herein.

Marker – means the physical object that occupies the corner location.

Monument – means to install a marker that meets or exceeds minimum standards as specified herein.

Monumentation Surveyor – means the surveyor who is awarded a contract to perform research for and monument or remonument markers.
III. PLAN OBJECTIVES

A. Provide for the location, monumentation and/or remonumentation of corners on a planned timetable.

B. Create and maintain a repository for all records pertaining to Public Land Surveys.

C. Coordinate with adjoining counties for the remonumentation of all county line corners.

D. Annually determine remonumentation requirements for which a grant application will be submitted for state approval.

IV. GRANT ADMINISTRATION

For the purpose of implementation of this Act, the County Board of Commissioners must appoint a County Grant Administrator. The county shall also appoint a County Representative.*

The County Grant Administrator’s duties include:

A. Annually submitting a grant application and supporting documents to the Department by December 31st.

B. Selecting Monumentation Surveyors in compliance with Qualification-Based Selection (QBS) as set forth in House Concurrent Resolution 206 (June, 1987).

C. Submitting proposed County Representative and Monumentation Surveyor Contracts to the County Board of Commissioners for its approval and its authorization for execution.

D. Recommending payment to the Monumentation Surveyor, as provided by the contract.

E. Submitting other documentation as requested/required by the Department or the Commissioners.

* If the surveyor acting as the County Representative is not a monumentation surveyor, that person may also serve as the County Grant Administrator.
V. PLAN EXECUTION

In addition to any duties assigned by law, the County Representative shall establish requirements and procedures to implement the following:

A. Field verify whether corners are “existent,” “lost,” or “obliterated.”

B. Set a marker at all corners, if necessary, following the Peer Group’s ratification. The location of said corners shall be established in accordance with the procedures set forth in the “Manual of Instructions for the Survey of Public Lands of the United States,” 2009, prepared by the Bureau of Land Management of the United States Department of Interior (Technical Bulletin 6, or subsequent editions).


The County Representative shall also be responsible for:

A. Establishing, scheduling meetings of, and chairing a Peer Group, which will meet and act as advisors for ratification of corner locations. These meetings shall be in compliance with the open Meetings Act.

B. Creating and maintaining a filing system for each corner, which contains all survey information compiled.

C. Submitting documentation to the County Grant Administrator as required for the annual Application for Monumentation Grant which includes, but is not limited to the following:

For the current-year projects, a description of the work area completed, the work area projected to be completed by December 31st, and the work area remaining to be completed.

A general work-progress report for all previously-awarded contracts.

The Work Program for the following year. The Work Program will indicate 1) the area where the Public Land Survey corners and Property-controlling corners are proposed to be monumented and/or remonumented within the next contract year; 2) the area where the Public Land Survey corners and Property-controlling corners are to be researched in the next contract year.
VI. WORK PROGRAM
To meet the objectives of the Act, all work shall be performed in the following manner:

**Research:** A minimum number of corner locations shall be researched each year so as to complete the monumentation program. Copies of all research information shall be available to the public. The County may charge a reasonable fee for such copies. No marker shall be considered a part of the plan until the research for its location has been performed and the location has been ratified by the Peer Group.

**Monumentation:** Annually locate and monument or remonument a minimum number of corners so as to complete the program.

The corners proposed to be monumented shall be specified as part of the annual grant application. An annual grant may include some unspecified corners in danger of becoming "lost" or "obliterated."

For corners monumented under the Act, the Monumentation Surveyor shall furnish the County Representative two copies of a completed and recorded Land Corner Recordation Certificate, as required by Act 74 of the Public Acts of 1970, as amended, being Sections 54.201 to 54.214 of the Michigan Compiled Laws. The County Representative shall forward one copy to the County Grant Administrator to be forwarded to the Commission with the work progress report, as required by the Commission.

Any surveyor may submit a corner location to the County Representative for Peer Group review.

When filed with the County Representative, all information is considered filed with and available to the Commission. The county agrees to maintain these records and to provide copies of any records requested by the Commission at no charge.

VII. PERPETUAL MONUMENT MAINTENANCE PROGRAM
When all corners have been monumented as specified under this act, a "Perpetual Monument Maintenance Program" shall begin. Each year thereafter, the first priority of the maintenance review of the historic/recorded corners shall be based upon the chronological date the corner was recorded. The authorized County Representative shall determine which historic/recorded corners shall be checked and, if necessary remonumented. The specific corners or specific region to be checked shall be a part of the annual grant application.
VIII. AMENDING THE PLAN
This plan may be amended subject to:
   A. Approval by the Ingham County Board of Commissioners
   B. Approval by the Department.

IX. SEVERABILITY
If any section or provision of this plan for any reason conflicts with present or future legislative
acts or administrative rules, that section shall be invalid, but such invalidation shall not affect the
remaining provisions of this plan.

X. ANNUAL FUNDING AVAILABILITY
Work programs specified in Section VI and Section VII shall be adjusted depending upon the
actual annual grant and other funds available.
APPENDICES

APPENDIX A – ITEMS ELIGIBLE FOR GRANT FUNDS

1. Corner research expenses
2. Time spent in developing corner-location documentation, including time spent to research existing records, summarize the evidence found, prepare drawings when necessary, and prepare a final report. Information to be shown on the above noted drawings may include traverse information and useful physical features (e.g., lines of occupation, roadways, fences).
3. Time spent in presenting corner locations to the Peer Group for ratification.
4. Field time spent to set and witness markers, including field-traversing time, if necessary.
5. Such other items as may be specified in the grant application and approved by the Commission.

APPENDIX B – PROCEDURE FOR RATIFICATION OF A CORNER POSITION

When a Monumentation Surveyor desires the ratification of a corner position, he/she shall make a written request for same to the County Representative, accompanied by the corner position documentation. Not later than 28 calendar days after receipt of said request, the County Representative shall call and chair a meeting, noticed in compliance with the Open Meetings Act, of a Peer Group to review the corner position documentation furnished. At least ten days prior to the meeting, the County Representative shall give notice of the meeting to the Peer group, each Monumentation Surveyor whose corner position documentation will be reviewed and any surveyor who has set a corner different from the position being considered. All corner position documentation will be reviewed by the Peer Group. Minutes shall be taken, which shall become the official record when approved by the Peer Group.

After the Peer Group’s ratification, the Monumentation Surveyor shall install the appropriate corner marker and cap and shall file a Land Corner Recordation Certificate (LCRC) as required by Act 74 of the Public Acts of 1970, as amended, being Sections 54.201 to 54.214 of the Michigan Compiled Laws. Two copies of said Certificate shall be furnished to the County Representative.
APPENDIX C – MINIMUM STANDARDS FOR MONUMENTATION
The permanent marker set at the location of the corner shall be set in conformance with Act 74 of
the Public Acts of 1970, as amended, being Sections 54.201 to 54.214 of the Michigan Compiled
Laws.
The county shall adopt standardized markers and/or caps for use by each Monumentation Surveyor
when remonumentation is necessary.

APPENDIX D – MINIMUM STANDARDS FOR CORNER WITNESSING
All corners shall be witnessed in accordance with Act 74 of the Public Acts of 1970, as amended.

APPENDIX E – RESEARCH
RESEARCH SOURCES:
A. General Land Office (GLO) Survey: including original, dependent, independent, or
omitted lands (e.g., notes, plats, and special instructions).
   If these records are not available in the county offices, they may be obtained from the
   Michigan Department of Natural Resources, the National or State Archives, or the
   Eastern Regional Office of the Bureau of Land Management.
B. County Records: The sources and types of information available appear below:
   County Surveyor – Land Corner Recordation Certificates (LCRC), public and private
   land surveys and notes.
   County Register of Deeds – Land Corner Recordation Certificates (LCRC), land
   surveys, subdivision plats, plat books of ownership (Index to County Atlases & Plats),
   condominium subdivisions and other records.
   County Road Commission or Department of Public Works – Highway location surveys,
   GLO corner ties, highway easements, township road orders and other records.
   County Drain Commissioner or Department of Public Works – County and township
   drain records, unrecorded maps, and other records.
APPENDIX E – RESEARCH (Continued)
RESEARCH SOURCES (Continued):

B. County Records: The sources and types of information available appear below
(Continued):
  Clerk of Court – Court records
  Local Assessor – Conveyances, survey maps, tax maps, and legal descriptions
  Adjoining County Offices or Local Departments of Public Works – County line
  records, county line roads

C. Municipal Records: Board meeting minutes, cemetery records, township road and drain
   descriptions ans maps may be obtained from engineers, clerks, zoning administrators,
   and utility and public works department employees.

D. Other Sources:

State of Michigan Departments/Agencies:
  Department of Technology and Management and Budget
  Department of Transportation
  Department of Natural Resources
  Michigan Colleges and Universities
  State of Michigan Archives
  State of Michigan Historical Library

Federal (U.S.) Departments/Agencies:
  Bureau of Land Management
  Fish and Wildlife Services
  Soil Conservation Services
  U.S. Corps of Engineers
  Civilian Conservation Corps
  U.S. Coast Guard
  National Parks Service
  U.S. Forest Services
  Federal Aviation Administration
  Federal Communications Commission
  National Geodetic Survey
APPENDIX E – RESEARCH (Continued)
RESEARCH SOURCES (Continued):
D. Other Sources (Continued):
   Federal (U.S.) Departments/Agencies (Continued):
   - National Geodetic Survey
   - U.S. Geological Survey
   - Bureau of Indian Affairs
   - International Great Lakes Survey
   - Defense Mapping Agency

E. Aerial photos may be obtained from the U.S. Soil Conservation Service, U.S. Agriculture Stabilization and Conservation Service, Department of Natural Resources, Michigan Department of Transportation, aerial mapping companies, and/or other agencies previously listed.

F. Addresses for Research Sources:

   American Congress on Surveying and Mapping
   6 Montgomery Village Avenue, Suite #403
   Gaithersburg, MD 20879
   www.acsn.org

   American Association for Geodetic Surveying
   5119 Pegasus Court, Suite Q
   Fredrick, MD 21704
   www.aagsg.org

   National Society of Professional Surveyors, Inc.
   5119 Pegasus Court, Suite Q
   Fredrick, MD 21704
   www.nspso.org

   Cartography and Geographic Information Society
   932 Harrison Circle
   Alexandria, VA 22034
   www.cartogis.org
Addresses for Research Sources (Continued):

Geographic and Land Information Society
6315 Ocean Drive
Corpus Christi, TX 78412
www.glismo.org

Cadastral Survey
Bureau of Land Management
Eastern States Office
20 M Street SE, Suite 950
Washington, DC 20003

Federal Communications Commission
445 12th Street SW
Washington, DC 20554

Interstate Commerce Commission
Room 3130
12th Street & Constitution Avenue NW
Washington, DC 20423

Michigan Department of Technology and Management & Budget
Lewis Cass Building, 2nd Floor
320 S. Walnut Street
PO Box 30026
Lansing MI 48909

Michigan Department of Licensing and Regulatory Affairs
Ottawa Building
611 W. Ottawa
P.O. Box 30004
Lansing, MI 48909

Office of Land Survey and Remonumentation
Bureau of Construction Codes
Department of Licensing and Regulatory Affairs
P.O. Box 30254
Lansing, MI 48909
Addresses for Research Sources (Continued):

Michigan Department of Natural Resources
Region 7 Customer Service Center
4166 Legacy Parkway
Lansing, MI 48911

Michigan Department of Transportation
State Transportation Building
425 W. Ottawa Street
P.O. Box 30050
Lansing, MI 48909

Michigan History Center
702 W. Kalamazoo Street
Lansing, MI 48915

Michigan Department of Environment, Great Lakes, and Energy
Constitution Hall
525 W. Allegan Street
P.O. Box 30473
Lansing, MI 48909

U.S. Department of Agriculture
Natural Resources Conservation Service
Soils
3001 Coolidge Road, Suite 250
East Lansing, MI 48823

U.S. Department of Agriculture Service Center(s)
Mason Service Center
521 Okemos
Mason, MI 48854

Mason Rural Development Area Office
525 Okemos, Suite B
Mason, MI 48854
Addresses for Research Sources (Continued):

U.S. Fish and Wildlife Services
2651 Coolidge Road
#101
East Lansing, MI 48823

U.S. Geological Survey
5840 Enterprise Drive
Lansing, MI 48911

U.S. Geological Survey
12201 Sunrise Valley Drive
Reston, VA 20192

U.S. Forestry Department
1407 S. Harrison Road
East Lansing, MI 48823

National Archives and Records Administration
8601 Adelphi Road
College Park, MD 20740-6001

National Oceanic and Atmospheric Administration (NOAA)
1401 Constitution Avenue NW
Room 5128
Washington, DC 20230

U.S. Army Corps of Engineers
441 G Street, NW
Washington, DC 20314-1000

U.S. National Park Service
1849 C Street, NW
Washington, DC 20240

U.S. National Ocean Service
SSMC4, Room 13317
1305 East West Highway
Silver Spring, MD 20910
Addresses for Research Sources (Continued):

U.S. Department of the Interior
1849 C Street, NW
Washington, DC 20240

U.S. Department of Commerce
1401 Constitution Avenue, NW
Washington, DC 20230

U.S. Bureau of Indian Affairs
MS-4606-MIB
1849 C Street, NW
Washington, DC 20240

U.S. Fish and Wildlife Services
1849 C Street, NW
Washington, DC 20240

U.S. Department of Transportation
1200 New Jersey Avenue, SE
Washington, DC 20590

U.S. Federal Highway Administration
1200 New Jersey Avenue, SE
Washington, DC 20590

U.S. Federal Aviation Administration
800 Independence Avenue, SW
Washington, DC 20591

G. Property owners or residents may be interviewed for their personal knowledge.
APPENDIX F – RECONNAISSANCE

A. All record data related to established monuments, accessories, and calls to natural features shall be reviewed to locate and define the area of search. Thereafter, a reconnaissance of the area, using the record research data or Public Land Survey (PLS) methods will be necessary to narrow the area of search and to explore the area for evidence. Then a survey can be made to locate existing monuments, occupation lines, possible corner locations, and natural feature calls from PLS field notes.

B. An experienced surveyor shall make the field search or valuable evidence may be overlooked or destroyed.

C. The field search shall be made at a time of year when conditions are most suitable for uncovering evidence. This may depend on terrain, vegetation, or seasonal ground cover.

D. The record of evidence of the monument to be located will indicate or suggest the type of search equipment to be utilized during the field search. The following list should be considered when preparing for the search:

1. Metal locator – for recovery of metallic monuments
2. Hand tools (picks, shovel, etc.) – where monumentation is expected within a small area or near the surface.
3. Mechanical equipment (backhoe or jackhammer) – for excavation in large, deep, or difficult search areas.

The surveyor’s judgment will control the depth and extent of the excavation. For reference purposes (for future surveys) provide an excavation report describing the extent and the location of the excavation. This may eliminate duplicate excavation efforts.

E. In areas where the only information available is the original General Land Office survey data or where it is difficult to narrow down a corner search area, it may be advantageous to perform a corner search after a random traverse line has been surveyed along the section lines between known corners. The original line calls and corner locations can be calculated and field located from the random traverse, thus narrowing down the search area and maximizing the effort spent on the actual field search for original survey evidence and/or subsequent survey corner evidence.
APPENDIX G – CORNER MONUMENTATION

FIELD MONUMENTATION

A. Type of Marker
A durable and easily identifiable ferrous marker shall be placed at the position of each remonumented corner, if possible. Ingham County will standardize the markers placed within its boundaries. Each marker will be stamped or engraved for identification, have a centering mark to define the exact location of the corner, and be stamped with the license number of the surveyor responsible for its placement.

B. In-place Markers
An existing in-place, non-ferrous marker shall be replaced with a standard county marker.

SETTING A MARKER
The marker shall be placed carefully to minimize any future movement of the marker. Reference markers should be placed where corner positions are in unstable or inaccessible locations. It is always necessary to consider what future uses may be made of the marker location.

NUMBER OF WITNESSES
Each marker shall have a minimum of four (4) witnesses to substantial objects.

LAND CORNER RECORDATION CERTIFICATE (LCRC)
A Land Corner Recordation Certificate (LCRC) shall be prepared and filed for each corner monumented or remonumented. The certificate shall be a complete document relating to the location, monumentation, perpetuation and history of a corner in accordance with PA74 of 1970, as amended.
APPENDIX H – HORIZONTAL CONTROL

The ultimate goal of the remonumentation program is the remonumentation of every corner in the State of Michigan, which may include the determination of North American Datum of 1983 (NAD 83) three-dimensional coordinates on these remonumented corners. The task of the remonumentation will frequently involve horizontal traverse work between corners to enable the restoration of lost and/or obliterated corners. In order to maximize the remonumentation efforts, this traverse work shall be performed to the minimum accuracy standard allowable to meet the requirements of PA 9 of 1964, as amended by PA154 of 1988 being Sections 54.231 to 54.239 of the Michigan Compiled Laws, i.e., FGCC, Third Order Class I for Horizontal Control.

It should be stressed that the recommended survey control system does not propose to promote the State Plane Coordinated system at the expense of adequate monumentation, perpetuation and recordation of corners. Instead, the system seeks to remonument the corners and to erect new accessories to these corners in accordance with sound land surveying procedures while at the same time applying all the advantages of the State Plane Coordinate system. In counties were extensive traverse work will be required, it will be advantageous to be on the State Plane Coordinate system from the beginning of the remonumentation project.

There are several publications that can be obtained from the National Geodetic Survey that can assist in understanding State Plane Coordinates:

1. Understanding State Plane Coordinate Systems
2. Fundamentals of State Plane Coordinate Systems
3. FGCC, Standards and Specifications of Geodetic Control Systems
4. FGCC, Geometric Geodetic Accuracy Standards and Specifications for Using GPS Relative Positioning Techniques

These publications, along with the horizontal and vertical geodetic control data for the county can be obtained from:

NGS Information Center
N/CG 174, Room 26
Rockwall Building
Rockville, Maryland 20852
(301) 443-8631
MARCH 10, 2020 REGULAR MEETING

APPENDIX I – HISTORY OF INGHAM COUNTY REMONUMENTATION

Ingham County may have had an advantage over other counties in Michigan, because the county implemented a remonumentation project in September of 19777. The project utilized federal funding made available through the Comprehensive Employment and Training Act (CETA). This remonumentation project was in place from September of 1977 through August of 1980 and as a result much progress was made in the county.

The CETA program was a labor-intensive project. The main purpose was to provide training for long-term, unemployed personnel in a project beneficial to the community. The field staff was trained to perform rudimentary measuring to assist in determining old section corner locations. They also performed excavation in the public roadways to uncover old section corner monumentation lost due to road construction and road maintenance.

Office staff learned to prepare composite maps from information obtained from field staff efforts and also to prepare a dossier for every section corner in Ingham County. These dossiers contained all available information found in the public record on the history of the particular corner.

The long-term plans of the CTEA project were the same as the present proposed project of remonumenting the county’s corners and locating the monuments utilizing a high order survey network so each location could be mathematically reproduced in the event of future loss. Unfortunately, funding for the CETA program was eliminated before completion of this effort. The results of the CETA project are impressive. Ninety-five percent of all road excavations were completed and 481 section corners were located or established and placed on the public record, with a dossier for each section corner. Various maps were prepared and are still available to private or government surveyors involved in the unfinished retracement work.

The CETA program provided an excellent foundation for the current program, but much still remains to be accomplished. Of the sixteen (16) townships in Ingham County, approximately 213 corners still have no modern record available pertaining to their location or monumentation. A majority of these are in off-road locations in rural areas that the CETA participants were unable to investigate. All the corner dossiers need to be updated and at the mandate of the State Remonumentation Commission have all of the data contained in private practitioners files inserted. Many of the existing recorded corners will need updating as the ravage of time, construction, and farm operations affect them. The new monumentation act offers the opportunity to continue the important work of restoring all of the government corners in the county.
APPENDIX AA – SPECIFIC REMONUMENTATION PLAN SCOPE OF WORK

Included are two sets of township maps that reflect the scope of work.

The first set identifies all the GLO corners and protracted corners to be established in the Ingham County plan. The effective date indicated on each sheet is 01/01/2020.

The second set identifies the corners that have been completed, recorded and filed with the state. The effective date on each sheet is 12/31/2019. This set of township maps will be revised each year and the effective date will change at the end of each grant year. The County Representative shall update these maps on a yearly basis.

Further, GLO corners may be added or deleted by the County Representative, as necessary. Physical/locational considerations, including but not limited to railroad right-of-ways, limited access roadways, rivers, etc., determined by on-site inspection may assist the County Representative in the decision process.

Also indicated on both sets of maps are the meander corners that have been researched, monumented, recorded and filed as sections were completed in the course of the project.

Further, meander corners will be individually evaluated for their effectiveness, value and necessity in the project. This evaluation will be performed by the County Representative, County Grant Administrator and Peer Review Group members. This function may occur at any time monumentation is in progress or may be delayed until the Maintenance portion of the project has been implemented.
INSERT A

Appendix AA GLO corners and protracted corners to be established in the Ingham County plan. The effective date (indicated on each sheet) is 01/01/2020.

Pages A-1 through A-16
INSERT B

Appendix AA GLO corners that have been completed, recorded and filed with the state. The effective date (indicated on each sheet) is 12/31/2019.

Pages B-1 through B-16
MARCH 10, 2020 REGULAR MEETING

APPENDIX BB – PERPETUAL MONUMENT MAINTENANCE PLAN

Upon entering the maintenance status, corners will be revisited based upon the recommendation of the County Representative. The County Representative shall recommend corners to be revisited taking into consideration the following factors:

1. Available funding
2. Chronological order of the original restoration of the corners.
3. Professed need by a municipality due to planned development, road maintenance, improvement or construction.
4. Existence or lack of geodetic coordinates from original restoration of a corner.

Due to the time that has elapsed since the start of the Remonumentation program, modern farming practices and disease loss of many trees, a land corner certificate will be filed for all corners included in the maintenance program.

Peer review will also be performed on all corners that have or will be through the maintenance portion of the program.
APPENDIX CC- PEER REVIEW GROUP

The Ingham County Peer Review Group shall consist of a minimum of three (3) surveyors licensed in the State of Michigan; including the County Representative. The County Representative shall serve as the chairperson of the peer review group. All members of the peer review group must hold a current and valid Professional Land Surveyor’s license issued by the State of Michigan. Peer review group members will be selected by the County Representative and approved by the Ingham County Board of Commissioners to serve for the grant year. Each licensed surveyor serving on the peer review group serves at the behest of the Ingham County Board of Commissioners, which may add or remove members as it deems fit. If a member of the peer review group wishes to resign his/her position from the peer review group for any reason, a written notice of resignation must be sent to the County Grant Administrator to be presented to the Ingham County Board of Commissioners for approval.

No more than one (1) surveyor from the same firm may serve on the peer review group. If a firm has multiple land surveyors, the individual on the peer review group may request one or more licensed land surveyors to fill in his/her position as an alternate. Alternate status must be approved by the Ingham County Board of Commissioners. An alternate licensed professional surveyor can attend a meeting for a member of the peer review group as a proxy vote for the grant year.

Peer review group meetings will be scheduled by the County Representative for the grant year.

A contract surveyor is not required to be a member of the peer review group. Licensed professional surveyors submitting contract corners will be notified of the meeting schedule, and will be required to attend the meeting or have a designee attend the meeting at which those corners will be presented to the peer review group for approval. If a surveyor who prepared the LCRC cannot present the corner to the peer review group, the presentation can be delegated to the crew chief or other professional land surveyor who actively participated in preparing the document(s). Surveyors who are members of the peer review group cannot vote on corners they present.

If the County Representative is also the County Grant Administrator, that individual and the individual’s organization shall not enter into any remonumentation surveyor contract within the borders established by the County Plan.

Walk-in corners from any licensed professional land surveyor in the State of Michigan are acceptable. No fee will be paid for walk-in corners, but enough material and information to complete the remonumentation of the corner can be shared with the licensed professional surveyor once the corner position accepted. Licensed professional surveyors submitting walk-in corners will be notified of the peer review group’s meeting schedule.

A corner will be considered “approved” by the peer review group if a majority of the peer review group approves the corner position.
APPENDIX DD – GEODE蒂C COORDINATES

The following requirements apply to the reporting of geodetic coordinates per MCL 54.268(2)(a)(iii):

All geodetic coordinates shall be based on values published by the National Geodetic Survey (NGS) or successor agency and referenced to NAD83(2011) with an epoch date of 2010.00. Any future reference network as published by NGS may be utilized as long as there is a direct correlation to the NAD82(2011) 2010.00 datum. The metadata for the geodetic coordinate reference must be reported with the coordinate value. The metadata must include the datum realization (NAD83(2011)) and the epoch date of the realization adjustment (2010.00).

All geodetic coordinate values must be reported in degrees, minutes, and seconds to at least the nearest 0.01 second of Latitude and Longitude. The values may be established based on a properly adjusted traverse referencing at least two monumented NGS control points with published horizontal location values referenced to the national control network or Global Positioning System (GPS) observations referencing the NGS control network by means of static observation, post process kinematic, or real-time measurements. The resulting relative positional value must not exceed 1.5 feet horizontally as compared to the nearest published NGS position at the 95% confidence level (2-sigma).

The County Representative must maintain a database of the reported Latitude and Longitude coordinates of the Public Land Survey corner or the protracted Public Land Survey corner within the county.

Corner Code, Latitude, Longitude, NGS Realization, Realization Epoch Date

The reported coordinate value for the monument is for reference only and must not be used as an accessory to re-establish the corner monument. If at any time the county requires a higher level of accuracy for the reported position of the geodetic coordinates of the monument, it may do so on an annual basis prior to proceeding with the grant year contract work.
The county has never entered into any agreements regarding CORS stations in any part of the county area.
MARCH 10, 2020 REGULAR MEETING

APPENDIX FF – MAINTENANCE OF RECORDS

Upon completion of all work for the grant year, electronic scanning of all records generated during the course of the year shall be performed. This shall include all research compiled for all corners addressed and also copies of all prepared and approved Land Corner Recordation Certificates (LCRC) as recorded and filed.

This scanned information/documentation shall be integrated into previous information and made available to each future contract surveyor, municipality, etc. upon request. This distribution shall be by means of a DVD Disc or other appropriate electronic storage device. This procedure will ensure that future contractors will have all compiled research data in hand for future adjacent assignments. It will also ensure that the compiled paper records will have electronic duplicates so that records may not be lost or destroyed.
MARCH 10, 2020 REGULAR MEETING

ADOPTED - MARCH 10, 2020
AGENDA ITEM NO. 19

Introduced by the County Services Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS:

RESOLUTION APPROVING THE FARMLAND AND OPEN SPACE PRESERVATION
BOARD'S RECOMMENDED SELECTION CRITERIA (SCORING SYSTEM) FOR
THE 2020 FARMLAND AND OPEN SPACE APPLICATION CYCLES AND APPROVE
THE FOSP BOARD TO HOST A 2020 APPLICATION CYCLE

RESOLUTION #20 – 92

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of
farmland and natural land in Ingham County from the pressure of increasing residential and commercial
development; and

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space
Preservation Ordinance in July 2004 and amended it in 2010 (Resolution #10-99); and

WHEREAS, the Ingham County Farmland and Open Space Preservation Ordinance authorized the establishment
of the Ingham County Farmland and Open Space Preservation Board to oversee the Farmland and Open Space
Preservation Program; and

WHEREAS, Ingham County voters passed a millage of .14 mills in 2008 and renewed that millage in 2018 to fund
purchases of agricultural conservation easements through the Ingham County Farmland and Open Space
Preservation Program; and

WHEREAS, in the course of implementing the Ordinance, the Ingham County Farmland and Open Space
Preservation Board has established Selection Criteria for ranking landowner applications to the Ingham County
Farmland and Open Space Preservation Program; and

WHEREAS, the Ingham County Ordinance requires that the Farmland and Open Space Selection Criteria be
approved by the Ingham County Board of Commissioners.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the attached 2020
Farmland and Open Space Selection Criteria developed by the Ingham County Farmland and Open Space

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners approves The Ingham County
Farmland and Open Space Preservation Board hosting a 2020 farmland and open space preservation application
cycle.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
Nays: None Absent: Koenig Approved 03/03/2020
MARCH 10, 2020 REGULAR MEETING

Adopted as part of the consent agenda.
Selection Criteria for Farmland Preservation Program
2020 Application Cycle

Tier I Criteria

<table>
<thead>
<tr>
<th>I.</th>
<th>Agricultural Characteristics</th>
<th>55 points</th>
</tr>
</thead>
<tbody>
<tr>
<td>II.</td>
<td>Development Pressure</td>
<td>43 points</td>
</tr>
<tr>
<td>III.</td>
<td>Additional Ag Protection Efforts</td>
<td>35 points</td>
</tr>
<tr>
<td>IV.</td>
<td>Other Criteria</td>
<td>10 points</td>
</tr>
<tr>
<td>V.</td>
<td>Total Points</td>
<td>143 points</td>
</tr>
</tbody>
</table>

I. AGRICULTURAL CHARACTERISTICS (55 POINTS)

1. Agricultural Productivity – Prime and Unique Soils

   Maximum Points: 20

   - Prime and Unique Soils
   - Prime under all circumstances
   - Prime if adequately drained
   - Not prime or unique

   Example:
   - 70% of parcel is prime under all circumstances (0.70 x 20 pts) = 14 points
   - 30% of parcel is prime if adequately drained (0.30 x 15 pts) = 4.5 points
   - Total points = 18.5 points

2. Size of Parcel (s)

   Maximum Points: 15

   Points for parcels between 15 and 150 acres are calculated by multiplying 0.1 times the parcel size. Any parcel above 150 acres receives 15 points. Parcels between 15 and 39.99 acres must be in specialty crop production. Parcels that are 0-14.99 acres receive 0 points. Parcels less than 40 acres will receive a zero for Size of Parcel, unless there is Additional Agricultural Income, in which case parcels 15 acres or more receive points.

   Example:
   - Parcel size is 150 acres: 150 x 0.1 = 15
   - Parcel is 85 acres: 85 x 0.1 = 8.5
   - Parcel is 350 acres: 350 x 0.1 = 35; 15 points, the maximum possible
   - Parcel is 13 acres: (0 points for parcel less than 14.99 acres)

3. Additional Agricultural Income

   Maximum Points: 15

   Points will be awarded to operations that have “value-added” agriculture either through animal related production or through production of a specialty crop (crops other than corn, wheat, soybeans), or both, with total sales over $5,000.00 annually.

   Example: Parcel is integral to farm operation that produces a specialty crop, which grosses over $15,000 annually. Total points = 15 points
4. Proximity to Existing Livestock Farms

Maximum Points: 5

A livestock operation for this purpose means a farm with more than 50 animal units (EPA definition: 1000 lbs = 1 unit)

- Parcel is contiguous to an existing livestock operation: 5 points
- Parcel is located between 0.5 miles and 1 mile of an existing livestock operation: 3 points
- Parcel is located further than 1 mile from an existing livestock operation: 0 points

*Contiguous for this section means no other parcel is located between the parcels. Parcels separated only by a road are considered contiguous.

II. DEVELOPMENT PRESSURE (43 POINTS)

5. Proximity to Existing Public Sanitary Sewer or Water, or Both

Maximum Points: 10

Linear (straight line) distance to existing, usable public sanitary sewer, or water services, or both, will result in the following scoring options:

- Less than one-half (1/2) mile from sewer or water: 5 points
- One-half (1/2) mile or more but less than 1 mile: 7 points
- One (1) mile or more but less than 2 miles: 10 points
- Two (2) miles or more but less than 5 miles: 5 points
- More than 5 miles: 0 points

Example: Parcel is located 3 miles from existing sewer lines. Total points = 5 points.

6. Proximity to Designated Population Center in Ingham County (As Defined in “Regional Growth: Choices For Our Future”, Summery Report, Tri-County Regional Planning Commission, September 2005. Population Centers for the purposes of this criteria, include areas around Lansing, Mason, and Williamston.

Maximum Points: 25

<table>
<thead>
<tr>
<th>Distance to Lansing</th>
<th>max points</th>
<th>Distance to Mason and Williamston, max points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farm is up to 1 mile from Lansing Pop</td>
<td>25</td>
<td>Farm is 1 mile, or within city boundary</td>
</tr>
<tr>
<td>Farm is 1-2 miles from Pop Center</td>
<td>20</td>
<td>Farm is 1-2 Miles from Pop Center</td>
</tr>
<tr>
<td>Farm is 2-3 miles from Pop Center</td>
<td>15</td>
<td>Farm is 2-3 miles from Pop Center</td>
</tr>
<tr>
<td>Farm is 3-4 miles from Pop Center</td>
<td>10</td>
<td>Farm is 3-4 miles from Pop Center</td>
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<tr>
<td>Farm is 4-5 miles from Pop Center</td>
<td>5</td>
<td>Farm is 4-5 miles from Pop Center</td>
</tr>
<tr>
<td>More than 5 miles from Pop Center</td>
<td>0</td>
<td>More than 5 miles from Pop Center</td>
</tr>
</tbody>
</table>

Example: Farm is located 2 miles from Lansing Designated Population Center Total points = 20

Example: Farm is located 4 miles from City boundary of Mason Total points = 4
7. Road Frontage (paved or gravel)  
Maximum Points: 8

Emphasis is placed on parcels with greater linear distance of road frontage, placing the farmland under a greater threat of fragmented development. Frontage can be gravel, paved, or both and must be adjacent to the subject parcel.
- Road frontage of 5280 feet (1 mile) or more: 8 points
- Road frontage of 2640 feet (1/2 mile) to 5279 (just under 1 mile): 6 points
- Road frontage of 1320 feet (1/4 mile) to 2639 (just under 1/2 mile): 4 points
- Road frontage less than ¼ mile: 0 point

Example: Parcel has 1 mile of road frontage. Total points = 8 points

III. ADDITIONAL AGRICULTURAL PROTECTION EFFORTS
(35 POINTS)

8. Location to Protected Property  
Maximum Points: 20

Parcel is near other private land which has been permanently protected from development through a conservation easement or deed restriction (development rights may have been purchased, transferred or donated). Linear distance is used from nearest farm boundary.
- Parcel is adjacent to protected land: 20 points
- Parcel is not adjacent but within 1/2 mile of protected land: 15 points
- Parcel is not adjacent but within 1 mile of protected land: 10 points
- Parcel is not adjacent but within 2 miles of protected land: 5 points

Example: Parcel is adjacent to property under a permanent conservation easement = 20 points

Note: Points are awarded regardless of last name of property owner(s). For example if three people with the same last name apply, each receives points for the block. There is no point penalty for block properties that happen to be owned by members of the same family.

9. Block Applications  
Maximum Points: 15

Emphasis is placed on applications which consist of two or more landowners who create a 150-acre or more block of contiguous farmland. Contiguous blocks of farmland have a greater potential for creating a long-term business environment for agriculture. Parcels included in a block application must be contiguous (touching but may be separated by a road). Each applicant in the block application will receive points for this section.
- Two or more landowners apply together to create 1000 or more contiguous acres: 15 points
- Two or more landowners apply together to create 750 to 999 contiguous acres: 10 points
- Two or more landowners apply together to create 500 to 749 contiguous acres: 8 points
- Two or more landowners apply together to create 300 to 499 contiguous acres: 6 points
- Two or more landowners apply together to create 299 to 150 contiguous acres: 5 points
- Contiguous acreage of 149 acres or less: 0 points

Example: Four landowners, with varying parcel acreage, submit a block-application of about 800 contiguous acres. (Each of the four landowners would receive 10 points for this section).

Note: If a parcel in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided they still wish to participate in the block application.
IV. OTHER CRITERIA (10 POINTS)

10. Additional Agricultural Characteristics
Additional agricultural characteristics are USDA certified organic farm or Centennial farm.
Parcel has one or more additional agricultural features 5 points
Parcel does not have an additional agricultural feature 0 points

11. Michigan Agricultural Environmental Assurance Program (MAEAP) Maximum Points: 5
Participation in the MAEAP demonstrates a commitment to environmental stewardship above and beyond a conservation plan. The State Agriculture Preservation Board has identified the MAEAP as a priority to providing matching funds. Farms verified under the MAEAP must show verification to receive points.
Farm is MAEAP verified 5 points
Farm is not MAEAP verified 0 points

TIER I: TOTAL POINTS POSSIBLE IS 143
Selection Criteria for Open Space Land Preservation Program
2020 Application Cycle

<table>
<thead>
<tr>
<th>Tier I Criteria Sections</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ecological, scenic, geological criteria</td>
<td>103 points</td>
</tr>
<tr>
<td>Property size and location criteria</td>
<td>55 points</td>
</tr>
<tr>
<td>Maximum Total Points</td>
<td>158 points</td>
</tr>
</tbody>
</table>

I. ECOLOGICAL, SCENIC AND GEOLOGICAL CRITERIA (Maximum 103 POINTS)

1. Potential Conservation Area(s) (from the Greening Mid-Michigan Project)
   - Highest Potential: maximum points: 10
   - High Potential: 10 points
   - Medium Potential: 8 points
   - Low Potential: 6 points

Example: parcels fall within a High Potential Conservation Area = 8 points

2. Water quality values
   - Riparian land: maximum points: 20
     Property with a water frontage of 200 linear feet or greater receives 20 points. Points for a property with water frontage of less than 200 linear feet are: 20 x linear feet of water frontage/200 = points.
     Example: parcel has 75 feet of water frontage on the Red Cedar River: 20 x 75 = 1500/200 = 7.5 points
   - Wetlands, including buffer area: maximum points: 20
     Property that is 100% wetland receives 20 points. Points for a property with less than 100% wetland are: 10 x percent in wetland = points.
     Example: 5 acres of an 40 acre parcel is wetland: 20 x 12.5/100 (5/40 = 0.125) = 250/100 = 2.5 points
   - Aquifer recharge land: maximum points: 20
     Property that is qualified by the MSU RS&GIS model as aquifer recharge land will receive points based on the following formula; 20 x percent aquifer recharge land = points.
     Example: 10 acres of a 20 acre parcel is recharge land: 20 x 50/100 (10/20 = 0.5) = 1000/100 = 10 points

3. Habitats
   - Forestland: maximum points: 10
     Property that is 100% forest land receives 10 points. Points for a property with less than 100% forest land are: 10 x percent in forest land = points.
     Example: 15 acres of a 20 acres parcel is wooded: 10 x 75/100 (15/20 = 0.75) = 750/100 = 7.5 points
   - Others - grassland, shrub land, etc.: maximum points: 10
     Property that is 100% in other types of natural habitat receives 10 points. Points for a property with less than 100% in other types of habitat are: 10 x percent in other types of habitat = points.
     Example: 10 acres of a 15 acre parcel is grassland: 10 x 66/100 (10/15 = 0.66) = 660/100 = 6.6 points

4. Rare species
   - State and federal threatened and endangered species on the property: maximum points: 10
     Up to 10 points may be given depending on the Bio-Rarity Score category for the parcels; from the Greening Mid-Michigan Project using Michigan Natural Features Inventory. Bio-rarity Score .01-.11.5 = 2.5 points.
     11.51-24.0 = 5 point, 24.01-40.5 = 7.5 points, 40.51 and over = 10 points
     Example: Parcel has a Bio-Rarity Score of 28 = 7.5 points

5. Physically (geologically) significant features
   - Up to 3 points may be given. Example: property has a terminal marine.
II. PROPERTY SIZE and LOCATION CRITERIA (Maximum 55 points)

6. Parcel size

Maximum points: 20

Parcels of 100 acres or greater receives 20 points. Points for a property of less than 100 acres are: \( 20 \times \frac{acreage \text{ of parcel}}{100} = \text{points} \).

Example: Parcel is 40 acres in size: \( 20 \times \frac{40}{100} = 8 \) points

7. Proximity to Designated Population Center in Ingham County (As Defined in "Regional Growth: Choices For Our Future", Summary Report, Tri-County Regional Planning Commission, September 2005. Population Centers for the purposes of this criteria, include areas around Lansing, Mason, and Williamston)  

Maximum points: 20

<table>
<thead>
<tr>
<th>Distance to Lansing</th>
<th>max points 20</th>
<th>Distance to Mason, Williamston</th>
<th>max points 10</th>
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<td>Property is up to 1 mile, or within city boundary</td>
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<tr>
<td>Property is 1-2 miles from Pop Center</td>
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Example: Property is located 1.5 miles from Lansing Designated Population Center Total points = 15

Example: Property is located 4 miles from City boundary of Mason Total points = 4

8. Location with respect to other protected property

Maximum points: 10

Permanently protected land is property with a conservation easement or a deed restriction that permanently prohibits development on the property. Linear distance is from nearest land boundaries.  

Property is adjacent to protected land 10 points

Property is not adjacent but within 1/2 mile of protected land 8 points

Property is not adjacent but within 1 mile of protected land 6 points

Property is not adjacent but within 2 miles of protected land 4 points

Example: Parcel is between 1/4 mile and 1 mile of an already protected property = 6 points

9. Road frontage (paved or gravel)  

Maximum points: 2

Road frontage of 1320 feet (1/4 mile) or greater receives 2 points. Points for road frontage of less than 1320 feet are: \( 2 \times \frac{\text{feet of road frontage}}{1320} = \text{points} \).

Example: Parcel has 500 feet of road frontage: \( 2 \times \frac{500}{1320} = 1000/1320 \approx 0.76 \) points

10. Block applications

Maximum points: 3

Properties applying in a block application must be contiguous (they may be separated by a road). Each applicant in the block application will receive the stated points.

Two or more landowners applying together and submitting 300 or more contiguous acres each receives 3 points. Points for two or more landowners submitting less than 300 acres are: \( 3 \times \frac{\text{number of contiguous acres submitted}}{300} = \text{points} \).

Example: Parcel is applying with three other landowners to make a 450 acre block of land: \( 3 \times 450 = 1350/300 = 4.5 \) therefore the points received are 3, the maximum.
Note: If only one property in a block application is preserved, the remaining landowners will continue to receive full points for this section of the scoring criteria in future cycles, provided the remaining landowners still wish to participate in the block application.

**MAXIMUM TOTAL TIER I POINTS POSSIBLE – 158**

**Applicants note:** Landowners who accept federal, state or local matching funds to protect their open space land may be selected for the program before landowners who do not accept such funds, regardless of their relative ranking based on the above "Selection Criteria for Protection of Open Space Land".
MARCH 10, 2020 REGULAR MEETING

ADOPTED - MARCH 10, 2020
AGENDA ITEM NO. 20

Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE THE RANKING OF THE 2019 FARMLAND AND OPEN SPACE PRESERVATION PROGRAMS APPLICATION CYCLE RANKING AND RECOMMENDATION TO PURCHASE PERMANENT CONSERVATION EASEMENT DEEDS ON THE TOP RANKED PROPERTIES

RESOLUTION #20 – 93

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Board Preservation Program), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, on August 5, 2008, the voters of Ingham County approved the levy of 0.14 mills and renewed that millage in 2018 for the purpose of funding the Farmland and Open Space Board; and

WHEREAS, Resolution #10-100 directs the Farmland and Open Space Board to identify agricultural and open space property for inclusion in the program, to rank the applications received according to established criteria approved by the Board of Commissioners, and to select properties for purchase of Conservation Easement Deeds which requires approval by the Board of Commissioners; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to purchase Conservation Easement Deeds on Agricultural and Open Space properties in Ingham County; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all farmland open space applications received for the 2019 cycle and wishes to proceed with negotiations on the top ranked properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves the 2019 Farmland and Open Space Application Ranking as attached, and approves the FOSP Board to proceed with negotiations on the top ranked properties.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chair to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
Nays: None Absent: Koenig Approved 03/03/2020

FINANCE: Yeas: Morgan, Grebner, Crenshaw, Polsdorfer, Schafer, Maiville
Nays: None Absent: Tennis Approved 03/04/2020

Page 46 of 75
MARCH 10, 2020 REGULAR MEETING

Commissioner Sebolt moved to approve the resolution. Commissioner Naeyaert supported the motion.

Commissioner Maiville disclosed that the Open Space List's second ranked property adjoined property that his in-laws owned for which he had input as to its operation. He stated that he was confident in the ranking system being unbiased.

The motion carried unanimously.
# MARCH 10, 2020 REGULAR MEETING

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<th>Forest</th>
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<th>Aquifer Recharge</th>
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**2019 Open Space Score and Rank 12-15-19**

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INTRODUCED BY THE COUNTY SERVICES AND FINANCE COMMITTEES OF THE:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PROCEEDING TO CLOSE PERMANENT CONSERVATION EASEMENT DEEDS ON VANDERMEER, ROGERS, LAUNSTEIN AND AREND TRUST

RESOLUTION #20 – 94

WHEREAS, Ingham County desires to provide for the effective long-term protection and preservation of farmland and open space in Ingham County from the pressure of increasing residential and commercial development; and

WHEREAS, by Resolution #04-210, Ingham County established an Agricultural Preservation Board (currently known as the Farmland and Open Space Preservation Board), charged with reducing sprawl and encouraging wise land use by purchasing development rights from owners of undeveloped rural land who might otherwise be forced by economic circumstances to develop their land; and

WHEREAS, the Ingham County Board of Commissioners established promoting environmental protection, smart growth and conservation as overarching and long term priorities; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has scored and ranked all applications received for the 2018 cycle and of which, said rankings were approved by Resolution #19-013; and

WHEREAS, the Ingham County Purchasing Department negotiated prices to be paid for the Conservation Easement Deeds through a “Bid” process; and

WHEREAS, the Ingham County Farmland and Open Space Preservation Board has funding in place to close Permanent Conservation Easement Deeds on all properties.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners approves proceeding to close on the Vandermeer, Rogers, Launstein and Arend Trust properties at a price not to exceed the amount listed in the chart below:

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<th>Landowner Name</th>
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<th>Easement Value</th>
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<td>105.2</td>
<td>$160,000.00</td>
</tr>
<tr>
<td>Rogers</td>
<td>150.6</td>
<td>$245,000.00</td>
</tr>
<tr>
<td>Launstein</td>
<td>86.65</td>
<td>$105,000.00</td>
</tr>
<tr>
<td>Arend Trust</td>
<td>182.8</td>
<td>$604,000.00 (Federal Match $218,400.00; State Match $285,600.00)</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, that the County Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.
MARCH 10, 2020 REGULAR MEETING

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
Nays: None   Absent: Koenig   Approved 03/03/2020

FINANCE: Yeas: Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None   Absent: Tennis   Approved 03/04/2020

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH CINNAIRE TITLE SERVICES

RESOLUTION #20 – 95

WHEREAS, the Ingham County Board of Commissioners adopted the Ingham County Farmland and Open Space Purchase of Development Rights Ordinance in July 2004; and

WHEREAS, appraisals, title searches, baseline reports, and surveys are required due diligence to close conservation easements; and

WHEREAS, the Purchasing Department sought proposals from experienced contractors, and after review and evaluation, the Evaluation Team is recommending that a five year contract be issued with Cinnaire Title Services.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize a five-year contract with Cinnaire Title Services for the purpose of conducting professional services on properties approved for purchase through the Ingham County Farmland and Open Space Preservation Program.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
    Nays: None    Absent: Koenig    Approved 03/03/2020

FINANCE: Yeas: Morgan, Grebner, Crenshaw, Polsdorfer, Schafer, Maiville
    Nays: None    Absent: Tennis    Approved 03/04/2020

Adopted as part of the consent agenda.
MARCH 10, 2020 REGULAR MEETING

ADOPTED - MARCH 10, 2020
AGENDA ITEM NO. 23

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A TWO YEAR CONTRACT EXTENSION WITH CAPITOL WALK PARKING LLC. FOR THE PARKING SPACES LOCATED AT LENAWEE AND CHESTNUT IN LANSING

RESOLUTION #20 – 96

WHEREAS, Ingham County currently leases 111 parking spaces located at the corner of Lenawee and Chestnut in Lansing; and

WHEREAS, parking spaces are needed for Ingham County employees who work at the Grady Porter Building and Veterans Memorial Courthouse; and

WHEREAS, the Facilities Department would like to exercise a two year contract extension with Capitol Walk Parking LLC, through June of 2022; and

WHEREAS, Capitol Walk Parking LLC, has agreed to hold their current monthly bill rate of $6,660.00; and

WHEREAS, funds are available in the appropriate 861001 parking lot line items.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes a two year contract extension with Capitol Walk Parking LLC., 2152 Commons Parkway, Okemos, Michigan 48864 for the 111 parking spaces located at Lenawee and Chestnut in Lansing.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES:  Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
                Nays: None  Absent: Koenig  Approved 03/03/2020

FINANCE:  Yeas: Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
          Nays: None  Absent: Tennis  Approved 03/04/2020

Adopted as part of the consent agenda.
MARCH 10, 2020 REGULAR MEETING

ADOPTED - MARCH 10, 2020
AGENDA ITEM NO. 24

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH TRANE US INC TO REPLACE ROOF TOP UNIT #3 AT THE FORREST COMMUNITY HEALTH CENTER

RESOLUTION #20 – 97

WHEREAS, roof top unit #3 at the Forrest Community Health Center is in need of replacement; and

WHEREAS, it is the recommendation of the Facilities Departments to enter into an agreement with Trane US Inc., a registered vendor who submitted the quote of $89,000.00, to replace roof top unit #3; and

WHEREAS, the Facilities Department would like to ask for a $1,000.00 contingency for any uncovered conditions that may arise with this type of project; and

WHEREAS, funds for this project are available within the approved CIP Line Item 245-60199-978000-20F19 which has an available balance of $90,000.00 for a new roof top unit.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Trane US Inc., 5335 Hill 23 Dr., Flint, Michigan, 48657, for the replacement of roof top unit #3 at the Forrest Community Health Center for an amount not to exceed $90,000.00 which includes a $1,000.00 contingency.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
Nays: None  Absent: Koenig  Approved 03/03/2020

FINANCE: Yeas: Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None  Absent: Tennis  Approved 03/04/2020

Adopted as part of the consent agenda.
MARCH 10, 2020 REGULAR MEETING

ADOPTED - MARCH 10, 2020
AGENDA ITEM NO. 25

Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDING THE CONTRACT WITH SUPERIOR ELECTRIC OF LANSING INC. FOR THE MASON COURTHOUSE UNINTERUPTED POWER SUPPLY SYSTEM

RESOLUTION #20 – 98

WHEREAS, the Uninterrupted Power Supply system that provides backup power for the life safety systems in the event of an emergency was approved in Resolution 19-333; and

WHEREAS, the Uninterrupted Power Supply System needs an additional step down transformer and platform built to support the new system; and

WHEREAS, it is the recommendation of the Facilities Department to amend the contract with Superior Electric of Lansing Inc. who submitted a change order for $12,614.76 for the step down transformer and platform to support the Uninterrupted Power Supply System at the Mason Courthouse; and

WHEREAS, the Facilities Department is requesting a line item transfer of $10,000.00 from line item number 245-90212-976000-8F02 to line item number 664-23303-976000-9F06; and

WHEREAS, the fund transfer of $10,000.00 plus the approved contingency of $3,550.00 will be used to cover the costs of the change order, leaving $935.24 for a contingency balance.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes amending the contract with Superior Electric of Lansing Inc., 212 West Sheridan Road, Lansing, Michigan 48906 for the change order for the step down transformer and platform to support the Uninterrupted Power Supply system at the Mason Courthouse in the amount of $12,614.76.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
Nays: None  Absent: Koenig  Approved 03/03/2020

FINANCE: Yeas: Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None  Absent: Tennis  Approved 03/04/2020

Adopted as part of the consent agenda.
Introduced by County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE PURCHASE OF COURTVIEW TRAINING FROM EQUIVANT

RESOLUTION #20 – 99

WHEREAS, Equivant is the company that supports the CourtView system in our various criminal justice areas; and

WHEREAS, well trained users and support staff are required to effectively and efficiently utilize said system; and

WHEREAS, the funds are available in the current budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of training from Equivant in the amount not to exceed $7,200.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the Innovation and Technology’s Consulting Fund #63695800-802000.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
Nays: None   Absent: Koenig   Approved 03/03/2020

FINANCE: Yeas: Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None   Absent: Tennis   Approved 03/04/2020

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RETAIN AS-NEEDED MATERIAL TESTING AND FABRICATION INSPECTION SERVICES

RESOLUTION #20–100

WHEREAS, Ingham County Road Department (ICRD) staffing is such that many times during the construction season, we don’t have the staff, the equipment, or the expertise to perform all the project related material testing and/or fabrication inspections required for road and/or bridge projects; and

WHEREAS, the Ingham County Purchasing Department solicited proposals from Michigan Department of Transportation prequalified and experienced material testing and fabrication inspection firms to provide services on an as-needed basis and received four (4) proposals; and

WHEREAS, the Road Department staff reviewed the proposals for adherence to county purchasing requirements, proposed unit prices, experience, expertise, and overall value to the county; and

WHEREAS, when retaining as-needed testing services, ICRD staff would strive to retain the lowest cost consultant whenever possible; and

WHEREAS, the Road Department recommends that the Board of Commissioners retain the following respondents to provide the requested as-needed material testing and fabrication inspection services:

   Soil and Materials Engineers, Inc., 2663 Eaton Rapids Road, Lansing, Michigan
   Professional Service Industries, Inc., 3120 Sovereign Drive, Suite C, Lansing, Michigan
   TUV Rheinland Industrial Solutions, 8181 Broadmoor SE, Caledonia, Michigan

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes retaining Soil and Materials Engineers, Inc., 2663 Eaton Rapids Road, Lansing, Michigan; Professional Service Industries, Inc., 3120 Sovereign Drive, Suite C, Lansing, Michigan; and TUV Rheinland Industrial Solutions, 8181 Broadmoor SE, Caledonia, Michigan to provide the needed material testing and fabrication inspection services.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
   Nays: None  Absent: Koenig  Approved 03/03/2020

FINANCE: Yeas: Morgan, Grebner, Crenshaw, Polsdorfer, Schafer, Maiville
   Nays: None  Absent: Tennis  Approved 03/04/2020
MARCH 10, 2020 REGULAR MEETING

Adopted as part of the consent agenda.
Introduced by the County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AMEND A SECOND PARTY AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF TRANSPORTATION AND THE INGHAM COUNTY ROAD DEPARTMENT IN RELATION TO STATE FUNDED BRIDGE PROJECTS LOCATED AT HOWELL ROAD BRIDGE OVER DOAN CREEK OLDS ROAD BRIDGE OVER PERRY CREEK OLDS ROAD BRIDGE OVER HUNTOON LAKE EXTENSION DRAIN

MDOT CONTRACT NO. 19-5599

RESOLUTION #20 – 101

WHEREAS, the Road Department received Local Bridge Program funding to perform bridge rehabilitation work on the Howell Road Bridge over Doan Creek and bridge replacements for the Olds Road Bridge over Perry Creek and the Olds Road Bridge over Huntoon Lake Extension Drain; and

WHEREAS, the PROJECT was undertaken pursuant to a contract between the State of Michigan/MDOT and the contractor; and

WHEREAS, the County on behalf of the Road Department, in turn, entered into a second party agreement (MDOT Contract #19-5019) with the State of Michigan/MDOT on March 14, 2019, consistent with the requirement for state funding requirements; and

WHEREAS, the Board of Commissioners adopted Resolution #19-059 on February 26, 2019 authorizing the execution of MDOT Contract #19-5019; and

WHEREAS, the MDOT discovered an error in the executed MDOT Contract #19-5019 related to the funding distribution for the Olds Road Bridges and has requested a new contract be executed (MDOT Contract #19-5599) to amend the funding distribution; and

WHEREAS, the amended MDOT Contract #19-5599 states the funding will be applied to eligible construction costs at a participation ratio of 95% up to an amount equal to $478,800, with any remaining costs exceeding the $478,800 being the responsibility of the Road Department; and

WHEREAS, per Exhibit 1 of the associated MDOT contracts, the estimated costs for the projects are as follows:

<table>
<thead>
<tr>
<th></th>
<th>Contract 19-5019</th>
<th>Contract 19-5599</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Local Bridge Funding:</td>
<td>$ 936,200</td>
<td>$ 797,800</td>
<td>($ 138,400)</td>
</tr>
<tr>
<td>Road Department Match:</td>
<td>$ 69,100</td>
<td>$ 207,500</td>
<td>$ 138,400</td>
</tr>
<tr>
<td>Total Estimated Cost:</td>
<td>$1,005,300</td>
<td>$1,005,300</td>
<td>$ -</td>
</tr>
</tbody>
</table>
MARCH 10, 2020 REGULAR MEETING

WHEREAS, the Road Department match is included in the 2020 Road Department budget.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an amended contract (MDOT Contract #19-5599) with the State of Michigan/MDOT to correct an error in the funding distribution described in the executed MDOT Contract #19-5019 for the Howell Road Bridge over Doan Creek, Olds Road Bridge over Perry Creek and the Olds Road Bridge over Huntoon Lake Extension Drain with a total estimated cost of $1,005,300 consisting of a revised $797,800 in state Local Bridge Program funding and a revised $207,500 in Road Department funds.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary agreements that are consistent with this resolution and approved as to form by the County Attorney.

COUNTY SERVICES: Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
Nays: None Absent: Koenig  Approved 03/03/2020

FINANCE: Yeas: Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None Absent: Tennis  Approved 03/04/2020

Adopted as part of the consent agenda.
MARCH 10, 2020 REGULAR MEETING

ADOPTED - MARCH 10, 2020
AGENDA ITEM NO. 29

Introduced by the Finance Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION ESTABLISHING THE BUDGET CALENDAR FOR 2021

RESOLUTION #20 – 102

WHEREAS, Public Act 621 of 1978 provides that the Board of Commissioners establishes an appropriate time schedule for preparing the budget; and

WHEREAS, this Act requires that each elected official, department head, administrative office or employer of a budgetary center shall comply with the time schedule and requests for information from the Controller.

THEREFORE BE IT RESOLVED, that the attached budget calendar for the 2021 budget process be adopted.

BE IT FURTHER RESOLVED, that the County Clerk shall be directed to provide written notification of the attached budget calendar to all elected officials and department heads.

FINANCE: Yeas: Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None Absent: Tennis Approved 03/04/2020

Adopted as part of the consent agenda.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 4</td>
<td>Finance Committee recommends 2021 budget calendar.</td>
</tr>
<tr>
<td>March 10</td>
<td>Board of Commissioners approves 2021 budget calendar.</td>
</tr>
<tr>
<td>April 16 - 22</td>
<td>Liaison and Finance Committees review Ingham County Strategic Plan for 2017 through 2022</td>
</tr>
<tr>
<td>April 16 - 22</td>
<td>Committees review fees for various county services to make recommendations for any appropriate increases to be effective January 1, 2021.</td>
</tr>
<tr>
<td>April 28</td>
<td>Board of Commissioners adopts amendments to the Ingham County Strategic Plan for 2017 through 2022.</td>
</tr>
<tr>
<td>April 30 – May 6</td>
<td>Committees may make recommendations for increases to fees for various county services to be effective January 1, 2021.</td>
</tr>
<tr>
<td>May 12</td>
<td>Board of Commissioners considers updates to fees for various county services to be effective January 1, 2021.</td>
</tr>
<tr>
<td>May 22</td>
<td>Department heads, elected officials and agencies, submit operating and capital budgets.</td>
</tr>
<tr>
<td>June 8 - 26</td>
<td>Controller holds budget meetings with departments.</td>
</tr>
<tr>
<td>July 31 (tentative)</td>
<td>Community agencies submit applications for 2021 funding.</td>
</tr>
<tr>
<td>August 17</td>
<td>Controller’s Recommended Budget distributed to the Board of Commissioners.</td>
</tr>
<tr>
<td>August 24 – 27</td>
<td>Liaison Committees hold hearings on operating and capital budget recommendations.</td>
</tr>
<tr>
<td>September 9</td>
<td>Finance Committee holds hearing and makes operating and capital improvement budget recommendations.</td>
</tr>
<tr>
<td>October 27</td>
<td>Board holds public hearing on the General Fund Budget. Board adopts operating and capital budgets and millages.</td>
</tr>
</tbody>
</table>
MARCH 10, 2020 REGULAR MEETING

ADOPTED - MARCH 10, 2020
AGENDA ITEM NO. 30

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH BROCK & ASSOCIATES INC.
FOR A NEW DOCK AT LAKE LANSING SOUTH PARK

RESOLUTION #20 – 103

WHEREAS, Board of Commissioners Resolution #19-287 authorized the acceptance of a Michigan Natural Resources Trust Fund Grant Project Agreement for the grant application titled Lake Lansing South Park Improvements #TF18-0104 in the amount of $300,000, plus a local match of $156,600; and

WHEREAS, in addition to this amount, $15,000 is available in line item 228-75999-974000-9P10 for the topographic survey as previously authorized in the 2019 Capital Improvement Funds list, for a total project amount of $471,600; and

WHEREAS, the Purchasing Department solicited proposals from qualified and experienced general contractors to enter into a contract for the purpose of making improvements to Lake Lansing South Park; and

WHEREAS, the general scope of work includes, but is not limited to, construction of boardwalk and helical piers, concrete sidewalk, abutment and restoration; and

WHEREAS, after careful review and evaluation of the proposals received, the Evaluation Committee recommends that a contract be awarded to Brock & Associates Inc. in the amount of $450,400 plus a contingency of $22,520 (5%) for a total construction cost not to exceed $472,920.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby approves entering into a contract with the low bidder Brock & Associates Inc. in the amount of $450,400 plus a contingency of $22,520 (5%) for a total construction cost not to exceed $472,920 to enter into a contract for the purpose of making accessible improvements to Lake Lansing South Park.

BE IT FURTHER RESOLVED, that the term of the contract shall be from the date of execution until June 1, 2020.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to carry over/transfer the remaining 2019 funds in line item 228-75999-974000-9P10 to 2020.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes an additional $36,905 from the Trails and Parks Millage fund balance for the project and the Controller is authorized to transfer $36,905 from the Trails and Parks Millage fund balance into line item 228-75999-974000-9P10.
MARCH 10, 2020 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners is hereby authorized to sign any necessary contract documents on behalf of the County after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert
Nays: None Absent: Koenig Approved 03/02/2020

FINANCE: Yeas: Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None Absent: Tennis Approved 03/04/2020

Adopted as part of the consent agenda.
Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AMENDMENT #2 TO THE 2019-2020 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

RESOLUTION #20 – 104

WHEREAS, the Ingham County Health Department (ICHD) wishes to amend the FY2019-2020 Comprehensive Agreement by increasing the agreement from $6,220,004 to $6,353,675, for an increase of $133,671, effective October 1, 2019 through September 30, 2020; and

WHEREAS, the responsibility for protecting the health of the public is a shared responsibility between the State and County governments in Michigan; and

WHEREAS, Michigan Department of Health & Human Services (MDHHS) and local health departments enter into contracts to clarify the role and responsibilities of each party in protecting public health; and

WHEREAS, MDHHS and ICHD have entered into a 2019-2020 comprehensive agreement authorized by Resolution #19-309 and Amendment #1 in Resolution #19-471; and

WHEREAS, MDHHS has proposed Amendment #2 to the current agreement to adjust grant funding levels and clarify Agreement procedures; and

WHEREAS, the Health Officer has recommended that the Board of Commissioners authorize the amendment.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorize Amendment #2 to the 2019-2020 Comprehensive Agreement with Michigan Department of Health & Human Services (MDHHS) effective October 1, 2019 through September 30, 2020.

BE IT FURTHER RESOLVED, that the Comprehensive Agreement funding shall increase from $6,220,004 to $6,353,675 for a total increase of $133,671.

BE IT FURTHER RESOLVED, that the increase consists of the following specific change to program budget:

Family Planning Services: increase of $150,000 from $289,223 to $439,223
Public Health Emergency Preparedness (PHEP): increase of $578 from $115,362 to $115,940
Tuberculosis Control (TB): decrease of $4,307 from $12,504 to $8,197
Breast & Cervical Cancer Control Coordination (BCCCP): decrease of $12,600 from $126,225 to $113,625.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary adjustments consistent with this resolution.
MARCH 10, 2020 REGULAR MEETING

BE IT FURTHER RESOLVED, that the Health Officer, or her designee, is authorized to submit Amendment #2 of the 2019-2020 Comprehensive Agreement electronically through the Mi-E Grants system after approval as to form by the County Attorney.

HUMAN SERVICES: Yeas: Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert
    Nays: None    Absent: Koenig   Approved 03/02/2020

FINANCE: Yeas: Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
    Nays: None    Absent: Tennis   Approved 03/04/2020

Adopted as part of the consent agenda.
MARCH 10, 2020 REGULAR MEETING

ADOPTED - MARCH 10, 2020
AGENDA ITEM NO. 32

Introduced by the Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN AGREEMENT WITH VERITY STREAM, INC. TO PROVIDE VERIFICATION OF PROFESSIONAL CREDENTIALS OF PHYSICIANS AND ALLIED HEALTH PROFESSIONALS

RESOLUTION #20 – 105

WHEREAS, Ingham County Health Department (ICHD) wishes to enter into an agreement with VerityStream, Inc. in an amount not to exceed $91,500 effective January 10, 2020 through January 9, 2025; and

WHEREAS, ICHD is a Health Center Program Grantee of the Health Resources and Service Administration’s (HRSA) Bureau of Primary Health Care (BPHC); and

WHEREAS, ICHD is required to follow the requirements of the HRSA BPHC Compliance Manual; and

WHEREAS, HRSA BPHC Compliance Manual states that a Health Center must verify that its licensed or certified health care practitioners possess the requisite skills and expertise to manage and treat patients and to perform the medical procedures that are required to provide these authorized services; and

WHEREAS, this software communicates seamlessly with ICHD’s existing HealthStream Learning Management System for employees and is the only credentialing option offered by HealthStream; and

WHEREAS, VerityStream, Inc. can provide these services and has proposed a five-year agreement; and

WHEREAS, the costs of these services will not exceed $91,500 for the five-year agreement which consist of annual cost not to exceed $16,000 and a one-time implementation cost of $11,500; and

WHEREAS, the costs for these services will be funded from current operations; and

WHEREAS, the Health Officer recommends that the Board of Commissioners authorize a contract between VerityStream, Inc. for providing verification of professional credentials of physicians and allied health professionals in an amount not to exceed $91,500 effective January 10, 2020 through January 9, 2025.

THEREFORE BE IT RESOLVED, that the Board of Commissioners authorizes a contract between Ingham County and VerityStream, Inc for providing verification of professional credentials of physicians and allied health professionals in an amount not to exceed $91,500 effective January 10, 2020 through January 9, 2025.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents consistent with this resolution upon approval as to form by the County Attorney.
HUMAN SERVICES:  Yeas:  Trubac, Stivers, Tennis, Morgan, Slaughter, Naeyaert
                 Nays:  None    Absent:  Koenig   Approved 03/02/2020

FINANCE:    Yeas:  Morgan, Grebner, Crenshaw, Polsdorfer, Schafer, Maiville
               Nays:  None   Absent:  Tennis   Approved 03/04/2020

Adopted as part of the consent agenda.
MARCH 10, 2020 REGULAR MEETING

ADOPTED - MARCH 10, 2020
AGENDA ITEM NO. 33

Introduced by the Law & Courts, County Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT AMENDMENT WITH SAFETY SYSTEMS, INC. FOR UPGRADES TO INTRUSION AND FIRE MONITORING ALARM SYSTEM AT THE 55TH DISTRICT COURT

RESOLUTION #20 – 106

WHEREAS, the intrusion and fire monitoring system currently only communicates through the County’s network; and

WHEREAS, in the event the County’s network is down the wireless back-up would provide continuous monitoring of the building; and

WHEREAS, it is the recommendation of the Facilities Department to amend the current contract with Safety Systems, Inc. for $1,634.00 for the new equipment and $948.00 per year for the intrusion and fire monitoring services at the 55th District Court; and

WHEREAS, funds for this project and monitoring are available through the 101-23303-931100 maintenance contractual line item number.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes entering into an agreement with Safety Systems, Inc., 2075 Glenn St., Lansing, Michigan 48906, for the installation of new equipment for an amount not to exceed $1,634.00 and monitoring services for $948.00 per year.

BE IT FURTHER RESOLVED, that the Ingham County Board of Commissioners authorizes the Board Chairperson to sign any necessary documents that are consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS:  Yeas: Slaughter, Celentino, Crenshaw, Sebolt, Trubac, Schafer
Nays: None  Absent: Polsdorfer  Approved 02/27/2020

COUNTY SERVICES:  Yeas: Sebolt, Celentino, Grebner, Stivers, Maiville, Naeyaert
Nays: None  Absent: Koenig  Approved 03/03/2020

FINANCE:  Yeas: Morgan, Grebner, Crenshaw, Polsdorfer, Schafer, Maiville
Nays: None  Absent: Tennis  Approved 03/04/2020

Adopted as part of the consent agenda.
Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION SUBMITTING TO A VOTE OF THE ELECTORATE A SPECIAL MILLAGE
FOR CONTINUING COMPREHENSIVE EMERGENCY TELEPHONE SERVICES
(911 SERVICES)

RESOLUTION #20 – 107

WHEREAS, Ingham County has established and maintained financing for a countywide system of emergency telephone and dispatch services for the benefit of the citizens of the county during the past several years; and

WHEREAS, the 911 emergency telephone and dispatch services are of substantial benefit to the citizens of the County of Ingham; and

WHEREAS, the millage funds were approved by the electorate to operate countywide 911 emergency telephone and dispatch services since 1988 and that millage authorization expires on December 31, 2019.

THEREFORE BE IT RESOLVED, that the following question be submitted to a vote of the electorate of Ingham County at the election to be held on August 4, 2020.

EMERGENCY TELEPHONE SERVICE (911 SERVICE)
MILLAGE RENEWAL QUESTION

For the purpose of renewing funding for a comprehensive countywide 911 Emergency Telephone and Dispatch System at the same millage level previously approved by the voters in 1996, 2000, 2004, 2008, 2012 and in 2016, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Ingham, Michigan, previously increased by up to 0.8500 mills, $0.85 per $1,000 of taxable value, be continued and renewed for a period of ten (10) years (2020-2029) inclusive? If approved and levied in full, this millage will raise an estimated $6,530,454 for the countywide 911 Emergency Telephone and Dispatch System in the first calendar year of the levy based on taxable value.

YES [ ] NO [ ]

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposed to be stated on the August 4, 2020 ballot and to be prepared and distributed in the manner required by law.

LAW & COURTS: Yeas: Slaughter, Celentino, Crenshaw, Sebolt, Trubac, Schafer
Nays: None Absent: Polsdofer Approved 02/27/2020
FINANCE: Yeas: Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None  Absent: Tennis  Approved 03/04/2020

Commissioner Slaughter moved to approve the resolution. Commissioner Koenig supported the motion.

Commissioner Maiville stated that this would be the one millage that if it were to fail, we would have to find another way to fund the 911 Center. He further stated that the Board of Commissioners should work to find a different way to fund the 911 Center rather than a millage.

The motion carried unanimously by roll call vote.
MARCH 10, 2020 REGULAR MEETING

ADOPTED - MARCH 10, 2020
AGENDA ITEM NO. 35

Introduced by the Law & Courts and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO APPROVE FIBER INSTALL FROM WESTERN TEL-COM

RESOLUTION #20 – 108

WHEREAS, Ingham County 9-1-1 Center is creating a backup site which will need to have a dedicated connection to the County network; and

WHEREAS, it is projected that the dedicated fiber would pay for itself within 5 years with only minimal support and pole rental costs continuing; and

WHEREAS, the funds are available in the current budgeted year.

THEREFORE BE IT RESOLVED, that the Board of Commissioners do hereby authorize the purchase of fiber installation from Western Tel-com in the amount not to exceed $44,000.00.

BE IT FURTHER RESOLVED, that the total cost will be paid out of the 9-1-1 Emergency Telephone fund balance.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make any necessary budget adjustments.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any contract documents consistent with this resolution and approved as to form by the County Attorney.

LAW & COURTS: Yeas: Slaughter, Celentino, Crenshaw, Sebalt, Trubac, Schafer
Nays: None Absent: Polsdofer Approved 02/27/2020

FINANCE: Yeas: Morgan, Grebner, Crenshaw, Polsdofer, Schafer, Maiville
Nays: None Absent: Tennis Approved 03/04/2020

Adopted as part of the consent agenda.
MARCH 10, 2020 REGULAR MEETING

ADOPTED - MARCH 10, 2020
AGENDA ITEM NO. 36

Introduced by the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE A CONTRACT WITH CAPITAL AREA UNITED WAY TO ACT AS A FIDUCIARY FOR 2020 CENSUS FUNDING

RESOLUTION #20 – 109

WHEREAS, preparations for the 2020 Census are underway; and

WHEREAS, certain areas in Michigan have been identified as having significant hard-to-count populations; and

WHEREAS, Ingham County has been identified as one of those areas; and

WHEREAS, funding has been made available through the Be Counted 2020 Census Campaign and Census 2020 Rapid Response Grants; and

WHEREAS, the Capital Area United Way has been identified as the agency best positioned to utilize these grant funds to assist in reaching these important populations.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby authorizes the acceptance of grant funds not to exceed $100,000 from the National League of Cities Census Campaign and Census 2020 Rapid Response Grants, with no matching funds.

BE IT FURTHER RESOLVED, that a contract is hereby authorized between Ingham County, as the fiduciary, and the Capital Area United Way in an amount not to exceed $100,000 (including a 10% administration fee) to provide resources such as digital media, print materials, neighborhood outreach events, tablets for canvassers and translators.

BE IT FURTHER RESOLVED, the contract is effective the date of execution through July 31, 2020.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign any necessary contract documents on behalf of the County after review and approval as to form by the County Attorney.

Adopted as part of the consent agenda.
MARCH 10, 2020 REGULAR MEETING

SPECIAL ORDERS OF THE DAY

Commissioner Slaughter moved to appoint the following individuals to the Women’s Commission:

- Courtney Louis
- Kristin Keiswetter-Clark
- Rhiannon Klein

Commissioner Maiville supported the motion.

The motion carried unanimously.

PUBLIC COMMENT

None.

COMMISSIONER ANNOUNCEMENTS

None.

CONSIDERATION AND ALLOWANCE OF CLAIMS

Commissioner Tennis moved to pay the claims in the amount of $13,295,599.45. Commissioner Schafer supported the motion.

The motion carried unanimously.

ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

BARB BYRUM, CLERK OF THE BOARD